



TASMANIAN SCHOOL OF
BUSINESS & ECONOMICS

UNIT OUTLINE

Read this document to learn essential details about your unit. It will also help you to get started with your studies.

BAA734
Activity-based Funding, Casemix and Data Quality

Semester 1, 2017

THIS UNIT IS BEING OFFERED IN:

DARLINGHURST & BY DISTANCE

Taught by:

Dr Kerry n Butler-Henderson

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Unit Description

This unit will enable students to critically evaluate casemix and activity-based funding systems used in Australia and internationally. Students will examine the theory and practice related to clinical classification, diagnosis-related groups, costings and other casemix approaches to enable them to undertake performance and clinical variation analysis. The value of quality processes are explored, including the ethical and legal issues. Students will have opportunities to hear from experts across Australia and participate in industry case studies and analysis.

Prior Knowledge &/or Skills OR Pre-Requisite Unit(s)

Nil

Enrolment in the Unit

Unless there are exceptional circumstances, students should not enrol in this unit after the end of week two of semester, as the Tasmanian School of Business and Economics (TSBE) cannot guarantee that:

- any extra assistance will be provided by the teaching team in respect of work covered in the period prior to enrolment; and
- penalties will not be applied for late submission of any piece or pieces of assessment that were due during this period.

When does the unit commence?

The unit's teaching schedule commences in the week beginning 27 February 2017.

University of Tasmania Graduate Quality Statement

The units in your course, including this unit, have been designed to cumulatively develop the graduate qualities outlined in the University's Graduate Quality Statement:

Our graduates are equipped and inspired to shape and respond to the opportunities and challenges of the future as accomplished communicators, highly regarded professionals and culturally competent citizens in local, national, and global society. Graduates acquire subject and multidisciplinary knowledge and skills and develop critical and creative literacies and skills of inquiry. Our graduates recognise and critically evaluate issues of social responsibility, ethical conduct and sustainability.

Tasmanian School of Business and Economics Vision and Mission

Vision

To advance the well-being, economic and social development of the people of Tasmania and our communities.

Mission

To advance research and learning in business and economics to the benefit of all our constituents leveraging the strengths of the University and the State of Tasmania.

We will achieve our mission by creating collaborative, innovative research, teaching and engagement programs that foster sustainable economic and social impact within Tasmania and provide a model for business schools throughout the region and world. Leveraging the strengths of our unique socio-ecological location in Tasmania and our strong interdisciplinary connections across the university, we will focus on three general domains: Person in Context (e.g. health, well-being and lifestyle in organisations and communities), Collaborative Entrepreneurship and Innovation, and Sustainability in Business and Community. Our approach to inter-disciplinary business education will provide a globally-recognised model that characterises many of the world's leading business schools.

For further details on the Vision and Mission Statement of the Tasmanian School of Business and Economics please refer to our [Strategic Goals](#).

Intended Learning Outcomes for BAA734

INTENDED LEARNING OUTCOMES	RELATED ASSESSMENT CRITERIA OR MODULE LEVEL LEARNING OBJECTIVES	ASSESSMENT METHODS	COURSE LEVEL LEARNING OUTCOMES
Learning Outcome 1 Critically evaluate the theory, principles and practice of casemix in Australia for acute and non-acute healthcare services	Discuss the theory of casemix and the various principles and practice of casemix systems used in Australia in acute and non-acute healthcare services	Essay/Presentation	Successful completion of this unit supports your development of course learning outcomes, which describe what a graduate of a course knows, understands and is able to do. Course learning outcomes are available from the Course Coordinator. Course learning outcomes are developed with reference to national discipline standards, Australian Qualifications Framework (AQF), any professional accreditation requirements and the University of Tasmania's Graduate Quality Statement.
	Critically evaluate the value and limitations of each	Essay/Presentation	
	Select one casemix system used in Australia and compare and contrast against a system used in another country	Essay	
Learning Outcome 2 Assess the role of clinical classification and diagnosis-related groups (DRGs) in Australian healthcare systems	Describe coding and DRG systems at a local health service level	Essay	
	Evaluate the various classification systems used in health, discussing the purpose, conventions, advantages and limitations of each	Essay/Presentation	
	Compare and contrast the various International Classification for Diseases standards used in different countries	Presentation	
Learning Outcome 3 Undertake analysis with casemix data to generate information	Identify the tools that can be used to analyse casemix data and evaluate their uses and limitations	Report/Presentation	
	Analyse hospital activity data for clinical variations to make recommendations for areas of improvement	Report	
	Apply critical, technical, inquiry and creative skills to making decisions and judgements in the analysis and reporting of casemix data, demonstrating adaptive knowledge skills through the clinical variation process	Report/Presentation	

Intended Learning Outcomes for BAA734 (cont.)

