Tasmanian School of Business & Economics (TSBE) (School)

College of Business and Economics (College)

BAA310
MANAGERIAL SOCIAL RESPONSIBILITY

Semester 1, 2019
Unit Outline

Dr Mark Wickham
CONTACT DETAILS

Unit coordinator

Unit coordinator: Dr Mark Wickham
Campus: Hobart
Email: Mark.Wickham@utas.edu.au
Phone: 6226 2159
Room location and number: 316 Centenary Building
Consultation hours: By Appointment

Other teaching staff

Lecturer: Mr Rob Lewis
Campus: Newnham/Cradle Coast
Email: Rob.Lewis@utas.edu.au
Phone: 6234 3102
Room location and number: Room A260, A Building
Consultation hours: By appointment
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WHAT IS THE UNIT ABOUT?

Unit description

Sound and effective management and leadership require not only financial and technical expertise but also ethical competency. This unit provides a focus on ethical decision-making, and in particular introduces a series of frameworks for discerning what is right and wrong in important areas of business practice. Ethical competency is the ability to, a) perceive the ethical implications of a situation, b) engage in sound ethical reasoning, and c) develop practical problem-solving strategies.

Intended Learning Outcomes

On completion of this unit, you will be able to:

1. Demonstrate knowledge, evaluation and application of the ethics theories presented in the unit
2. Apply ethics theories and concepts to organisations
3. Use ethics theories and independent research to assess contemporary management issues
4. Analyse ethical issues, apply ethics theory and concepts, and justify a recommendation

Alterations to the unit as a result of student feedback

Students are not able to post anonymous questions in the Discussion area of MyLO during or after the live lecture for the lecturer to address.

All students undertaking the peer-evaluation tasks now have 24 hours to complete their work before submitting it for marking.

There is now a Peer-Evaluation pro-forma answer sheet available for students to use in Assessment task 2.

Prior knowledge &/or skills

All students enrolling in BAA310 must have passed all FOUR previous the TSBE 100-level units.
Successful completion of this unit supports your development of course learning outcomes, which describe what a graduate of a course knows, understands and is able to do. Course learning outcomes are available from the Course Coordinator. Course learning outcomes are developed with reference to national discipline standards, Australian Qualifications Framework (AQF), any professional accreditation requirements and the University of Tasmania’s Graduate Statement.

The University of Tasmania experience unlocks the potential of individuals. Our graduates are equipped and inspired to shape and respond to the opportunities and challenges of the future as accomplished communicators, highly regarded professionals and culturally competent citizens in local, national, and global society. University of Tasmania graduates acquire subject and multidisciplinary knowledge and skills, and develop critical and creative literacies and numeracies and skills of inquiry. They demonstrate the ability to apply this knowledge in changing circumstances. Our graduates recognise and critically evaluate issues of social responsibility, ethical conduct and sustainability, are entrepreneurial and creative, and are mindful of their own wellbeing and that of the community. Through respect for diversity and by working in collaborative ways, our graduates reflect the values of the University of Tasmania.
## Assessment schedule

<table>
<thead>
<tr>
<th>Assessment task</th>
<th>Date due</th>
<th>Percent weighting</th>
<th>Links to Intended Learning Outcomes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assessment Task 1: Team Case Analysis</td>
<td>Weeks 4, 5, 6 &amp; 7</td>
<td>10 marks</td>
<td>1, 2, 4</td>
</tr>
<tr>
<td>Assessment Task 2: Peer Evaluations x 3</td>
<td>Weeks 4, 5, 6 &amp; 7</td>
<td>15 marks</td>
<td>1, 2, 4</td>
</tr>
<tr>
<td>Assignment Task 3: Live Case Analysis</td>
<td>Monday May 6&lt;sup&gt;th&lt;/sup&gt; at 2pm</td>
<td>25 marks</td>
<td>2, 3, 4</td>
</tr>
<tr>
<td>Assignment task 4: Take-Home Examination</td>
<td>Sunday June 2&lt;sup&gt;nd&lt;/sup&gt; at 11:59pm</td>
<td>50 marks</td>
<td>2, 3, 4</td>
</tr>
</tbody>
</table>

## Assessment details

### Assessment task 1 & 2: Team Case Analysis & Peer-Evaluations

**Task description**

**ALL Students** are required to form teams in their tutorials for the case analysis presentation assessment task. Teams are required to complete **ONE (1)** case analysis presentation task worth 10 marks (with the content assessed by their tutor).

**ALL Students** witnessing the team’s case analysis presentations are required to perform **THREE (3)** peer-evaluations individually, worth 5 marks each.

