International Students

Top 10 things to do in your first two weeks

1. **eStudent**
   - Log into eStudent (www.utas.edu.au/students) using the username and password given after you accepted your offer.
   - Update your Residential address to your current Hobart address. It is a condition of your student visa that you update these details within 7 days of arriving and within 7 days of moving.
   - Update your Mobile phone number to your current mobile phone number.
   - Enrol in your units under the Study Plan tab. You might need to see a Faculty Officer from your College for help selecting your units. You will need to be enrolled in 50 credit points each semester to meet the conditions of your student visa.
   - Check your Fee invoice under the Fees and Scholarships tab for any outstanding fees and the due date for payment.

2. **Check your email**
   - Log in to your UTAS webmail account (www.utas.edu.au/students) using the username and password given when you accepted your offer.
   - Check your webmail regularly (daily when university starts) and use your UTAS email address to communicate with the University and its staff.

3. **Explore MyLO**
   - Log on to MyLO (www.utas.edu.au/students) using your username and password. Familiarise yourself with what is available.
   - Access MyLO advice sheets at www.utas.edu.au/students/resources. Your units may not show in your MyLO yet. They will be there by week 1 of semester.
   - Read your Unit Outlines as soon as they become available. Unit Outlines give you all the important information you need about each unit you are taking.

4. **Get your student ID card**
   - Once you have enrolled you can get your Student ID Card from the Morris Miller Library. You will need your Student ID Card to borrow books from the library; sit your exams; receive concession rates on transport; and other discounts.
   - Put some money on your CAPS account for printing on campus. Insert your Student ID card into one of the CAPS machines located near the photocopiers in the Library, create a PIN no. and insert money to credit your account. For online options go to: www.utas.edu.au/library/libraries/print-copy-scan

5. **Check your timetable**
   - Visit http://student-timetable.utas.edu.au to check your timetable. If you have already enrolled
you can check by entering your Student ID. If you have not yet enrolled you can check by entering your Unit Codes. Select ‘lectures only’ for the first print, and then select ‘all classes’ and print out the full timetable for each unit separately. This will show all the various workshop/tutorial and practical options. You will be able to register for your preferred option at the beginning of semester (usually through MyLO). Check your Unit Outline to confirm the details.

- Set up a Weekly Planner to ensure you know when your classes will be held and to plan your 10 hours of study per unit per week. You can find a Weekly Planner at www.utas.edu.au/students/resources

6. Know the services available

- Make sure you know who your International Student Advisers are, where to find them, how to contact them and how to book an appointment to see them.

International Student Advisers support all International students to successfully navigate university life and study by providing information, advice and referral services.

If you would like to make a face to face appointment you can do so online at www.utas.edu.au/students

Or contact them by email:
Hobart: ISA.Hobart@utas.edu.au
Launceston: ISA.Launceston@utas.edu.au

- Check the workshops on offer by the Student Learning team. These workshops are designed to help you get started with your study and assessment. You can check the workshops at www.utas.edu.au/students/learning

7. Find your college

- You may need to talk to a Faculty Officer in your College regarding your course or enrolment. Make sure you know where to find your Faculty Officers.

- Your classes might be held in buildings other than where your College is located. Familiarise yourself with the campus so you know where your classes will be held. You can find campus maps at www.utas.edu.au/campuses

8. Buy your textbooks

- You may need textbooks (or other materials) for some of your units. It is important that you have the required books and materials at the start of your classes. Refer to your Unit Outline for more details. Textbooks can be purchased through the Co-Op Bookshop or check the noticeboards around campus for students selling second-hand textbooks.

9. Check your visa conditions

- Check when your student visa and Confirmation of Enrolment (CoE) expires. You need to have your studies completed before your CoE and visa expires.

- Check you have enrolled in 50 credit points per semester.

- Check the restrictions on your working hours during semester.

10. Get involved around campus

- University isn't just about study. Get involved in activities around campus, meet other students and make new friends. Look at the Clubs and Societies offered by the Tasmanian University Union (TUU) at https://tuu.com.au/clubs-societies or join the UTASLife group (www.utas.edu.au/utaslife)