INTENDED LEARNING OUTCOMES	RELATED ASSESSMENT CRITERIA OR MODULE LEVEL LEARNING OBJECTIVES	ASSESSMENT METHODS	COURSE LEVEL LEARNING OUTCOMES
Learning Outcome 4 Engage in the procedures and governance for costings, auditing and edits	Identify and discuss the procedures to undertake clinical costings, DRG and casemix auditing and data edits	Essay/Report/Presentation	Successful completion of this unit supports your development of course learning outcomes, which describe what a graduate of a course knows, understands and is able to do. Course learning outcomes are available from the Course Coordinator. Course learning outcomes are developed with reference to national discipline standards, Australian Qualifications Framework (AQF), any professional accreditation requirements and the University of Tasmania's Graduate Quality Statement.
	Correctly apply the right tools and analysis when undertaking the above	Report	
	Identify the correct reporting method for each of the above	Report	
	Report costings analysis on hospital activity data	Report	
Learning Outcome 5 Demonstrate professional and ethical behaviour in coding/DRG application and casemix analysis, applying corporate social responsibility	Discuss the potential for behaviour that is unprofessional, unethical and not abiding by the HIMAA code of conduct when working with coded data	Report/Presentation	
	Discuss how 'corporate social responsibility' applies in this area	Presentation	
	Plan how the potential for such behaviours can be minimised, focusing on the three levels of the organisation, the individual and the system	Presentation	

Learning Expectations and Teaching Strategies/Approach

The University is committed to a high standard of professional conduct in all activities, and holds its commitment and responsibilities to its students as being of paramount importance. Likewise, it holds expectations about the responsibilities students have as they pursue their studies within the special environment the University offers. The University's Code of Conduct for Teaching and Learning states:

Students are expected to participate actively and positively in the teaching/learning environment. They must attend classes when and as required, strive to maintain steady progress within the subject or unit framework, comply with workload expectations, and submit required work on time.

During the **first four weeks** of this semester, your participation and engagement in this unit **will be monitored**. If you do not demonstrate evidence of having engaged actively with this unit **by Week 4** of semester, **your enrolment may be cancelled or you may be withdrawn from the unit.**

Work, Health and Safety (WH&S)

The University is committed to providing a safe and secure teaching and learning environment. In addition to specific requirements of this unit, you should refer to the University's policy at: www.utas.edu.au/work-health-safety.

Learning Resources

Recommended Texts/Software

There is no prescribed text for this unit. Students are encouraged to regularly review articles available in the unit on MyLO. Students are also expected to be familiar with the key academic journals in the discipline from which useful insights can be derived. In particular, students are encouraged to review regularly the relevant papers that are published in:

Asia Pacific Journal of Health Management

Health Information Management Journal

The International Journal of Health Planning and Management

My Learning Online (MyLO)

Access to the MyLO online learning environment is required for this unit. The unit has its own MyLO site. To log into MyLO and access this unit, go to: <http://www.utas.edu.au/mylo>. To access the unit, select **BAA734**.

For help using MyLO go to <http://www.utas.edu.au/mylo>.

Technical requirements for MyLO

MyLO can be accessed via Library computers and in computer labs on campus. See: <http://www.utas.edu.au/it/computing-distributed-systems/computer-labs-facilities-and-locations>

For further technical information and help, contact the UTAS Service Desk on 6226 1818 or at <http://www.utas.edu.au/service-desk> during business hours.

Learning to use MyLO

When you log into MyLO, you will see a unit called **Getting Started with MyLO**. Enter this unit to learn more about MyLO, and to practise using its features.

MyLO Expectations

1. Students are expected to maintain the highest standards of conduct across all modes of communication with staff and other students. Penalties may be imposed if the Unit Coordinator believes that, in any instance or mode of communication, your language or content is inappropriate or offensive. MyLO is a public forum. Due levels of respect, professionalism and high ethical standards are expected of students at all times.
2. Submission of assessment tasks via MyLO presumes that students have read, understood and abide by the requirements relating to academic conduct, and in particular, those requirements relating to plagiarism. All work submitted electronically is presumed to be “signed-off” by the student submitting as their own work. Any breach of this requirement will lead to student misconduct processes.
3. MyLO is an Internet service for teaching and learning provided by the University. It is expected that you check your units in MyLO for updates at least once a day.