**NOTE:** **Students DO NOT submit a peer-evaluation in the same week that they submit their team case analysis.**

<table>
<thead>
<tr>
<th>Criterion</th>
<th>Measures Intended Learning Outcome:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Criterion 1 Explain ethics theories and concepts.</td>
<td>1</td>
</tr>
<tr>
<td>Criterion 2 Explain how ethics theories can be applied to identify and address business problems.</td>
<td>1</td>
</tr>
<tr>
<td>Criterion 3 Describe the application and limitations of ethics theory.</td>
<td>1</td>
</tr>
<tr>
<td>Criterion 4 Identify ethics issues</td>
<td>2</td>
</tr>
<tr>
<td>Criterion 5 Apply ethics theories and concepts to business scenarios</td>
<td>2</td>
</tr>
</tbody>
</table>
Criterion 6 | Reflect on the analyses and recommendations of others. | 2
Criterion 7 | Apply ethics theories and concepts to identified issues and justify recommendation. | 4
Criterion 8 | Communicate using the lexicon/language/logic of ethics analysis. | 4

| Task length | Case Analysis Presentation: 20 minutes minimum – 30 minutes maximum  
Peer-evaluations must be submitted to the relevant MyLO Drop-Box within 24 hours of the completion of the team's presentation.  
Make sure that you specify the tutorial time you are in as part of your peer-evaluation submissions. |
| Due by date | Weeks 4, 5, 6 & 7 |

**Team Case Analysis Information**

Please find below the Team Case Analysis Tasks for Weeks 4 to 7.

Please also find the peer-evaluation questions on the next page – addressing these questions will assist you in your team’s presentation preparations.

**Week 4: Utilitarianism.**

Download the Utilitarianism Case from the unit’s MyLO page, and use it as the basis for your tutorial presentation.

TASK: Define the elements of the Utilitarian theory of ethical obligation. In your definition, be sure to outline the steps required when attempting to undertake a Utilitarian analysis. Using the case available on MyLO, provide a Utilitarian analysis of the ‘Ford Pinto - An amazing true story’ case study. Detail and justify the decision you would recommend (as an Act Utilitarian) in this case.

**Week 5: Kantianism.**

Download the Kantianism Study from the unit’s MyLO page, and use it as the basis for your tutorial presentation.

TASK: Define the elements of the Kantian theory of ethical obligation. In your definition, be sure to outline the steps required when attempting to undertake an effective Kantian analysis. Using the case available on MyLO, provide a Kantian analysis of the ‘Termination of a Work Colleague and Friend’ case study. Detail and justify the decision you would recommend (as a Kantian) in this case.
**Week 6: Rights**
Download the Rights Case from the unit’s MyLO page, and use it as the basis for your tutorial presentation.

**TASK**: Define the elements of the Rights theory of ethical action. In your definition, be sure to outline the steps required when attempting to undertake an effective Rights analysis. Using the case available on MyLO, provide a Rights analysis of the ‘Contentious Issue of Smoking versus Non-Smoking’ case. Detail and justify the decision you would recommend (as an Ethical Rights advocate) in this case.

**Week 7: Distributive Justice**
Download the Distributive Justice Case from the unit’s MyLO page, and use it as the basis for your tutorial presentation.

**TASK**: Define the elements of the Distributive Justice theory of ethical action. In your definition, be sure to outline the steps required when attempting to undertake an effective Distributive Justice analysis. Using the case available on MyLO, provide a Distributive Justice analysis of the ‘Case of the Plant relocation’. Detail and justify the decision you would recommend (as a Distributive Justice advocate) in this case.

**Peer-Evaluation Information**

**Questions for the peer-evaluation assessment task:**

1. **Did the team define the ethics theory correctly?**
   a) To what extent was the team’s definition of the ethics theory accurate and comprehensive?
   b) What additional information should the team have included in their definition?

2. **Did the team explain the steps in the application of the theory to an ethical dilemma?**
   a) Were all of the steps correctly identified?
   b) Were the steps correctly and completely defined?
   c) What additional information should the team have included?

3. **Did the team apply case analysis process to the case in an accurate manner?**
   a) Were any relevant case facts missing from the team’s analysis of the case?
   b) Were any irrelevant case facts included in the team’s analysis?
   c) Did the team identify the correct decision-maker in the case?
   d) Did the team identify the correct ethical dilemma in the case?
   e) Did the team correctly define the punishments for each of the ethical dilemma options? If not, why not?
f) To what extent did the team accurately apply the ethics theory to their ethical dilemma?

4. Did the team present a logical recommendation to the ethical dilemma faced by the decision-maker in this case?
   a) Did the team specifically state which ethical dilemma option they would recommend to the decision-maker in the case?
   b) Was the team’s ethical dilemma recommendation correct? If not, why not?
   b) To what extent did the team’s Final Recommendation avoid the specific punishment(s) attached to the ethical dilemma option?
   b) Could the team have included any additional recommendations to help the decision-maker avoid the punishments?

Please note: there is a pro-forma answer sheet available in MyLO for students to use.
BAA310 Case Analysis Presentation Mark Adjustment Form

Your team’s presentation will be marked out of a score of 10. In conjunction with the Teamwork Agreement Form (available on MyLO), this document enables you to provide guidance as to what percentage of the mark you believe individual members of your team should receive given their contribution. NB: if no forms are submitted, all members will receive 100% of the team’s designated mark.

