

Exploring the teach view

An online tutorial for staff

In this tutorial you'll explore the main features of the Teach view – the instructor's window for teaching in your online course. This tutorial will help you to:

- Identify the Teach-specific areas and controls and instructor-specific tools
- Navigate your way around the various sections components, tools and views in Teach view
- Launch a variety of Teach-specific tools to achieve a desired teaching outcome.

Structure and format

The tutorial is available online and is part of the module *Exploring the Teach view*.

After you register you will have ongoing access to the module/tutorial and a sample course. You can access these resources at any time and undertake learning at your own pace.

The tutorial steps you through realistic scenarios. It guides you through the steps for each task as you go.

How long does it take?

The module takes approximately 20 minutes to complete

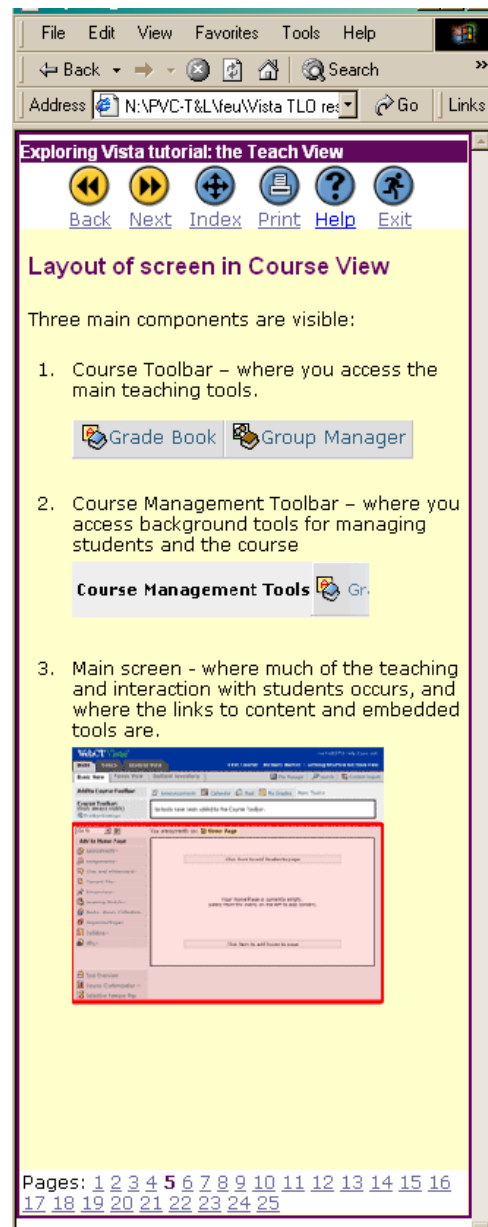
Learning requirements

Prerequisites

You will need to have basic competence in using a computer and a web-browser.

Participant requirements

You will need a computer with network / Internet access and you must be a current university staff member to access the learning management system.



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Exploring Vista tutorial: the Teach View

Layout of screen in Course View

Three main components are visible:

1. Course Toolbar – where you access the main teaching tools.
 - Grade Book
 - Group Manager
2. Course Management Toolbar – where you access background tools for managing students and the course.
 - Course Management Tools
3. Main screen - where much of the teaching and interaction with students occurs, and where the links to content and embedded tools are.

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How to register

Access the registration webpage at [Teaching & Learning Online](#) and register in the module titled **Exploring the Teach view in Vista**.

If you would prefer to do this tutorial within a face-to-face program, please see [Teaching Online Essentials](#).

Further enquiries

Contact CALT – call x3504, or email: training@calt.utas.edu.au