Safe Consumption of Alcohol Policy

Responsible Officer

Executive Director, Infrastructure Services and Development

Approved by

Vice-Chancellor

Approved and commenced

December, 2014

Review by

March, 2015

Relevant Legislation, Ordinance, Rule and/or Governance Level

Liquor Licensing Act 1990

University By-laws (Part II, Section 4)

Responsible Organisational Unit

Infrastructure Services and Development

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1 Objective

The objective of this Policy is to support the responsible and regulated consumption of alcohol at events held on University property.

The University encourages moderation and a responsible attitude towards the consumption of alcohol and will aim to create an environment free of inducement and social pressure to drink.

The University’s specific objectives are to:

- ensure the responsible consumption of alcohol on University property
- minimise alcohol related harm to individuals and property
- ensure the provisions of the Liquor Licensing Act 1990 are followed
- ensure that all functions obtain and operate under the required liquor licenses and permits
- promote the reputation of the University in the community
- promote awareness of personal safety and security in relation to alcohol consumption and
- provide members of the University community with adequate information about alcohol and the consequences of its inappropriate use.

2 Scope

This Policy applies to:

- all staff, students, residents and any of their guests or visitors, contractors, service providers or any other person/s who may be on University of Tasmania property and

- any staff, student, resident or third party events, functions or gatherings at which alcohol is to be consumed either on University property or, if not on University property, with which the University’s name is associated.

3 Policy Provisions

3.1 General

Nothing in this policy is intended to take away any individual's own responsibility in regard to the use of alcohol. The University encourages personal and social responsibility in the serving and consumption of alcohol. The University does not condone the use of alcohol in any manner which is unsafe, illegal or fails to respect cultural differences and the rights of others.

Records and Information associated with this policy will be created, maintained and retained in accordance with the University Records Management Policy, Procedures and Guidelines
3.2 Compliance

The University is committed to ensuring that the consumption of alcohol on University property is in accordance with relevant Commonwealth and State laws and any relevant University policies and regulations.

All Functions at which alcohol is sold, or a cover charge levied, must comply with the Liquor Licensing Act 1990 and require a permit authorised by the Tasmanian Commissioner for Licensing.

Events, functions or gatherings taking place in Licensed Premises on University property must conform to the Licenses from the Commissioner for Licensing and any University policies, procedures and leasing arrangements.

3.3 Approval of Functions at which Alcohol is to be Consumed

All functions held on University property at which alcohol is to be consumed (with the exception of those functions held on property managed by University Accommodation Services or a University-affiliated organisation as described below) require a University Liquor Permit authorised by the Executive Director, Infrastructure Services and Development (ISD) or delegate. For those functions where alcohol is to be sold, or a cover charge levied, the University Liquor Permit is required in addition to the permit issued by the Tasmanian Commissioner for Licensing.

If the function is to be held on property managed or operated by:

- University Accommodation Services or
- an organisation affiliated with the University, such as Jane Franklin Hall or the Tasmania University Union (TUU).

the appropriate Manager of the organisation is responsible for granting approvals for functions.

No function at which alcohol is consumed can proceed unless all required approvals and permits are obtained.

If more than 50 persons are expected to attend the function, the University may, at its absolute discretion, appoint one or more University representatives or Security Personnel to attend the function at the Function Organisers cost to protect the University’s interests. It is the responsibility of the Function Organisers to assess the proposed risk of the function.

Unless prior approval has been sought, glass containers including drinking glasses and glass bottles are prohibited for functions which are to be held outdoors on University property.

The University reserves the right to refuse permission for any function involving the consumption of alcohol to proceed.

3.4 Work Related Functions

Work Related Functions involving University staff, or staff and their guests, at which alcohol is served at no charge, such as working meetings, Friday drinks and the like, may take place with the prior approval of the Head of the Organisational Unit(s) involved. Managers are requested to keep a record of such approvals and to monitor...
such events that they authorise to ensure compliance with the Safe Consumption of Alcohol Policy and the Alcohol, Tobacco and Other Drugs Policy.

3.5 Alcohol in Vehicles/Vessels

The relevant Head of Organisational Unit must give prior approval for any alcohol to be transported in University vehicles or vessels and consumed on any field trip undertaken by staff and/or students for the purposes of teaching or research.

3.6 Events Held on Premises not on University Property

Organisers of events not on University property but with which the University’s name may be associated (for example, University sponsored functions) are responsible for ensuring that the University’s name is not brought into disrepute. Any such event must comply with the objectives of this policy.

3.7 Licenced Sporting Clubs on University Property

The University will provide annually to the governing officers of any licensed sporting club operating on University property details of the University’s policies and procedures on the safe consumption of alcohol and details of sponsorships it has entered into with any alcohol manufacturer, supplier or distributor.

3.8 Sponsorship

Only the management of the University or affiliated organisations are permitted to negotiate the terms of sponsorships with alcohol manufacturers, suppliers or distributors.

3.9 Brewing or Distilling of Alcohol for Consumption

The brewing or distilling of alcohol for human consumption is strictly prohibited on University property.

4 Responsibilities

The Chief Operating Officer is responsible for implementation, monitoring and evaluation of this Policy.

The Executive Director Infrastructure Services and Development and Associate Director Accommodation Services are responsible for:

- compliance with this Policy and
- provision of interpretation and advice on this Policy.

Managers of affiliated organisations are responsible for ensuring compliance with this Policy on property within their operational control.

5 Definitions and Acronyms

Term/Acronym       Definition
Safe Consumption of Alcohol Policy

Accommodation Services Premises All University owned or leased buildings and surrounding land areas managed by Accommodation Services.

Affiliated Organisations An organisation which has entered into a deed or agreement of affiliation with the University and also agrees to abide by the objectives of this policy.

Function A University social, cultural, sporting or other event where alcohol is served as part of the event either at a cost or at no charge.

Function Organiser Person who is responsible for holding and managing a function where alcohol is to be served.

Head of Organisational Unit A senior University officer responsible for managing a University Organisational Unit.

Licensed Premises Premises specified in a Liquor Licence issued by the Tasmanian Commissioner for Licensing as premises on which liquor may be sold.

Organisational Unit College, Faculty, School, Centre, University Institute, other University Entity, Division, Section or University Business Enterprise.

Tasmanian Liquor Permit Permit issued by the Tasmanian Commissioner of Licensing authorising the sale of liquor.

University Members In this case, this includes academic and professional staff, students and associates of the University; contractors or other service providers, visitors or guests or other persons present on University property.

University Liquor Permit Permit issued by the Executive Director, Commercial Services and Development or delegate authorising the consumption of liquor at a function held on University property.

University property Any land or buildings owned, operated or leased by the University, or by any affiliated organisation (for example, TUU and Jane Franklin Hall).

Work Related Function Staff, or staff and third party working events at which alcohol will be served without charge (such as meetings, conferences, workshops etc).

6 Supporting Documentation
- *Alcohol, Tobacco and Other Drugs Policy*
- *Safe Consumption of Alcohol Procedure*
- *Records Management Policy*

7 Versioning

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