If you feel that a team member has not contributed as detailed in the Teamwork Agreement Form, please place a value of between 0% and 100% next to that team member’s name that reflects their level of input. NB: You DO NOT need to include the signatures(s) of the team member(s) whose mark you are requesting be adjusted downward.

The mark that students receive from their team’s presentation will equal:

(The team’s overall score) multiplied by (the individual’s “contribution score”).

<table>
<thead>
<tr>
<th>Name</th>
<th>Team’s Overall Score</th>
<th>X</th>
<th>“Agreed Contribution”</th>
<th>Student Individual Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>John</td>
<td>8</td>
<td>x</td>
<td>50%</td>
<td>4</td>
</tr>
<tr>
<td>Adam</td>
<td>8</td>
<td>x</td>
<td>100%</td>
<td>8</td>
</tr>
<tr>
<td>Mary</td>
<td>8</td>
<td>x</td>
<td>100%</td>
<td>8</td>
</tr>
<tr>
<td>Jane</td>
<td>8</td>
<td>x</td>
<td>75%</td>
<td>6</td>
</tr>
</tbody>
</table>

In the section provided below, please write the names of your fellow team members and the percentage of the score you believe that individual deserves.

**Student Names**

<table>
<thead>
<tr>
<th>% Contribution</th>
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<tbody>
<tr>
<td></td>
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<tr>
<td></td>
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<td></td>
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<td></td>
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</tbody>
</table>

Signed:-

___________________________________________________________________________

___________________________________________________________________________
Assessment Task 3: Live Case Analysis

<table>
<thead>
<tr>
<th>Task description</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>The ‘Cricket Ball Tampering’ Case</strong></td>
<td>In 2018, the Australian Men’s Cricket team was involved in a ball tampering scandal during their test series in South Africa. Your task is to research the facts underpinning the ‘Cricket Ball Tampering’ Case, and to provide a written report* detailing your ethical analysis of the case.</td>
</tr>
<tr>
<td>OR</td>
<td><strong>The ‘Facebook/Cambridge Analytica’ Case</strong></td>
</tr>
<tr>
<td>In 2018, Facebook’s CEO was called before government hearings in the USA and Europe to explain its controversial relationship with Cambridge Analytica. Your task is to research the facts underpinning the ‘Facebook/Cambridge Analytica’ case, and to provide a written report* detailing your ethical analysis of the case.</td>
<td></td>
</tr>
<tr>
<td>OR</td>
<td><strong>The ‘AMP Royal Commission’ Case</strong></td>
</tr>
<tr>
<td>In 2018, the AMP was accused of misleading practices during the Royal Commission into the Australian Banking system. Your task is to research the facts underpinning the ‘AMP Royal Commission’ case, and to provide a written report* detailing your ethical analysis of the case.</td>
<td></td>
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</tbody>
</table>

*Your report must include a discussion of the following:

1. Describe the facts that underpinned the ethical dilemma in the case.
2. Who was the decision-maker in the case, and what conflicting demands did they have to accommodate?
3. What was the initial ethical dilemma faced by the decision-maker in this case?
4. Using the Utilitarian, Kantian, Rights, and Distributive Justice approaches to ethical decision-making, provide an analysis of the ethical dilemma.
5. Present and justify the final recommendation you would have made to the decision-maker in this case had they asked you for advice on how to resolve their initial ethical dilemma.

**NOTE:** You are not required to define any of the ethical theories in your report. You are required, however, to fully reference the case facts you use in your report.
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<td>Criterion 4</td>
<td>Conduct independent research on contemporary strategic issues.</td>
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<tr>
<td>Criterion 5</td>
<td>Identify and analyse a business issue in current business-based case.</td>
</tr>
<tr>
<td>Criterion 6</td>
<td>Apply ethics theories and concepts to identified issues and justify recommendation.</td>
</tr>
<tr>
<td>Criterion 7</td>
<td>Communicate using the lexicon/language/logic of ethics analysis.</td>
</tr>
<tr>
<td>Task length</td>
<td>2500 words (maximum) – no 10% leeway!</td>
</tr>
<tr>
<td>Due by date</td>
<td>Monday, May 6 at 2pm</td>
</tr>
</tbody>
</table>
Live Case Analysis Preparation Sheet: Summary of Common Issues

Case Facts:
- The Case Facts section was incomplete and did not support the Ethical Dilemma sufficiently well
- The Case Facts section was poorly written and confusing to read
- The Case Facts section was insufficiently referenced (and therefore unconvincing to read)

Case Issues
- The Case Issues section did not identify the decision-maker in the case (*if there is no specific name available, then the position that they held needs to be identified – e.g. CEO, CFO, employee etc.)
- The Case Issues section did not describe the competing demands faced by the decision-maker

Ethical Dilemma (incl. Case Facts and Case Issues, 6 marks):
- The Ethical Dilemma was illogical
- The Ethical Dilemma was NOT expressed as two exactly opposite statements
- The punishments associated with the Ethical Dilemma were not linked to the decision-maker specifically

