

Terms of Reference for the TIA Dairy Centre Advisory Committee

Introduction

Dairy Australia and the University of Tasmania have entered into a funding agreement. A steering committee, which will also function as the TIA Dairy Centre advisory committee, is required to oversee the execution of the program and will be responsible for:

- (a) the overall strategic direction of the program and the projects;
- (b) assessing the performance of the TIA Dairy Centre on a regular basis and making submissions to the TIA board in relation to the same;
- (c) recommendation of a full portfolio of projects within the program, with input from Dairy Australia and TIA; and
- (d) consulting with the dairy industry at State and regional levels;

The advisory committee for the TIA Dairy Centre should be undertaken jointly by UTAS (TIA), Dairy Australia, and other stakeholder representation. Representatives from these partners should meet formally on a periodic basis to give high level advice and review the effectiveness of the Dairy Centre in managing program resources, outputs, and progress towards the industry-level objectives and targets.

Membership

The TIA Dairy Centre Advisory Committee shall be comprised of the following individuals:

- (a) the TIA Director;
- (b) Senior Manager, DPIPW;E;
- (c) the Dairy Centre Leader;
- (d) Dairy Australia's Group Manager, Farm Productivity and Delivery;
- (e) a representative of DairyTas; and
- (f) an impartial and independent Tasmanian dairy farmer

Chair

The advisory committee will appoint a chair. The role of the chair should be undertaken by a senior representative from one of the Project Implementing Partners. Continuity in the chair role will be important to maximise learning and application of monitoring information to continual improvement of project governance and implementation.

Role

The functions of the Committee are:

- a) Ensuring good governance in relation to the program and dairy centre activities.

- b) Review and advise the implementation of plans for the Dairy Centre, monitoring and evaluating the delivery of outputs and outcomes.
- c) Advise the Director of TIA on research, development and extension (RD &E) strategies and priorities for the Tasmanian dairy and nationally through Dairy Moving Forward.
- d) Develop and maintain relationships with industry/stakeholders. Assist in securing additional funds for the program as appropriate.
- e) Advocate the program within the networks of members to assist in achieving the industry-level objectives.

Schedule

Biannual meetings. These meetings are nominally planned to be held in August (Launceston) and February (Burnie), however the dates and nominated locations may be shifted to fit in with project deliverables and/or commitments of the members.

Remuneration

Committee members will be reimbursed for expenses incurred in carrying out their tasks.