

Publications Data Collection

Nomination of Academic Coordinator

I,(name), being the Head of
.....(Organisational Unit) hereby nominate
.....(name), to be the Academic Coordinator for this
Organisational Unit for the purposes of the Publications Data Collection.

.....

Signature of Head of Organisational Unit

Date ___ / ___ / ____

Acceptance of the role of Academic Coordinator

I(name), having been nominated by the Head of my
Organisational Unit, am willing to undertake the role of Academic Coordinator for the Publications Data
Collection.

I understand that I have responsibility for:

- the classification of publications in my Organisational Unit, and for
- the compilation of verification material as per the Higher Education Research Data Collection (HERDC) specifications.

I currently have access to the Publication Entry System

I will require access to the Publication Entry System

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Signature of Coordinator

Date ___ / ___ / ____