School of Computing and Information Systems

Unit Outline

KIT102 Data Organisation and Visualisation

Semester 1, 2014

Sandy Bay Campus, Hobart
Newnham Campus, Launceston

Unit Coordinator
To be confirmed

Lecturing Staff

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UNIT OVERVIEW

Introduction

This unit will explain the relationship between data, information and knowledge and introduce a number of different methods/tools for managing, storing, securing, modelling, visualizing and analyzing. This unit will provide an understanding of how data can be manipulated to meet the needs of users. Changing data into information can be accomplished with a range of tools, including XML, SQL, spreadsheeting and data visualisation. This unit introduces the techniques to enable the students to use these tools for managing data, creating information and allowing knowledge development. Overarching the whole unit is the importance of data security and how it can be achieved. This unit concludes by introducing the concepts behind managing big data in response to global trends of capturing all available data due to inexpensive storage.

Prerequisites

None

Unit Weight

12.5% of one academic year

Teaching Pattern

Lectures: 1hr/wk
Tutorials: 2hrs/wk
Online Modules: 2hrs/wk must be completed before the tutorial.

Students will also need to do about 5 hours of self study a week.

Unit Content

There are four modules on:

- Spread Sheeting;
- Data Modelling;
- SQL;
- XML.

There are lectures on:

- How the unit works and definition of terms
- Data Visualisation theory and examples
- Analysis of graphs - HCI
- Data Visualisation Related Research
- Data Modelling and why we need it
- Social Networking (wrt to personal data and security and crime)
- Data Security and why it is important and the extent of the problem
- Data Security and how it is implemented
- Data and Information Related Research
- XML and where it is used, Data Visualisation on the Web
- Big Data and why it is important
- Data Mining overview and Related Research
- Exam and Review

For more information see the section titled 'Content' on the unit website.

Learning Outcomes

On successful completion of this unit, you will be able to:

Students should be ICT professionals with the abilities and skills to:

1. adapt and apply techniques for acquiring, converting, transmitting, storing, managing and analysing data, information and knowledge
2. monitor the changing direction of ICT and evaluate and communicate the likely utility of emerging ICT to support business processes and decision making
3. identify and analyze user needs and take them into account in the design, implementation, or evaluation of an ICT interface or component to meet desired needs.

Students should acquire attitudes needed by an ICT professional to:
• apply a user-centered approach when designing an ICT-based solution;
• take initiative and work independently;
• communicate effectively at a professional level;
• use abstraction and computational, creative and critical thinking to problem solve;
• continue life long learning.

Generic graduate attributes

The university has defined a set of generic graduate attributes expected in its graduates. [http://www.utas.edu.au/__data/assets/pdf_file/0003/214662/Generic-Attributes-of-Graduates.pdf](http://www.utas.edu.au/__data/assets/pdf_file/0003/214662/Generic-Attributes-of-Graduates.pdf) Your course is designed to enable you to develop generic skills that are valued in, and expected of, graduates. These are skills that you will need to develop over time. Hence you are encouraged to look for opportunities, as you study each unit, to reflect on and improve these skills.

Knowledge

• use a wide range of academic skills (research, analysis, synthesis etc) to problem-solve an ICT-related issue;
• understand the limitation of, and have the capacity to evaluate, their current knowledge;
• develop a broad knowledge base and respect the contribution of other disciplines or professional areas relating to ICT;
• identify, evaluate and implement personal learning strategies;
• learn both independently and cooperatively;
• learn new skills and apply learning to new and unexpected situations; and
• recognise opportunities.

Communication Skills

• demonstrate oral, written, numerical and graphic communication;
• use the medium and form of communication appropriate for a given situation;
• present well-reasoned arguments, using technology as appropriate;
• access, organise and present information, particularly through technology-based activity; and
• listen to and evaluate the views of others.

Problem-solving Skills

• identify critical issues in the discipline or professional area;
• conceptualise problems and formulate a range of solutions;
• work effectively with others; and
• find, acquire, evaluate, manage and use relevant information in a range of media.