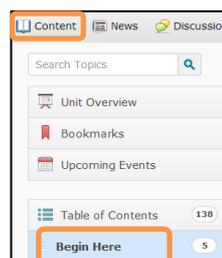
Using MyLO for BAA734

IMPORTANT! Before you are provided with access to your unit’s MyLO resources, you must complete the **Student Agreement** form. To do this:

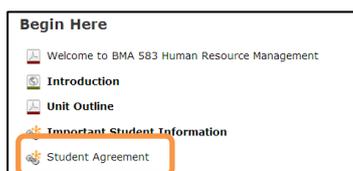
1. Access the unit’s MyLO site.
2. Locate the **Begin Here** folder and click on it to open it. You can find the **Begin Here** folder by scrolling down until you see **Content Browser** OR by clicking on the **Content** button.



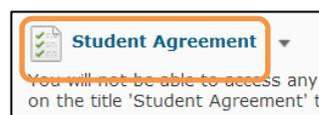
OR



3. Once you have opened the **Begin Here** folder, click on the **Student Agreement** file.



OR



4. Read the terms, then check the **I agree** box. You should now be able to access all available unit content on MyLO. You only need to do this once in each MyLO unit.

Other important resources on MyLO

You are expected to regularly check MyLO for any updates in relation to the unit. MyLO has been incorporated into the delivery of this unit to enhance your learning experience, by providing access to up-to-date course materials, and allowing for online discussion.

In addition to the lecture slides which are uploaded on MyLO on a weekly basis, other unit-related materials such as supplementary readings and assessment guides can also be accessed on MyLO.

You are also expected to engage in active discussion about issues related to the unit through the discussion forums and chat rooms that are available on MyLO: this is particularly helpful for distance students who may utilise the facilities available on MyLO to contact their fellow distance students and form groups to complete any group assessment tasks for this unit. In this regard, MyLO should be treated as the unit's critical platform for learning and communication.

Student Feedback via eVALUate

At the conclusion of this unit, you will be asked to provide online responses to a number of matters relating to the learning and teaching within the unit. You are asked to respond honestly to these questions, as all information received is used to enhance the delivery of future offerings.

Assessment 2 and 3 have been changed based on feedback from 2016. The data to be analysed in Assessment 2 has changed from a fictitious dataset to a real dataset. Assessment 3 has changed from five discussions to one presentation.

Details of Teaching Arrangements

Residential Master-Classes

There is a one day residential master-class incorporated into this unit. Whilst master-classes are not mandatory (except for scholarship students), they are designed to expose students to experts in their field and are highly valued. The lecturers will employ a range of teaching techniques to foster participation, and critical and applied thinking around the topic. There will be a particular emphasis on student-focused learning and problem-based learning, so discussions will generally begin with reality then attempt to apply critical and theoretical reasoning, rather than beginning with abstract theory and looking for ways to apply it. The master-class is not specifically designed to address the assessment tasks. **The master class for this unit will be held on Saturday 11 March 2017** at the Rozelle, Sydney campus. Details of the class will be available on MyLO once semester has started. Students should make arrangements as soon as possible to attend the master-classes.

Online Tutorial

There will be an online tutorial arranged around the six learning modules. These are held using the web conferencing facility available in MyLO and will be on a **Monday evening 5:30 – 6:30pm AEST**. Some may include a guest speaker whilst others will focus on an upcoming assessment. Whilst these are not compulsory and are recorded, in the event that no student attends the live session, the tutorial will be closed for that session. Low attendance will reduce the value of the discussion. Attendance allows you to ask any questions you have and receive an immediate response. The dates for these online tutorials can be found in the Study Schedule at the end of this unit outline

Distance Mode

Students will be able to access all learning materials through MyLO.

Communication, Consultation and Appointments

TO KEEP UP WITH ANNOUNCEMENTS REGARDING THIS UNIT

Check the MyLO Announcement tool at least once every two days. The unit Announcement will appear when you first enter our unit's MyLO site. Alternatively, click on the Announcement button (towards the top of the MyLO screen) at any time.