Utilitarianism (4 marks):
- The list of consequences was illogical and/or poorly expressed
- The list of consequences was incomplete/far too brief to be useful to the reader (*more problematic if the assignment is under the word count)
- The list included non-sequences
- The justification of the Greatest Good was poorly explained
- The link back to the Ethical Dilemma was not present

Kantianism (4 marks):
- The party to whom the decision-maker owes their primary duty was not identified accurately
- The maxims included consequential considerations
- The Universalisation test was not applied accurately
- The Respect for Persons test was not applied accurately
- The Respect for Autonomy test was not applied accurately
- The link back to the Ethical Dilemma was not present

Rights (4 marks):
- The list of relevant “Rights at Play” was incomplete (*i.e. relevant stakeholders were not included in the analysis)
- The list of relevant “Rights at Play” did not include the attached obligations
- The “Clash of Rights” was not correctly identified
- The resolution of the Clash of Rights was poorly explained
- The link back to the Ethical Dilemma was not present

Justice (4 marks):
- The list of potential “worst-off parties” was incomplete (*includes relying on consequences)
- The selected “worst-off party” was not logically justified
- The outcomes for the “worst-off party” included reference to consequences
- The link back to the Ethical Dilemma was not present

Final Recommendation (2 marks):
- The Ethical Dilemma was not resolved specifically
- The punishment associated with the Ethical Dilemma alternative is not dealt with specifically

Presentation Standards (1 mark): NB: any error here results in the loss of the 1 mark available
- The text is not double or 1.5 line spaced
- Incorrect or inaccurate referencing standards applied in the text AND/OR the final reference list
- Exceeded the word limit
Assessment task 4: Take Home Examination

Task description

The take-home examination will comprise TWO (2) parts. Part A consists of a compulsory 2000-word MAXIMUM case analysis (worth 20 or 30 marks – depending on how many essays are attempted in Section B). Part B consists of TWO (2) or THREE (3) 1000-word MAXIMUM essays from a choice of at least FOUR (4) questions (worth 10 marks each).

Part A: The compulsory case study will be chosen from a suite of cases available on MyLO – these cases will be made available to the students from Week 1 of semester. Once the take-home examination case is selected by the Unit Coordinator, students must complete the following tasks:

1. Describe the facts that underpinned the ethical dilemma in the case.
2. Who is the decision-maker in the selected case, and what conflicting demands did they have to accommodate?
3. What was the initial ethical dilemma faced by the decision-maker in this case?
4. Using the Utilitarian, Kantian, Rights, and Distributive Justice approaches to ethical decision-making, provide an analysis of the ethical dilemma.
5. Present and justify the final recommendation you would have made to the decision-maker in this case had they asked you for advice on how to resolve their initial ethical dilemma.

Part B: The essay questions will be focused on the lecture material delivered from Week 5 onwards, and students are required to answer TWO (2) or THREE (3) questions from at least FOUR (4) alternatives.

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<td>Criterion 7</td>
<td>Communicate using the lexicon/language/logic of ethics analysis.</td>
</tr>
</tbody>
</table>

Task length

Section A: 2000 words MAXIMUM
Section B: 1000 words MAXIMUM for each essay

<table>
<thead>
<tr>
<th>Due by date</th>
<th>The take-Home Examination paper will be released on Wednesday May 29th by 12pm</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Your answers to the take-home Examination paper is due by Sunday June 2nd at 11:59pm.</td>
</tr>
<tr>
<td></td>
<td><strong>NOTE: There is NO POSSIBILITY for extensions to be granted for this assessment task FOR ANY REASON.</strong> If you are unable to submit the assessment task for a medical or compassionate reason ONLY, you may apply for a deferred assessment task.</td>
</tr>
</tbody>
</table>

**How your final result is determined**

To pass this unit, you need to demonstrate your attainment of each of the Intended Learning Outcomes.

Your overall mark in this unit will be determined by combining your results from each assessment task. These marks are combined to reflect the percentage weighting of each task. You need to achieve an overall score of at least 50% to successfully complete this unit. It is expected that you will seek help (from the unit coordinator in the first instance), well before the due date, if you are unclear about the requirements for an assessment task.

- PP (pass) at least 50% of the overall mark but less than 60%
- CR (credit) at least 60% of the overall mark but less than 70%
- DN (distinction) at least 70% of the overall mark but less than 80%
- HD (high distinction) at least 80% of the overall mark

All grades are provisional, until confirmation by the Assessment Board at the end of semester.

**Submission of assignments**

The act of submitting your assignment will be taken as certification that it is your own work.

Assignments must be submitted electronically through the relevant assignment tab in MyLO. You must ensure that your name, student ID, unit code, tutorial time and tutor's name (if applicable) are clearly marked on the first page. If this information is missing, the assignment will not be accepted and, therefore, will not be marked.
Where relevant, Unit Coordinators may also request you to submit a paper version of your assignment. You will be advised by the Unit Coordinator of the appropriate process relevant to your campus (Hobart, Launceston or Cradle Coast).

Please remember that you are responsible for lodging your assessment items on or before the due date and time. We suggest you keep a copy. Even in a perfect system, items sometimes go astray.