Global Perspective

• demonstrate an awareness of the local and global context of the ICT discipline or professional area; and
• function in a multicultural or global context

Social Responsibility

• acknowledge the social and ethical implications of their actions;
• appreciate the impact of social change;
• be committed to access and equity principles in the ICT discipline or professional area, and society in general; and
• demonstrate responsibility to the local community, and society generally.
UNIT ASSESSMENT

Assessment Pattern

In-semester (60%), Exam (40%)

Assessment Summary

<table>
<thead>
<tr>
<th>Component</th>
<th>Weight</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>SQL Assignment</td>
<td>20%</td>
<td>Week 7, Friday 3 pm</td>
</tr>
<tr>
<td>Excel Test</td>
<td>10%</td>
<td>In Lab Week 10</td>
</tr>
<tr>
<td>XML Test</td>
<td>10%</td>
<td>In Lab Week 13</td>
</tr>
<tr>
<td>Exam</td>
<td>60%</td>
<td>University Examination Period</td>
</tr>
</tbody>
</table>

Assessment Items

**Item 1**

**Title:** SQL Assignment  
**Type:** In-Semester - individual assignment  
**Task Length:** not applicable  
**Weighting:** 20%  
**Links to Learning Outcomes:** 1, 2, 3  
**Due:** Week 7, Friday 3 pm  
**Description:** Requirement for the SQL assignment will be available on MYLO. It will evaluate understanding of tutorials related to Data Modelling and SQL.

**Item 2**

**Title:** Excel Test  
**Type:** In-Semester - test  
**Task Length:** not applicable  
**Weighting:** 10%  
**Links to Learning Outcomes:** 1, 3  
**Due:** In Lab Week 10  
**Description:** In class test - given random data sets, students will have to prepare a dashboard that answers some questions and displays some graphs. The data sets will be random and all students will get the instructions at their tutorial the week before the test, so everyone has the instructions for the same length of time and there is no benefit in cheating or benefit to the students who have a later tutorial. They will get extra instructions on the day with exactly what questions they have to answer on their dashboard that relates to their dataset, they will have to determine what are the best graphs to use to answer certain questions. The dashboard will be assessed in the tutorial.

**Item 3**

**Title:** XML Test  
**Type:** In-Semester - test  
**Task Length:** not applicable  
**Weighting:** 10%  
**Links to Learning Outcomes:** 1, 3  
**Due:** In Lab Week 13  
**Description:** In class test - given some formatted data, students will have to develop appropriate XML tags to represent the data. Document Type Definitions and XML Schemas will then be developed to enforce well-formed XML for the formatted data. Given a DTD and/or XML Schemas, students will develop well-formed documents. The data sets will be random and all students will get the instructions at their tutorial the week before the test, so everyone has the instructions for the same length of time and there is no benefit in cheating or benefit to the students who have a later tutorial. This will be assessed in the tutorial.

**Item 4**

**Title:** Exam  
**Type:** Formal Examination  
**Task Length:** 3 Hours  
**Weighting:** 60%  
**Links to Learning Outcomes:** 2  
**Due:** University Examination Period  
**Description:** 3hr closed book exam

See the 'Assessment' section in unit website for more detailed information about assessment items.

**How your Final Grade will be determined**

Overall assessment will be based on the student's performance throughout the semester as well as in a formal examination. In order to achieve a pass (or better) result, a student must obtain:

1. at least 45% of the total mark for in-semester assessment items  
2. at least 45% of the mark for the formal examination
3. at least 50% of the overall mark
UNIT RESOURCES

Unit Web Site

This unit is Web Dependent: content & communication. This means that you will need to use the Web for this unit. The unit website contains unit information and resources. The unit website is accessed from http://www.utas.edu.au/coursesonline/. You will need to use your university email pop account username and password to log on to the MyLO system. Once authenticated by the system your personalised MyLO Learning Online area will be displayed. It contains links to the websites that you have permission to access - including the website for this unit.
If you are not able to access the unit website, please contact the University IT help desk:
  Entrance Level, Morris Miller Library, Sandy Bay Campus;
  Entrance Level, Launceston Campus Library, Newnham Campus.
  Telephone: 6226 1818 and 1300 304 903.
  The 1300 number is a local call from within Tas, with the exception of mobiles.
  Email: servicedesk@utas.edu.au
  Website: http://www.utas.edu.au/servicedesk/student/index.html

