

# Jane Franklin Hall

## Application for re-admission 2011 - information

### IF YOU ARE NOT INTENDING TO RETURN TO COLLEGE IN 2011 PLEASE FILL IN THE REVERSE SIDE OF THE FORM ONLY

Please complete the application for re-admission form and return to the Office by noon on Friday 8 October 2010. Applications received after that date will be accepted, but their lateness will be considered with respect to room allocations.

### **Residency**

Residency is not confirmed until a signed Residential Agreement and Acceptance Fees have been received and all outstanding monies from 2010 have been settled. An offer for residency is also conditional upon academic success and behaviour considerations. Residents who are not offered a place for 2011 will be notified and outstanding monies refunded.

After you have returned this form, you will be given a provisional Letter of Offer for 2011. Enclosed with that offer will be an application for a parking space. Parking spaces are allocated in order of receipt of a completed Residential Agreement and payment of the Acceptance Fees, including the parking fee, which will be refunded if you are not allocated a space.

If you need to stay for a short period of time after the end of your current Residential Agreement, or if you need to take up residency a little earlier than the starting date of your new Residential Agreement, a casual daily rate of \$60 will be offered, depending on room availability. Please contact Sue McQueeney now on 106 or [secretary@jane.utas.edu.au](mailto:secretary@jane.utas.edu.au).

### **Room Allocations**

It should be understood that an offer of residency is for a place within the College, not for a specific room. Room allocations are made at the absolute and unfettered discretion of the Principal, and are final notwithstanding any pastoral or behavioural matters which may eventuate.

After prior academic achievement, room allocations are completed according to the following criteria (in no particular order): seniority; placement on Student Club Committee; incumbency i.e. residents who choose the room they occupied the year before normally have priority over other residents, other factors notwithstanding; the behaviour of an individual in the past; contribution to the Jane community; a desirable balance of genders, ethnicities and regional or scholastic backgrounds for each floor or building; particular concerns regarding health or disability.

In 2011, approximately equal numbers of new and returning residents will be allocated to Asten, Vines, Horton and Aldridge; Fleming, Barrett and Webber are likely to be allocated to our most senior and postgraduate residents. To avoid disappointment, you are strongly urged to apply for more than one area of the College. Please remember that the opportunity to indicate building preferences is simply a guide which is considered with the criteria above. Due to room lay-outs, please note that long beds are unavailable in Asten and Vines.

Changes to your preferences after 8 October 2010 will be considered but not to the disadvantage of another resident.

# Jane Franklin Hall

## Application for re-admission 2011

My current room is

Please complete this form and return to the Office by noon on Friday 8 October 2010. Applications received after that date will be accepted, but their lateness will be considered with respect to room allocations.

**Contact details over summer** (Your UTas email address will be used unless you advise otherwise).

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

Telephone: \_\_\_\_\_

- I request an ACADEMIC YEAR **(A)** Residential Agreement (RA's and Student Club Committee) from Saturday 12 February 2011 to Saturday 12 November 2011.
- I request an ACADEMIC YEAR **(B)** Residential Agreement (other returning residents) from Saturday 19 February 2011 to Saturday 12 November 2011.
- I request a SUMMER Residential Agreement from Saturday 12 November 2010 to Saturday 4 February 2011 at \$220 per week.
- I request a ONE-SEMESTER Residential Agreement from Saturday 19 February 2011 to Saturday 2 July 2011.

**2011 building preferences** (room numbers will be considered as building preferences).

First \_\_\_\_\_ Second \_\_\_\_\_ Third \_\_\_\_\_

If there are previously undisclosed medical issues which would influence your preference, please make written application to the Principal, in confidence.

I understand that if for any reason I am not a resident in 2011, any belongings left in the box rooms will be released after payment of \$100 per item. This fee is waived if my application is not accepted by the College.

If offered a place for 2011, I undertake to complete and return my Residential Agreement with Acceptance Fees no later than Thursday 16 December 2010. If I do not take up my place, for whatever reason, I will incur a forfeiture of \$300 from my Acceptance Deposit, and, if I withdraw after Friday 28 January 2011, the total Acceptance Deposit will be forfeited (i.e. \$650 but not including the car parking fee).

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

***Please note that full check-out procedures will be issued at the end of October.***

## Jane Franklin Hall

### Intention to permanently vacate College on 13 November 2010

- I am not returning to College in 2011 and will permanently vacate the premises by 10am on Saturday 13 November 2010, the end of my Residential Agreement. I will remove all my belongings from the College before I leave.

I understand that as I will not be a resident in 2011 any belongings left in the box rooms will be released after payment of \$100 per item.

**Contact details over summer** (Your UTas email address will be used unless you advise otherwise).

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Please note that full check-out procedures will be issued at the end of October.*