WHEN YOU HAVE A QUESTION

Other students may have the same question that you have. Please go to the *Ask the Class Discussion* forum on the unit's MyLO site. Check the posts that are already there – someone may have answered your question already. Otherwise, add your question as a new topic. Students are encouraged to support each other using this forum – if you can answer someone's question, please do. We will attempt to respond to questions within 48 business hours. If your question is related to a personal issue or your performance in the unit, please contact the appropriate teaching staff member by email instead.

WHEN YOU HAVE AN ISSUE THAT WILL IMPACT ON YOUR STUDIES OR THE SUBMISSION OF AN ASSESSMENT TASK

If you have a personal question related to your studies or your grades, please contact teaching staff by email. For general questions about the unit, please add them to the *Ask the Class Discussion* forum on the unit's MyLO site. This way, other students can also benefit from the answers.

A NOTE ABOUT EMAIL CORRESPONDENCE

You are expected to check your UTAS email (WebMail) on a regular basis – at least three times per week. To access your WebMail account, login using your UTAS username and password at <https://webmail.utas.edu.au/>.

You are strongly advised not to forward your UTAS emails to an external email service (such as gmail or Hotmail). In the past, there have been significant issues where this has occurred, resulting in UTAS being blacklisted by these email providers for a period of up to one month. To keep informed, please use your UTAS email as often as possible.

The teaching team receives a significant number of emails. Be realistic about how long it might take for us to respond. Allow at least TWO (2) business days to reply. Staff are not required to respond to emails where students do not directly identify themselves, are threatening or offensive, or come from external (non-UTAS) email accounts.

When you write an email, you must include the following information. This helps teaching staff to determine who you are and which unit you are talking about.

- Family name
- Preferred name
- Student ID
- Unit code (BAA734)
- Questions
- If your question is about an assessment task, please include the assessment task number or name.

Assessment

How Your Final Result Is Determined

To be eligible to pass this unit you will need to attain an overall mark of 50%, and satisfactorily pass each of the intended learning outcomes for the unit. Details of each assessment item are outlined below.

Assessment Schedule

Assessment Items	Due Date	Value/Weighting	Link to Learning Outcomes
Assessment Item 1: Essay	Monday 20 March, 2pm AEST (Week 4)	35%	1, 2, 4
Assessment Item 2: Report	Monday 1 May, 2pm AEST (Week 9)	45%	3,4, 5
Assessment Item 3: Presentation	Monday 29 May, 2pm AEST (Week 13)	20%	1, 2, 3, 4, 5

*Word Limit: The word count includes such items as headings, quotes and executive summaries. It does not include the table of contents, any appendices, in-text citations and reference list at the end of the assignment. The actual word count may vary from the stipulated word count by no more than 10% without penalty.

Assessment Item 1 – Essay

- Task Description:** Select a local hospital network in Australia (<http://www.publichospitalfunding.gov.au/directory>) and investigate how hospitals within that network are funded, how clinical classification data and DRGs are used and how 'casemix' is interpreted and applied within that network. Evaluate the application of the casemix system in the network against theoretical models, and best evidence and make recommendations for changes to maximise benefits. Ensure you properly define and reference all technical terms.
- Task Length:** 1,500 - 2,000 words
- Assessment Criteria:** A copy of the assessment criteria and marking scheme will be available through the Assessment area in MyLO. A number of interrelated assessment criteria will be applied to judge the quality of work, including:
- Is the purpose clearly articulated and addressed?
 - Is the foundational principles defined and described?
 - Does the discussion accurately reflect the funding and casemix system used at the local hospital network?
 - Are the limitations identified and a clear link exists against the recommendations?
 - Is the essay presented well (spelling, grammar, citation and referencing, and layout)?
- Link to Unit's Learning Outcomes:** 1, 2, 4
- Due Date:** 2:00pm AEST Monday 20 March 2017 (Week 4)
- Value:** 35%

Assessment Item 2 – Report

Task Description: The CEO of Hopetoun Hospital has asked you to report on the hospital's activity and make recommendations for areas of improvement. Using the spreadsheet of data exported from the hospital's patient administration system, available on MyLO, analyse the data for any significant variations. Include in your report calculated costings, any national developments and ethical issues that apply when working with coded data.