Prescribed Text

None

Readings

See the MyLO site

Software

The software that you will need to access the unit website and to study this unit, including general purpose software such as word processors, is provided on the computers in the School's computing labs. If you intend to use software on other computers please check that the versions are compatible.
GENERAL RESOURCES

School Website

School of Computing and Information Systems - Faculty of Science, Engineering, and Technology.
http://www.utas.edu.au/cis

Faculty Website

Information and Resources for Faculty of Science, Engineering and Technology students are available on the faculty website at: http://www.utas.edu.au/scieng

University Website

Information and Resources for 'Current Students' are available on the university website at:
http://www.utas.edu.au/students/

School Help Desk

Contact the School Help Desk if you have any queries or problems with accessing, using, or printing from the computers in the School of Computing and Information Systems labs.

In Hobart the Help Desk is located on level 3 in the Centenary Building, and is open from 10:00am-12:00pm, and 2:00pm-4:00pm Monday-Friday. The phone number is 6226 2929.

In Launceston the Help Desk is located near the entrance to the computing labs and is open from 10:00am-12:00pm, and 2:00pm-4:00pm Monday-Friday. The phone number is 6324 3447.

Both help desks will accept queries over the phone outside the standard opening hours.

The computer labs at the Cradle Coast Campus are maintained by ITR - please contact the University Help Desk for assistance with these computers.

Computing Facilities

The School has PC labs (running Windows 7), Mac labs (running Mac OS X 10.9), and special purpose Networking labs at the Newnham and Sandy Bay campuses. All students are provided with logins for Windows, Macintosh and Unix environments. If you have not used these facilities before please contact the School Help Desk to collect your account details. If you would like to access these facilities after hours please contact the School Help Desk.

In Hobart, there are 4 PC Labs, 2 Mac Labs, and 1 Networks Lab in the Centenary Building. In Launceston, there are 2 PC Labs, 1 Mac Lab, 1 Networks Lab, and one Multipurpose Lab in Building V.

Use of Facilities

Use of computing facilities provided by the School is subject to the School's Ethics Guidelines, details of which are posted at http://www.utas.edu.au/computing-information-systems/resources/ethics-guidelines. Copies of the guidelines are also available in all School labs. The School's facilities may only be used for study-related purposes, and may not be used for personal gain. Anti-social behaviour in labs such as game playing, viewing pornography, loud discussion, audio without the use of head-phones, etc is strictly prohibited in all labs at all times. Eating, drinking, and smoking is not permitted in the labs. Before being granted access to the School’s facilities, you will be required to sign a declaration that you have read and understand these guidelines, and that you will abide by them. Disciplinary action may be taken against students who violate the guidelines.
Learning Strategies

If you need assistance in preparing for study please refer to your tutor or lecturer. For additional information refer to the Learning Development website: http://www.utas.edu.au/learndev/

If you will be using MyLO for the first time and would like some information on how to use MyLO refer to the following website: http://www.utas.edu.au/coursesonline/mylo-support.htm

Some of the units you will study use videoconferencing to deliver lectures and tutorials. To enable you to get the best out of a videoconference please refer to the following guide: http://www.its.utas.edu.au/videoconf/vcstudentguide.pdf

Help resolving concerns about this unit

In the first instance you should contact your lecturer. If the matter is not resolved then you should contact the Head of School. If the matter is still unresolved and you would like to know who to contact or the procedures for resolving your concern refer to the following website: http://acserv.admin.utas.edu.au/complaints_info.html

The Tasmanian University Union (TUU) may also be able to assist.

The School reserves the right to alter the details contained in this Unit Outline. Students will be advised of changes to the outline via their University email account and it remains the responsibility of the student to check their email for such changes.