**Requests for extensions**

In this Policy:

1. (a) ‘day’ or ‘days’ includes all calendar days, including weekends and public holidays;
(b) ‘late’ means after the due date and time; and
(c) ‘assessment items’ includes all internal non-examination based forms of assessment

2. This Policy applies to all students enrolled in TSBE Units at whatever Campus or geographical location.

3. Students are expected to submit assessment items on or before the due date and time specified in the relevant Unit Outline. The onus is on the student to prove the date and time of submission.

4. Students who have a medical condition or special circumstances may apply for an extension. Requests for extensions should, where possible, be made in writing to the Unit Coordinator on or before the due date. Students will need to provide independent supporting documentation to substantiate their claims.

5. Late submission of assessment items will incur a penalty of 10% of the total marks possible for that piece of assessment for each day the assessment item is late unless an extension had been granted on or before the relevant due date.

6. Assessment items submitted more than five (5) days late will not be accepted.

7. Academic staff do NOT have the discretion to waive a late penalty, subject to clause 4 above.

**Penalties**

Academic misconduct includes cheating, plagiarism, allowing another student to copy work for an assignment or an examination, and any other conduct by which a student:

(a) seeks to gain, for themselves or for any other person, any academic advantage or advancement to which they or that other person are not entitled; or
(b) improperly disadvantages any other student.
Students engaging in any form of academic misconduct may be dealt with under the Ordinance of Student Discipline. This can include imposition of penalties that range from a deduction/cancellation of marks to exclusion from a unit or the University. Details of penalties that can be imposed are available in the Ordinance of Student Discipline – Part 3 Academic Misconduct, see http://www.utas.edu.au/university-council/university-governance/ordinances.

Plagiarism is a form of cheating. It is taking and using someone else’s thoughts, writings or inventions and representing them as your own, for example:

- using an author’s words without putting them in quotation marks and citing the source;
- using an author’s ideas without proper acknowledgment and citation; or
- copying another student’s work.

It also means using one’s own work from previously submitted assessment items if repeating a unit.

If you have any doubts about how to refer to the work of others in your assignments, please consult your lecturer or tutor for relevant referencing guidelines, and the academic integrity resources on the web at http://www.utas.edu.au/academic-integrity/ The intentional copying of someone else’s work as one’s own is a serious offence punishable by penalties that may range from a fine or deduction/cancellation of marks and, in the most serious of cases, to exclusion from a unit, a course, or the University.

The University and any persons authorised by the University may submit your assessable works to a plagiarism checking service, to obtain a report on possible instances of plagiarism.

**Review of results and appeals**

Review of Assessment is available to all students once the University has released the final result for a unit. If you are dissatisfied with your final result, you may apply to have it reviewed.

Review of Assessment consists of re-marking the final exam (where applicable), checking the addition of all marks, and a check to ensure that all marks have been included in the final result.

Applications for a review of assessment are due within 10 working days of the release of the final result in the unit. When applying for a review, you must pay a $50 fee.

Please read and follow the directions provided by the University at:

If you wish to have a piece of internal assessment reviewed as part of the review process, please state this clearly on the application form referred to above and include that assessment item with your application.

**Academic referencing**

Before starting your assignments, you are advised to familiarise yourself with the following electronic resources.

The first is the Harvard Referencing System Style Guide, which can be accessed from the UTAS library: http://utas.libguides.com/content.php?pid=27520&sid=199808. The Harvard style is the appropriate referencing style for this unit and the guide provides information on presentation of assignments, including referencing styles. In your written work you will need to support your ideas by referring to scholarly literature, works of art and/or inventions. It is important that you understand how to correctly refer to the work of others and maintain academic integrity.

Failure to appropriately acknowledge the ideas of others constitutes academic dishonesty (plagiarism), a matter considered by the University of Tasmania as a serious offence.

The second is the Tasmanian School of Business and Economics’ Writing Assignments: A Guide, which can be accessed at: http://www.utas.edu.au/business-and-economics/student-resources. This guide provides you with useful information about the structure and style of assignments in the TSBE.

In your written work you will need to support your ideas by referring to scholarly literature, works of art and/or inventions. It is important that you understand how to correctly refer to the work of others, and how to maintain academic integrity.

The University library provides information on presentation of assignments, including referencing styles and should be referred to when completing tasks in this unit.
Please read the following statement on plagiarism. Should you require clarification please see your unit coordinator or lecturer.

**Plagiarism**

Plagiarism is a form of cheating. It is taking and using someone else's thoughts, writings or inventions and representing them as your own; for example, using an author's words without putting them in quotation marks and citing the source, using an author's ideas without proper acknowledgment and citation, copying another student’s work.

If you have any doubts about how to refer to the work of others in your assignments, please consult your lecturer or tutor for relevant referencing guidelines. You may also find the Academic Honesty site on MyLO of assistance.

The intentional copying of someone else's work as one's own is a serious offence punishable by penalties that may range from a fine or deduction/cancellation of marks and, in the most serious of cases, to exclusion from a unit, a course or the University.

