

# EndNote and Informit databases

Importing records from **Informit** databases can be done directly without the need for an EndNote filter.

## From the Informit database...

- Perform a search.
- Mark the citations you want to save by clicking the checkbox against each desired citation
- When finished marking citations, click on the **Save** link at the top of the screen

## On the **Save Records** screen

- Under **Records to Save** select the **Marked Records** button
- From the **Fields to Save** dropdown menu, select **Complete Record**
- From the **Field Label Format** dropdown menu, select **Short Field Labels**
- From the **Output Format** dropdown menu, select **EndNote Direct**
- Uncheck the box for **Search History**
- Click on the **Save Records** button

The screenshot displays the Informit 'Save Records' interface. The top navigation bar includes 'Search', 'Titles', and 'Databases'. Below this, there are tabs for 'Search Results', 'Fields to Display', and 'Records Per Page'. The main content area is titled 'Save Records' and shows 'Marked records: 3'. Under 'Records to Save', the 'Marked Records (3)' option is selected. The 'Fields to Save' dropdown is set to 'Complete Record', 'Field Label Format' is 'Short Field Labels', and 'Output Format' is 'EndNote Direct'. The 'Search History' checkbox is unchecked. A 'Save Records' button is visible. On the right, there is a search query box with 'AND' and 'Any field' selected, and a 'Search' button. Below that, a 'Limit To' section has 'Full Text Records Only' and 'Date Range: 1970 to 2012' options. At the bottom right, a 'Recent Results' table shows a query for 'fleas' with 183 records.

EndNote will be activated.

- Your database records should now be loaded into the EndNote library you have open. If you don't have an EndNote library open, records will be loaded into the library you last had open.

## Notes:

Always check and correct the imported citations as not all databases import data correctly.