Occupational Health and Safety

The university is committed to providing a safe and secure teaching and learning environment. For more information see http://www.admin.utas.edu.au/hr/ohs/pol_proc/

University Services and Support

If you are experiencing difficulties with your studies or assignments, have personal or life planning issues, disability or illness which may affect your course of study, you are advised to raise these with your lecturer in the first instance.

The University has staff available to assist you, such as the:

- Learning Development Advisor
- Student Counselor
- Careers Advisor
- Disability Officer

For more information and contact details see the Services and Support section on the University ‘Current Students’ web page: http://www.utas.edu.au/students/
GENERAL ASSESSMENT

Approach to Learning

The University is committed to high standards of professional conduct in all activities, and holds its commitment and responsibilities to its students as being of paramount importance. Likewise, it holds expectations about the responsibilities students have as they pursue their studies within the special environment the University offers.

The University's Code of Conduct for Teaching and Learning states:

Students are expected to participate actively and positively in the teaching/learning environment. They must attend classes when and as required, strive to maintain steady progress within the subject or unit framework, comply with workload expectations, and submit required work on time.

You are expected to spend about 130 hrs studying in this unit - this includes attendance at scheduled teaching sessions. (For a 13 week semester this is, on average, 10 hr/wk.) This is the amount of study time that the 'typical' student will need to reach the level of competence and understanding required to fulfil the unit objectives. You are expected to:

- attend all scheduled teaching sessions, unless otherwise notified by the unit coordinator
- prepare for, and actively participate in all scheduled teaching sessions
- complete the assigned learning tasks
- review what has been learnt
- complete assessment items and submit them on time
- access and be familiar with the information and resources available on the unit website
- seek help from teaching staff if you have any questions or difficulties in studying this unit

You are encouraged to read the university's Code of Conduct for Teaching and Learning. Part A describes the 'Responsibility of the University to Students' and part B describes the 'Responsibilities of Students to the University'.


It is expected that students will familiarise themselves with access and use of the MyLO system operated by the University for the electronic delivery of course materials, and for various forms of communication.

It is expected that students will consult email sent to their University email address at least twice a week for notices relating to the administration of the unit, and for notification of the results of assignments.

It is expected that students will read the background material specified in the course curriculum, will actively attend and participate in tutorials, and be prepared to discuss relevant issues arising with tutors, lecturers and fellow students.

Student Expectations of the Unit

Students enrolled in this Unit may reasonably expect the following:

1. To be able to contact a lecturer or tutor by electronic mail, to raise issues arising in the unit, either relating to content or student performance within the unit.
2. Subject to availability, to be able to discuss such issues in person with the lecturer or tutor.
3. That assignments will be marked and the marks will normally be returned within 3 weeks of due dates.
4. That all relevant notices regarding the administration of the unit, including any necessary changes, will be communicated to all students enrolled in the unit via email.

These expectations are in addition to those specified in relevant University regulations.
“Plagiarism is a form of cheating. It is taking and using someone else's thoughts, writings or inventions and representing them as your own; for example, using an author's words without putting them in quotation marks and citing the source, using an author's ideas without proper acknowledgment and citation, copying another student's work.

If you have any doubts about how to refer to the work of others in your assignments, please consult your lecturer or tutor for relevant referencing guidelines, and the academic integrity resources on the web at [http://www.academicintegrity.utas.edu.au](http://www.academicintegrity.utas.edu.au).

The intentional copying of someone else's work as one's own is a serious offence punishable by penalties that may range from a fine or deduction/cancellation of marks and, in the most serious of cases, to exclusion from a unit, a course or the University. Details of penalties that can be imposed are available in the Ordinance of Student Discipline - Part 3 Academic Misconduct, see [http://www.utas.edu.au/__data/assets/pdf_file/0006/23991/ord91.pdf](http://www.utas.edu.au/__data/assets/pdf_file/0006/23991/ord91.pdf).

The University and any persons authorised by the University may submit your assessable works to a plagiarism checking service, to obtain a report on possible instances of plagiarism. Assessable works may also be included in a reference database. It is a condition of this arrangement that the original author's permission is required before a work within the database can be viewed.”