The University and any persons authorised by the University may submit your assessable works to a plagiarism checking service, to obtain a report on possible instances of plagiarism. Assessable works may also be included in a reference database. It is a condition of this arrangement that the original author's permission is required before a work within the database can be viewed.

For further information on this statement and general referencing guidelines, see the Plagiarism and Academic Integrity page on the University web site or the Academic Honesty site on MyLO.
Academic misconduct

Academic misconduct includes cheating, plagiarism, allowing another student to copy work for an assignment or an examination, and any other conduct by which a student:

a. seeks to gain, for themselves or for any other person, any academic advantage or advancement to which they or that other person are not entitled; or

b. improperly disadvantages any other student.

Students engaging in any form of academic misconduct may be dealt with under the Ordinance of Student Discipline, and this can include imposition of penalties that range from a deduction/cancellation of marks to exclusion from a unit or the University. Details of penalties that can be imposed are available in Ordinance 9: Student Discipline – Part 3 Academic Misconduct.
WHAT LEARNING OPPORTUNITIES ARE THERE?

MyLO

MyLO is the online learning environment at the University of Tasmania. This is the system that will host the online learning materials and activities for this unit.

Getting help with MyLO

It is important that you are able to access and use MyLO as part of your study in this unit. To find out more about the features and functions of MyLO, and to practice using them, visit the Getting Started in MyLO unit.

For access to information about MyLO and a range of step-by-step guides in pdf, word and video format, visit the MyLO Student Support page on the University website.

If something is not working as it should, contact the Service Desk (Service.Desk@utas.edu.au, phone 6226 1818), or Request IT Help Online.

Resources

Required readings

There is no prescribed text for this unit. See MyLO for access to the required readings in this unit.

Recommended readings (Academic publications)


Morrison, J 2015, Business ethics, Palgrave, UK.


Trevino LA & Nelson, KA 2013. Business ethics: Straight talk about how to do it right, John Wiley & Sons, USA.

Recommended readings (Professional publications)

In addition to the texts recommended above, you are also expected to be familiar with the key professional publications in the discipline from which useful insights may be
derived. In particular, you are encouraged to review regularly the relevant papers that are published in:

- Business & Professional Ethics Journal
- Business & Society
- Business Ethics Quarterly
- Business Ethics: A European Review
- Journal of Business Ethics
- Journal of Business Education

**Reading Lists**

Reading Lists provide direct access to all material on unit reading lists in one place. This includes eReadings and items in Reserve. You can access the Reading List for this unit from the link in MyLO, or by going to [the Reading Lists page](#) on the University Library website.

**Activities**

**Learning expectations**

The University is committed to high standards of professional conduct in all activities, and holds its commitment and responsibilities to its students as being of paramount importance. Likewise, it holds expectations about the responsibilities students have as they pursue their studies within the special environment the University offers.

*Students are expected to participate actively and positively in the teaching/learning environment. They must attend classes when and as required, strive to maintain steady progress within the subject or unit framework, comply with workload expectations, and submit required work on time.*

**Details of teaching arrangements**

The unit’s teaching schedule commences in the week beginning February 25th, 2019.

There will be a series of 13 lectures held weekly throughout the semester. Distance students will be able to access the lecture recordings via MyLO.

There will be a series of 12 tutorial sessions held weekly throughout the semester, starting in Week 2.

**Specific attendance/performance requirements**

There will be a series of 13 lectures held weekly throughout the semester (Weeks 1 to 12 inclusive). Distance students will be able to access the lecture recordings via MyLO.
There will be a series of 11 tutorials held weekly throughout the semester (Weeks 2 to 12 inclusive). Distance students can access the online tutorial rooms via the MyLO website.

In this unit, your active engagement will be monitored in the following way:

1. Attendance at/viewing of weekly lectures
2. Attendance at/viewing of weekly tutorial sessions
3. Completion of assessment tasks

If you do not demonstrate evidence of having engaged actively with this unit by the means described above by Week 4 of semester, you may be withdrawn from the unit.

Teaching and learning strategies

The University is committed to a high standard of professional conduct in all activities, and holds its commitment and responsibilities to its students as being of paramount importance. Likewise, it holds expectations about the responsibilities students have as they pursue their studies within the special environment the University offers. The University’s Code of Conduct for Teaching and Learning states:

Students are expected to participate actively and positively in the teaching/learning environment. They must attend classes when and as required, strive to maintain steady progress within the subject or unit framework, comply with workload expectations, and submit required work on time.

Work Health and Safety (WHS)

The University is committed to providing a safe and secure teaching and learning environment. In addition to specific requirements of this unit you should refer to the University’s Work Health and Safety website and policy.

Communication

Keeping up with announcements regarding this unit

Check the MyLO Announcement tool at least once every two days. The unit Announcement will appear when you first enter our unit’s MyLO site. Alternatively, click on the Announcement button (towards the top of the MyLO screen) at any time.