Task Length: 2,500 – 3,000 words

Assessment Criteria: A copy of the assessment criteria and marking scheme will be available through the Assessment area in MyLO. A number of interrelated assessment criteria will be applied to judge the quality of work, including:

- Does the report clearly identify its aims?
- Is the methods used for analysis detailed?
- Are the areas of clinical variation identified and described?
- Do the recommendations reflect the area of variation and are they realistic?
- Does the report inform the CEO of significant national developments?
- Does the report address the ethical issues?
- Is the report presented well (spelling, grammar, citation and referencing, and layout)?

Link to Unit's Learning Outcomes: 3, 4, 5

Due Date: 2:00pm AEST Monday 1 May 2017 (Week 9)

Value: 45%

Assessment Item 3 – Presentation

Task Description: Select a topic from one of the modules addressed in this unit and develop a five minute presentation. Your presentation should be developed for a hospital executive audience and assume some knowledge of ABF and casemix. Your presentation should also address Intended Learning Outcome 5 (page 6). Your presentation should be by a visual presentation with a voice recording of you delivering the presentation. You may submit either a narrated PowerPoint or a weblink to an online recording of your presentation (e.g. YouTube or Prezi).

Task Length: Five minutes

Assessment Criteria: A copy of the assessment criteria and marking scheme will be available through the Assessment area in MyLO. Below are some guiding principles that will be considered:

- Did the presentation go for five minutes (+/- 30 seconds)?
- Did the presentation focus on one topic that was covered in this unit?
- Was ILO 5 addressed in the presentation?
- Is the presentation empirically-based rather than just opinion, yet pitched at the right level?
- Was the presentation delivered in a professional manner?

Link to Unit's Learning Outcomes: 1, 2, 3, 4, 5

Due Date: 2:00pm AEST Monday 29 May 2017 (Week 13)

Value: 20%

Submission of Assessment Items**Lodging Assessment Items**

Assignments must be submitted electronically through the relevant assignment tab in MyLO. ***You must ensure that your name, student ID, unit code, tutorial time and tutor's name (if applicable) are clearly marked on the first page. If this information is missing, the assignment will not be accepted and, therefore, will not be marked.***

You must include an assessment cover sheet, including student declaration, for **all assessments**.

Please remember that you are responsible for lodging your assessment items on or before the due date and time. We suggest you keep a copy. Even in a perfect system, items sometimes go astray.

Late Assessment and Extension Policy

In this Policy:

1. (a) 'day' or 'days' includes all calendar days, including weekends and public holidays;
(b) 'late' means after the due date and time; and
(c) 'assessment items' includes all internal non-examination based forms of assessment
2. This Policy applies to all students enrolled in TSBE Units at whatever Campus or geographical location.
3. Students are expected to submit assessment items on or before the due date and time specified in the relevant Unit Outline. The onus is on the student to prove the date and time of submission.
4. Students who have a medical condition or special circumstances may apply for an extension. Requests for extensions should, where possible, be **made in writing** to the Unit Coordinator on or before the due date. Students will need to provide **independent supporting documentation** to substantiate their claims.
5. Late submission of assessment items will incur a penalty of 10% of the total marks possible for that piece of assessment for each day the assessment item is late unless an extension had been granted on or before the relevant due date.
6. Assessment items submitted more than five (5) days late will not be accepted.
7. Academic staff do NOT have the discretion to waive a late penalty, subject to clause 4 above.

Academic Referencing and Style Guide

Before starting your assignments, you are advised to familiarise yourself with the following electronic resources.

The first is the *Harvard Referencing System Style Guide*, which can be accessed from the UTAS library: <http://utas.libguides.com/content.php?pid=27520&sid=199808>. The **Harvard style** is the appropriate referencing style for this unit and the guide provides information on presentation of assignments, including referencing styles. In your written work you will need to support your ideas by referring to scholarly literature, works of art and/or inventions. It is important that you understand how to correctly refer to the work of others and maintain academic integrity.

Failure to appropriately acknowledge the ideas of others constitutes academic dishonesty (plagiarism), a matter considered by the University of Tasmania as a serious offence.

The second is the Tasmanian School of Business and Economics' *Writing Assignments: A Guide*, which can be accessed at: <http://www.utas.edu.au/business-and-economics/student-resources>. This guide provides you with useful information about the structure and style of assignments in the TSBE.

Review of Assessment and Results

Review of Assessment is available to all students once the University has released the final result for a unit. If you are dissatisfied with your final result, you may apply to have it reviewed.