It is important that you understand this statement on plagiarism. Should you require clarification please see your unit coordinator or lecturer. Useful resources on academic integrity, including what it is and how to maintain it, are also available at: [http://www.academicintegrity.utas.edu.au](http://www.academicintegrity.utas.edu.au)

**Referencing**

The preferred text referencing systems for the School is the Harvard system (also referred to as the author-date system). In your written work you will need to support your ideas by referring to scholarly literature, works of art and/or inventions. For information on presentation of assignments, including referencing styles: [http://utas.libguides.com/referencing](http://utas.libguides.com/referencing)

It is important that you understand how to correctly refer to the work of others and maintain academic integrity. Failure to appropriately acknowledge the ideas of others constitutes academic dishonesty (plagiarism), a matter considered by the University of Tasmania as a serious offence. The university document on plagiarism contains information about referencing the work or ideas of others (see [http://www.utas.edu.au/plagiarism/](http://www.utas.edu.au/plagiarism/)).
Submissions

The details of the submission method (paper, electronic or other) for each assignment will be supplied in a separate assignment specification sheet. All in-semester assignment submissions (including electronic submissions) are to include an Assignment Cover Sheet which includes a statement confirming that the submission is your own work. The Assignment Cover Sheet is available from the School Help Desk in Launceston and Hobart, and on the School's web site: http://www.utas.edu.au/computing-information-systems/resources.

Students must take responsibility for the correct submission of their assignments. Students are expected to adhere to the following procedure for submission:

◆ Submitted files MUST be checked by the student to ensure that correct submission of the file has been undertaken.
◆ Students are expected to notify the Lecturer WITHIN TWO HOURS of submission if their files have not been submitted correctly.
◆ Students must take responsibility for safely backing up of their own files during the academic year to ensure that no files are permanently lost.

Extensions

Assessment items will not be accepted after the due date except under the conditions stated in the School policy on late assessment. http://www.utas.edu.au/__data/assets/pdf_file/0003/231960/ExtensionPolicy.pdf (PDF - 100KB).

Review of Assessment and Appeals

1. It is expected that students will adhere to the following policy for review of any piece of continuous assessment.
   a. Within 5 days of the release of the assessment result, the student should request an appointment with the Lecturer. The student should be prepared to discuss specifically which section of the marking criteria they are disputing and why they consider the mark is inappropriate.
   b. Following this discussion, students may request a formal remark of the original submission (in accordance with Rule of Academic Assessment 111, clause 22.1). This remark will be undertaken, where practicable, by an alternative assessor.
2. Students may also request a review of the final result in a unit. The request and payment must be made within 10 days from the date of the result notification. Students are referred to Rule of Academic Assessment 111, clause 23 at http://www.utas.edu.au/university-council/university-governance/rules and http://www.studentcentre.utas.edu.au/examinations_and_results/results/result_review_results.htm.

Complaints Procedure

It is expected that students will adhere to the following policy for making any complaint or grievance directly related to a Unit:

a. In the first instance, students are to approach the Lecturer or Unit Coordinator concerned and arrange a time to speak with them about their concern.
   b. If an issue remains unresolved, the student should approach the Head of School and arrange a time to speak with them about their concern.

If the School’s internal policy of complaints is unable to resolve an issue, students should consult Ordinance 8 Student Complaints for further direction, see http://acserv.admin.utas.edu.au/complaints_info.html

Formal Examination

The formal examination is conducted by the University Registrar. The ‘Current Students’ section on the university website contains information about the conduct of, and timetable for, formal examinations.

Final Grade

Passing grades will be awarded based on the AVCC guidelines:

◆ PP at least 50% of the overall mark but less than 60%
◆ CR at least 60% of the overall mark but less than 70%
◆ DN at least 70% of the overall mark but less than 80%
◆ HD at least 80% of the overall mark

In order to comply with the benchmarks set by the Faculty of Science, Engineering & Technology for distribution of grades in units, both the in-semester and examination marks that students obtain may be adjusted either upwards or downwards. See http://fcms.its.utas.edu.au/scieng/scieng/policies.asp for details of the Faculty Assessment Guidelines.