If you have a question

Other students may have the same question that you have. Please go to the Ask the Class Discussion forum on the unit’s MyLO site. Check the posts that are already there – someone may have answered your question already. Otherwise, add your question as a new topic. Students are encouraged to support each other using this forum – if you can answer someone’s question, please do. We will attempt to respond to questions within 48 business hours. If your question is related to a personal issue or your
performance in the unit, please contact the appropriate teaching staff member by email instead.

**If you have an issue that with affect your studies, or the submission of an assessment item**

If you have a personal question related to your studies or your grades, please contact teaching staff by email.

For general questions about the unit, please add them to the Ask the Class Discussion forum on the unit’s MyLO site. This way, other students can also benefit from the answers.

**A note about email correspondence**

You are expected to check your UTAS email (WebMail) on a regular basis – at least three times per week. To access your WebMail account, login using your UTAS username and password at https://webmail.utas.edu.au/.

We receive a lot of emails. Be realistic about how long it might take for us to respond. Allow at least TWO (2) business days to reply. Staff are not required to respond to emails where students do not directly identify themselves, are threatening or offensive, or come from external (non-UTAS) email accounts.

**Concerns and complaints**

The University is committed to providing an environment in which any concerns and complaints will be treated seriously, impartially and resolved as quickly as possible. We are also committed to ensuring that a student may lodge a complaint without fear of disadvantage. If you have a concern, information about who to contact for assistance is available on the ‘How to resolve a student complaint’ page.

**Further information and assistance**

If you are experiencing difficulties with your studies or assignments, have personal or life-planning issues, disability or illness which may affect your course of study, you are advised to raise these with the unit coordinator in the first instance.

There is a range of University-wide support services available to you including Student Learning Support, Student Advisers, Disability Services, and more which can be found on the Student Support and Development page of the University website.

Should you require assistance in accessing the Library, visit their website for more information.
Please note that the tutorial program does not begin until Week 2

Week 2—Introduction: Ethics and Business
1. Using the article by Arnott (2018), define the difference between ‘doing ethical things’ and ‘doing things ethically’. What are the implications of this distinction for the role of ethics in business?
2. Using the article by Tindall (2014) identify the ‘current hotspots’ of unethical behaviour in business. Why are these behaviours considered unethical?
3. Using the article by Petje (2018), define what is meant by the terms ‘ethical leadership’, ‘ethical followership’ and ‘ethical culture’ in the business context.
4. Define what is meant by the term ‘ethical relativism’? What are the arguments for and against this concept? Given these arguments, does the concept offer a useful guide to action?

Week 3 – Case Analysis and Presentation
Case: The ‘Case of the Collapsed Mine’.
1. Describe the case facts as they occurred in chronological order. At what point in the list of case facts does the initial ethical dilemma occur?
2. Who is the decision-maker facing the ethical dilemma in the case?
3. What competing demands did the decision-maker have to contend with at the point of the ethical dilemma?
4. What was the ethical dilemma in the case? How does the ethical dilemma need to be expressed?
5. What punishments would the decision-maker expect to receive for each ethical dilemma alternative?

Week 4 - Team 1 Presentation and Peer- Evaluation activity
Week 5 - Team 2 Presentation and Peer- Evaluation activity
Week 6 - Team 3 Presentation and Peer- Evaluation activity
Week 7 - Team 4 Presentation and Peer- Evaluation activity

Week 8—Trade Secrets, Conflicts of Interest & Insider Trading
Case: The Boesky, Milken and an Insider Trading Case (Available on MyLO)
1. What are the relevant case facts in the assigned cases?
2. Who is the decision-maker in the assigned case, and what competing issues or duties did they face?
3. What was the ethical dilemma in the case?
4. Briefly describe how each of the ethical theories covered in this unit would be applied to resolve the ethical dilemma.

Week 9—Safety, Risk & Environmental Protection
Case: The McDonald’s Polystyrene Case (Available on MyLO)
1. What are the relevant case facts in the assigned cases?
2. Who is the decision-maker in the assigned case, and what competing issues or duties did they face?
3. What was the ethical dilemma in the case?
4. Briefly describe how each of the ethical theories covered in this unit would be applied to resolve the ethical dilemma.

Week 10—Whistle-Blowing
Case: The “Quality Management: Signing Off on a Substandard Product” Case (on MyLO)
  1. What are the relevant case facts in the assigned case?
  2. Who is the decision-maker in the assigned case, and what competing issues or duties did they face?
  3. What was the ethical dilemma in the case?
  4. Briefly describe how each of the ethical theories covered in this unit would be applied to resolve the ethical dilemma.

Week 11—Marketing, Truth & Advertising
Case: The Nestlé Infant Formula Case (Available on MyLO)
  1. What are the relevant case facts in the assigned cases?
  2. Who is the decision-maker in the assigned case, and what competing issues or duties did they face?
  3. What was the ethical dilemma in the case?
  4. Briefly describe how each of the ethical theories covered in this unit would be applied to resolve the ethical dilemma.