Review of Assessment consists of re-marking the final exam (where applicable), checking the addition of all marks, and a check to ensure that all marks have been included in the final result.

Applications for a review of assessment are due within 10 working days of the release of the final result in the unit. If you have passed the unit you must pay a \$50 fee.

Please read and follow the directions provided by the University at:

http://www.utas.edu.au/_data/assets/pdf_file/0018/314622/Review-of-Assessment.pdf

Review of Internal Results

If you wish to have a piece of internal assessment reviewed as part of the review process, please state this clearly on the application form referred to above **and include that assessment item with your application.**

Further Support and Assistance

If you are experiencing difficulties with your studies or assessment items, have personal or life-planning issues, disability or illness that may affect your study, then you are advised to raise these with your lecturer or tutor in the first instance.

Students are also encouraged to contact their Postgraduate Student Adviser who will be able to help in identifying the issues that need to be addressed, give general advice, assist by liaising with academic staff, as well as referring students to any relevant University-wide support services. Please refer to the Student Adviser listings at www.utas.edu.au/first-year/student-advisers for your adviser's contact details.

There is also a range of University-wide support services available to students, including Student Centre Administration, Careers and Employment, Disability Services, International and Migrant Support, and Student Learning and Academic Support. Please refer to the Current Students website (available from www.utas.edu.au/students) for further information.

If you wish to pursue any matters further then a Student Advocate may be able to assist. Information about the advocates can be accessed from www.utas.edu.au/governance-legal/student-complaints. The University also has formal policies, and you can find out details about those from that link.

Academic Misconduct and Plagiarism

Academic misconduct includes cheating, plagiarism, allowing another student to copy work for an assignment or an examination, and any other conduct by which a student:

- (a) seeks to gain, for themselves or for any other person, any academic advantage or advancement to which they or that other person are not entitled; or
- (b) improperly disadvantages any other student.

Students engaging in any form of academic misconduct may be dealt with under the Ordinance of Student Discipline. This can include imposition of penalties that range from a deduction/cancellation of marks to exclusion from a unit or the University. Details of penalties that can be imposed are available in the Ordinance of Student Discipline – Part 3 Academic Misconduct, see <http://www.utas.edu.au/university-council/university-governance/ordinances>.

Plagiarism is a form of cheating. It is taking and using someone else's thoughts, writings or inventions and representing them as your own, for example:

- using an author's words without putting them in quotation marks and citing the source;
- using an author's ideas without proper acknowledgment and citation; or
- copying another student's work.

It also means using one's own work from previously submitted assessment items if repeating a unit.

If you have any doubts about how to refer to the work of others in your assignments, please consult your lecturer or tutor for relevant referencing guidelines, and the academic integrity resources on the web at <http://www.utas.edu.au/academic-integrity/> The intentional copying of someone else's work as one's own is a serious offence punishable by penalties that may range from a fine or deduction/cancellation of marks and, in the most serious of cases, to exclusion from a unit, a course, or the University.

The University and any persons authorised by the University may submit your assessable works to a plagiarism checking service, to obtain a report on possible instances of plagiarism. Assessable works may also be included in a reference database. It is a condition of this arrangement that the original author's permission is required before a work within the database can be viewed.

For further information on this statement and general referencing guidelines, see www.utas.edu.au/plagiarism/ or follow the link under 'Policy, Procedures and Feedback' on the Current Students homepage.

Study Schedule

UTAS WEEK	WEEK COMMENCING	MODULE	ONLINE TUTORIAL 5:30 – 6:30PM	DUE DATES
	20 February	Orientation – log into MyLO and familiarise yourself with the unit.		
1	27 February	Module 1: introduction to casemix and activity-based funding		
2	6 March		6 March	
3	13 March	Module 2: Clinical classification	13 March	
Master class Saturday 11 March 2017				
4	20 March	Module 2: Clinical classification (cont)		Essay (Due 20/3)
5	27 March			
6	3 April	Module 3: DRGs and costings	3 April	
7a	10 April			
Mid-Semester Break: 13 – 19 April 2017 (inclusive)				
7b	20 April (Thursday)	Module 3: DRGs and costings (cont.)		
8	24 April	Module 4: Activity-based management	24 April	
9	1 May			Report (Due 1/5)
10	8 May	Module 5: Quality measures and tools overview	8 May	
11	15 May			
12	22 May	Module 6: Clinical classification auditing	22 May	
13	29 May			Presentation (Due 29/5)