

JANE FRANKLIN HALL APPLICATION FOR RESIDENT STAFF POSITIONS 2012

Before applying for any of the positions below, you should:

- (a) read the application details for each position which interests you, and
- (b) read and complete the following.

Regardless of the number of positions for which you have applied, you should submit **ONE** Application for Positions 2012 i.e. your one application should include different sections for different positions. If you apply for more than one position, each response should be on a separate piece of paper and it should clearly identify the position and your name.

For each position you should respond specifically to the selection criteria, unless otherwise stated below. You may apply for as many positions as you wish. Please attach this form to your application.

Name: _____

Telephone Number: _____ UTAS email: _____

Contact details over Summer (if not at Jane): _____

Please indicate the positions for which you would like to be considered:

- Resident Fellow** for academic year: maximum 2 page curriculum vitae; maximum 2 pages addressing the selection criteria.
- Resident Assistant** for academic year: maximum 1 page curriculum vitae; maximum 1 page addressing the selection criteria; only these two pages will be considered in your application. Interviews will be on Saturday October 8th.
- Summer Duty Resident:** available only to resident staff in 2011 or those selected as resident staff for 2012. Other than ticking the box, no further application is required.

Positions may be filled on the basis of a written application only. In some instances, a list of successful applicants will be kept by the college for employment as it becomes available.

Applications should be addressed to the Principal and submitted to the Office no later than 12 noon on Tuesday October 4th, 2011. **LATE APPLICATIONS WILL NOT BE CONSIDERED.**