Week 12—Privacy at Work
Case: Drug and Polygraph Testing at Company X (Available on MyLO)
  1. What are the relevant case facts in the assigned cases?
  2. Who is the decision-maker in the assigned case, and what competing issues or duties did they face?
  3. What was the ethical dilemma in the case?
  4. Briefly describe how each of the ethical theories covered in this unit would be applied to resolve the ethical dilemma.

Week 13—Discrimination & Affirmative Action
Case: The Weber Case (Available on MyLO)
  1. What are the relevant case facts in the assigned cases?
  2. Who is the decision-maker in the assigned case, and what competing issues or duties did they face?
  3. What was the ethical dilemma in the cases?
  4. Briefly describe how each of the ethical theories covered in this unit would be applied to resolve the ethical dilemmas.
<table>
<thead>
<tr>
<th>WEEK</th>
<th>DATE BEGINNING</th>
<th>TOPIC/ MODULE/ FOCUS AREA</th>
<th>ACTIVITIES</th>
<th>RESOURCES/ READINGS/ FURTHER INFORMATION</th>
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<tbody>
<tr>
<td>1</td>
<td>February 25</td>
<td>Ethics &amp; Business</td>
<td>Readings 1.1 &amp; 1.2</td>
<td>None</td>
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<td>Videos 1.1 to 1.4</td>
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<td>Audio 1.1</td>
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<td>2</td>
<td>March 4</td>
<td>Utilitarianism</td>
<td>Reading 2.1</td>
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<td>Video 2.1 &amp; 2.2</td>
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<td>3</td>
<td>March 11</td>
<td>Kantianism (NB: Due to the public holiday, the Hobart Lecture will be on Friday 12-2pm)</td>
<td>Reading 3.1</td>
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<td>Lecture Case 3.1</td>
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<td>March 18</td>
<td>Ethical Rights</td>
<td>Reading 4.1</td>
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<td>Video 4.1</td>
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<td>Lecture Case 4.1</td>
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<td>March 25</td>
<td>Distributive Justice</td>
<td>Reading 5.1</td>
<td>Case Analysis Presentation #2</td>
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<td>Video 5.1</td>
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<td>Lecture Case 5.1</td>
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<td>6</td>
<td>April 1</td>
<td>Corporate Social Responsibilities (CSR)</td>
<td>Readings 6.1 to 6.3</td>
<td>Case Analysis Presentation #3</td>
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<td>Videos 6.1 &amp; 6.2</td>
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<td>7</td>
<td>April 8</td>
<td>Trade Secrets, Conflicts of Interest &amp; Insider Trading</td>
<td>Readings 7.1 to 7.4</td>
<td>Case Analysis Presentation #4</td>
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<td>Videos 7.1 to 7.3</td>
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<td>8</td>
<td>April 15</td>
<td>Safety, Risk &amp; Environmental Protection</td>
<td>Readings 8.1 to 8.4</td>
<td>Case Analysis Presentation #4</td>
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<td>Audio 8.1</td>
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**Mid-semester break: April 18 to 25 (inclusive of ANZAC Day)**

**Classes resume on Friday April 26**

| 9    | April 29       | Whistle-Blowing          | Readings 9.1 & 9.2 | None                                  |
|      |                |                          | Video 9.1         |                                        |
|      |                |                          | Lecture Cases 9.1 & 9.2 |                                        |
| 10   | May 6          | Marketing, Truth & Advertising | Readings 10.1 & 10.2 | Live Case Analysis Due                |
|      |                |                          | Audio 10.1 |                                        |
| 11   | May 13         | Privacy at Work         | Readings 11.1 to 11.3 |                                        |
|      |                |                          | Videos 11.1 & 11.2 |                                        |
| 12   | May 20         | Discrimination & Affirmative Action | Readings 12.1 & 12.2 |                                        |
|      |                |                          | Videos 12.1 & 12.2 |                                        |
| 13   | May 27         | Take-Home Examination Information Session | None | Take-home Examination Due              |

**Take-Home Examination Released on Wednesday May 29 at 12pm, and is due to be submitted on Sunday June 2 at 11:59pm.**

**NO EXTENSIONS ARE POSSIBLE for the Take-Home Examination – If you are unable to submit for a medical or compassionate reason, you can apply for a Deferred Take-Home Examination paper.**
ACCREDITATION

AACSB Accreditation

The Tasmanian School of Business and Economics (TSBE) is currently in the process of applying for business accreditation with the Association to Advance Collegiate Schools of Business (AACSB) – the lead program for accrediting business schools globally. AACSB seeks to connect educators, students, and business to achieve a common goal – to create the next generation of business leaders.

By joining AACSB and going through the accreditation process, TSBE is joining a global alliance committed to improve the quality of business education around the world, and to share the latest innovations in business education. Gaining Business Accreditation with AACSB is a multi-year process involving TSBE demonstrating our performance against the 15 accreditation standards.

Once complete, TSBE will join a select community of accredited business schools, with only 7% of all business schools globally having completed the AACSB process. This will further enhance the reputation of TSBE, and further enhance the global recognition of your qualifications. To find out more about AACSB click here.