School of Zoology Post Graduate Travel Grant

Name of Applicant: ………………………………………………………………..

Date ………………………* Please note, Applications must be received at least 30 days before booking travel

Name of supervisor: …………………………………………………………………

Candidature start date: …………………………………………………………………

Expected completion date: ………………………………………………………………

Please provide details of your proposed travel itinerary

Date of departure: ………………………………………………………………………

Date of Conference: ………………………………………………………………………

Date of return: ……………………………………………………………………………

** Please refer to the University website for details of ATO rulings of eligible business versus private travel

*** Please note that all overseas travel must be approved by the Dean of Science

Details of costing

Airfares: $ …………………………………………………………………………………

(please attach quotes from STA, RACT or AMEX)

Conference registration: $ ………………………………………………………………

(travel grants can only be awarded if registration has been accepted)

Accommodation: $ ………………………………………………………………………

(please provide details)

Incidentals: $ …………………………………………………………………………..

(estimate costs of meals and incidental travel)

Total $ ……………………………………………………………………………………

Detail breakdown of how costs will be met: ……………………………………………

Travel Grants (if you have applied for no others, why not?) $ ……………………………

(not including School of Zoology Post Graduate Travel Grant)

Research Grants awarded to yourself $ ……………………………………………

Supervisor accounts $ …………………………………………………………………

Personal $ …………………………………………………………………………………
Attach letter of support from primary supervisor – with agreement on levels of support

Details of conference:

Name of conference:

Date of conference:

Location of conference:

Relevance of conference:
(in one paragraph, please indicate how this conference is relevant to your PhD/Masters and why this particular conference was chosen)

Has your abstract been accepted? Yes/No
(if no, indicate expected acceptance date, grants can only be awarded if presenting)

Attach abstract, including full author list and affiliations as separate page

Conference travel should be regarded as the first step in scientific presentation, please provide details of where the associated MS will be submitted:
1st choice: (reason for choice and impact factor of journal)

2nd choice: (reason for choice and impact factor of journal)

3rd choice: (reason for choice and impact factor of journal)

Attach draft MS – must be ~90% complete

All talks (or posters) must be presented to the School of zoology before leaving, please indicate how and when this will be achieved:

Please provide details of progress of PhD/Masters (1 paragraph) and any publications and conference presentations thus far: