



RURAL CLINICAL SCHOOL

ATRIUM APARTMENTS

HANDBOOK

PLEASE READ

HELPFUL TELEPHONE NUMBERS

STUDENT SUPPORT

General Inquiries	Accommodation Administration Officer	6430 4550
	Or email rural.clinical.school@utas.edu.au	
Lost keys	Security	3336

EMERGENCY SERVICES

Security/Fire/Police/Ambulance	Public Services	0 000
Or University		3336

Evacuation Points in Case of FIRE AND EMERGENCY:

Carpark, near driveway on right. Please see posters as placed in apartments.

OTHER UNIVERSITY SERVICES

Student Services	4949
Counselling	4947
Careers	4949
Chaplain	7855 or 2385

COMMUNITY SUPPORT SERVICES

Life Line (24 hours)	131 114
North West Regional Hospital	6430 6666
Pregnancy Counselling	1300 737 732
Sexual Assault Support Service	1800 737 732
Victims of Crime	1300 300 238
Women's Shelter	6425 1382
Dentist – refer Yellow Pages	
Interpreter Service	131 450
Poison Information Centre	131 126

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INTRODUCTION

Welcome to the University of Tasmania Rural Clinical School. We hope that your stay at the Atrium Apartments will be both enjoyable and fruitful.

This Handbook has two main sections: Services and Information and the Guide to Communal Living. In essence, it explains the day to day procedures and policies for living at the Atrium Apartments, and should be read carefully by residents prior to, or upon their arrival at the residences.

All residents are required to sign a Residency Agreement Form accepting the Terms and Conditions referred to in this Handbook if they are staying a full year, and short term stays sign a '*Welcome Letter*' which summarises the responsibilities of the resident.

The Atrium Apartments accommodate 30 students and are situated on the University of Tasmania Cradle Coast campus at Mooreville Road with access off Mills Road, Burnie. There are six separate apartments, each with five bedrooms. Off street parking is available at no cost.

ADMINISTRATION

General management, including allocation of accommodation, is the responsibility of the Accommodation Administration Officer who liaises with other University personnel where necessary.

The Accommodation Administration Officer is located at the main administrative centre of the RCS at the North West Regional Hospital site. The hospital site is a 15 min walk from the Apartments. Contact can be made:

During office hours

03 6430 4550

rural.clinical.school@utas.edu.au

SERVICES AND INFORMATION

ACCESS TO ACCOMMODATION

Allocation of room/pantry keys and access cards for front gate and front door access to accommodation is made by the Accommodation Administration Officer during office hours. After hours and by arrangement, these can be collected from the main Reception area of the North West Regional Hospital.

A **Security Deposit of \$30** applies which is fully refundable on return of the keys at the completion of the stay.

All access cards are magnetically coded, and are not to be stored near credit cards or bus tickets since this may result in de-magnetisation of the card, rendering it inoperable.

Allocation of rooms is made by the Accommodation Administration Officer in consultation with other residents. Room changes may be made with the Accommodation Administration Officer's permission.

BARBECUE FACILITIES

Two 5 Burner barbecues are located on the premises and are provided for residents' use. A container with all utensils and cleaning products is kept in locked cupboard under barbecue. A key with access to this is kept in each apartment, located on door in cupboard under kitchen sink. **It is the responsibility of residents to clean the barbecues and tidy area after each use.** Please notify reception if gas bottle needs to be refilled.

BICYCLES AND BUSES

Bicycles can be stored in the laundry area, (RM 10) but must be locked as no responsibility is accepted in the case of theft. Helmets are required to be worn by law.

Buses run from the Mooreville Road bus stop (outside the Cradle Coast Campus) to the city at various times. Timetables are provided in the Orientation Pack located in each house or are available from Burnie city newsagents or online at <http://www.metrotas.com.au>. Bus Route Burnie-Shorewell-Upper Burnie-Brooklyn and the Burnie-Hospital-Burnie schedule apply.

CLEANING AND BATHROOMS

Bathrooms are shared by residents (exception of double room in apartments). Cleaners are employed to clean the bathrooms prior to the arrival of short-term residents and at intervals thereafter. **Residents staying more than a week are required to clean their own bathroom area. Residents on long-term stays are required to provide their own cleaning.**

Residents are expected to keep their bedrooms clean and tidy, ensuring rubbish bins are emptied regularly. All garbage must be put in the green wheelie bin provided for each house and wheeled onto the street for **garbage collection early Wednesday mornings.**

Similarly, kitchens should be kept in good order at all times during the stay ensuring rubbish is placed in the appropriate kitchen bin or in the wheelie bin provided. Each resident is allocated a lockable pantry cupboard for food storage and kitchens are equipped with both freezers and refrigerators (these are not locked). Cooking utensils, crockery, cutlery and basic appliances are available for use. All kitchens have microwaves.

Brooms, cleaning kits, and vacuum cleaners are stored in the laundry and available for use by residents. The weeds and gardens in courtyards are maintained by contractors every second last Wednesday of the month. Tenants are responsible for keeping the courtyard neat and tidy.

COMPLETION OF STAY FOR SHORT TERM RESIDENTS

The procedure for the completion of a stay is as follows:

1. On the morning of the day of departure the resident tidies their room, strips the bed of linen (if house linen has been in use) and leaves the linen in the laundry tub ready for laundering by the cleaning staff.
2. The resident removes any food items from their pantry cupboard, wipes the shelves clean and locks the cupboard. The same applies for the use of the refrigerator and/or freezer.
3. The bedroom door is to be locked and all items on the bedroom inventory list (located on the door) are to be in place.
4. Keys are to be returned to the RCS reception, the \$30 key deposit is then returned. Payment for any outstanding rent is made by the resident, and a receipt issued.
Please note check out time is 10.30 am Fridays.
5. The resident is then not expected to re-enter the house but proceeds to travel home, or completes the day's study and then leaves to travel home.

2010 fees per week for accommodation:

University of Tasmania students	\$80 shared bathroom \$100 own ensuite
Interstate students	\$80 shared bathroom \$100 own ensuite
Medical staff/other	\$150 shared bathroom \$170 own ensuite

Payment of a \$30 key deposit and two week's rent is payable on arrival or the next working day to the Administration Officer at RCS building, NW Hospitals campus.

FIRE EQUIPMENT / CANDLES AND INCENSE BURNERS

Candles and oil/incense burners are not permitted in the residences for safety reasons.

Residents are advised to take great care not to accidentally activate smoke detectors by hanging decorations from them or covering detectors in each building. Smoke detectors are wired in. In the event of a fire a direct alarm is activated with the fire department. Smoke detectors **ARE NOT** to be taken down or tampered with by residents, such action will also activate alarm with the fire department. **Special care** is to be taken when cooking as the detectors are sensitive, smoke from cooking can easily set off alarms.

Residents must not interfere with any fire fighting equipment except in a genuine case of fire. Misuse of fire equipment (Fire Hoses, Blankets and extinguishers) or fire alarms will result in costs from the Fire Department being forwarded to the resident responsible.

FURNITURE AND FURNISHINGS

The Rural Clinical School provides basic furniture, furnishing and fittings in each room. Bedding, furniture and furnishings must not be removed from rooms.

Residents are responsible for the contents of their own rooms and are expected to take shared responsibility for items in the communal areas of the apartments. Where items are either damaged or lost, residents will be required to report the damage or loss to the Accommodation Administration Officer immediately. Where appropriate, students will be responsible for the replacement of broken or lost items.

Residents are particularly requested not to use drawing pins, ceiling stars or adhesive tape on walls, doors, and ceilings or on any furniture. Tasks such as the hanging of artwork can be organized through the Accommodation Administrative Assistant.

No indoor furniture is to be taken outside under any circumstances.

HEATING AND POWER COSTS

Residents are asked to consciously assist in keeping down heating costs. During winter months, doors should be kept shut wherever possible. Lights should be turned off when not being used. This does not apply to security lights.

Heaters are supplied in rooms, therefore additional heating should not be needed. Open-bar radiators are not permitted in residences for safety reasons.

INSURANCE

Residents are reminded that their personal possessions are not insured and therefore should be clearly named and kept in locked bedrooms at all times.

INSPECTIONS

Residents can expect that the Accommodation Administration Officer will undertake intermittent inspections of the apartments to check that the apartments are being appropriately used and cleaned by the occupants. 3 **scheduled** inspections are organised each year, however further inspections may be required. Residents will receive at least 24 hours notice of an inspection.

INTERNET ACCESS

Broadband internet is available in all apartments; quotas may apply. 24 hour access to the RCS building is also available, allowing residents to use computers and therefore access the internet. Alternatively 24 hour access is available at the Cradle Coast Campus offering an access card which requires a \$15 deposit (refundable on return). University policy concerning the acceptable use of ICT facilities applies across all UTAS ICT facilities, including the residences, the RCS building and Cradle Coast Campus facilities (please refer to: http://www.utas.edu.au/itr/policies/usage_guide.html).

KITCHENS (SEE ALSO CLEANING)

Well equipped kitchens are available in the residences for the preparation and cooking of meals. Clearly labeled food stuffs can be stored in fridges provided. Under no circumstances should residents use kitchen utensils or food belonging to others.

In the interest of health and hygiene, all meals should be consumed in the kitchens. There is to be no cooking in residents' rooms, this includes toasters and gas cookers etc.

All residents are responsible for their own washing up and for cleaning away containers and rubbish.

LAUNDRY AND LINEN

The machines should operate with the laundry door closed, quite apart from the noise factor, the fan system works more efficiently.

The laundry should be left clean and tidy for the next resident. Machine malfunctions should be reported to the Accommodation Administration Officer immediately.

MAIL

Incoming mail should be addressed to:

Name
Apartment Number/Room Number
Atrium Apartments
Mills Rd
Burnie TAS 7320

Mail can also be held at the following for collection by residents:

The Rural Clinical School,
Private Bag 3513,
Burnie TAS 7320

MOTOR VEHICLES

Cars and motor cycles must be parked in the car parks provided for residents. On no account should residents drive on the pathways surrounding units.

OVERNIGHT GUESTS AND VISITORS

Limited provision is made for overnight guests. Residents should discuss this issue with the Accommodation Administration Officer who has authority to grant or deny permission. Additional charges may be levied.

Visitors are welcome to the residence between 9am and 10pm. Residents are responsible for the behaviour of their guests who must observe the rules of residence. Any damage caused by a visitor is the responsibility of the resident.

PETS

Pets are not permitted at the apartments (including the courtyards) under any circumstances.

SECURITY

University Security

University Security is available 24 hours (via Launceston). If you feel unsafe anywhere, anytime, phone Security Ext 3336 or 6324 3336.

General Security

To prevent theft and unwelcome visitors, residents are responsible for seeing that, at night, the outside doors are locked, the kitchen and lounge windows are secured and that the security lights are switched on.

All outside doors are permanently locked.

Please ensure that they remain locked, by closing each door manually after entry/exit.

The fly screens must remain securely on windows at all times. Please ensure that windows are shut, the catch is in place, heater off, and that bedrooms are locked when vacating the residence. It is recommended that curtains be closed after dark and when the room is vacant for any period of time.

Buildings are patrolled at night by Chubb Alarm Systems and a security officer patrols from time to time.

Students are to be aware that in emergency situations security or other staff may need to access the Apartments and individual bedrooms.

Residents are advised to take care when walking across campus to the Cradle Coast Campus main building at night and are encouraged to walk in groups and to use the well-lit access path or the footpath down Mills Road and along Mooreville Rd.

STUDENT SERVICES

Student Services offer counselling, career development, and personal support programs to assist students. Staff are professional and approachable and they may also act as advocates for students regarding University processes or interactions with other staff. The Student Services Coordinator at the Cradle Coast Campus can provide access to these services.

Phone 4949 for an appointment or visit the website at
<http://www.cradle-coast.utas.edu.au/campus-information/student-support>

TELEPHONES

A University phone is located in each apartment. These phones are available for calls within Tasmania only. Internal University calls can be made by dropping the first four digits and dialing the remaining four e.g. Security is 3336 but a local call requires an outside line 0 and then the entire telephone number e.g. 0 6430 6666. The phones are STD/ISD barred but a phone card can be purchased from the NWRH.

In an emergency calls can be made to 0 000 for public emergency services. Where time permits, the University Emergency Number is 3336

A GUIDE TO COMMUNAL LIVING

ALCOHOL AND APPROPRIATE BEHAVIOUR

Residents are regarded as adults and are expected to take responsibility for their own behaviour at all times, including when having an alcoholic drink. It is hoped that all residents will adopt a mature attitude to alcohol consumption. The RCS does not condone, support or allow excessive drinking, or any activity that has drinking as its focus. People under 18 are not to drink on the residential housing site.

As well, residents are required to conduct themselves in a responsible manner at all times with due regard to noise levels and appropriate language given the close proximity of the houses on the campus and of the location of privately owned houses adjacent to the campus. Musical instruments, radios, televisions or other sound producing apparatus are not to be played in such a manner as to cause distraction or nuisance to other residents and in particular, not between the hours of 11.00pm and 9.00am.

Residents in breach of appropriate behaviour codes as outlined above will be required to vacate the accommodation facility. Any behaviour causing inconvenience, annoyance, hurt or embarrassment to others or damage to property will result in action being taken and could result in termination of residence.

Residents should at all times maintain acceptable standards of behaviour and language and avoid conduct which indicates a lack of consideration to others.

The Handbook explains the basic rules and expectations for the residences. The RCS Manager's decision as to the interpretation of the applicable terms and conditions shall be final. Minor changes to rules regarding the accommodation may be made, with the Accommodation Administration Officer or RCS Manager alerting residents in memorandum form.

Staff recognised and appointed by the University to administer the rules within Rural Clinical School Residences include: Accommodation Administration Officer and RCS Manager.

MEDICAL TREATMENT

For all residents the Accommodation Administration Officer must be informed immediately of major accidents and any cases of sickness in the residence. Residents are required to inform the Accommodation Administration Officer of any infectious disease with which they have been in close contact during the period immediately prior to their arrival. This is particularly important in situations that pose a serious risk to other students.

Similarly, any resident who, while in residence, contracts an infectious disease must immediately inform the Accommodation Administration Officer. Residents are also encouraged to inform their clinical supervisors to avoid academic penalties.

If residents are planning to be absent from their room they are encouraged to inform the Accommodation Administration Officer and leave an emergency contact number.

MONEY

It is inadvisable to keep large sums of money in rooms. There are branches of the Commonwealth Bank, National Australia Bank, Westpac Bank, ANZ, MyState Financial and Bendigo Bank in Burnie. An ATM is located in the reception area of the NWRH.

SMOKING

The University of Tasmania's Cradle Coast Campus and Rural Clinical School has a No-Smoking Policy. Smoking is not allowed in any of the buildings. This includes bedrooms, bathrooms, laundries and communal rooms. Smoking is prohibited within 3 metres of the outside of all buildings (and is therefore not allowed in apartment courtyards).

OUT OF BOUNDS

Entry and exit from all buildings and rooms must be through the main doors except in an emergency. Access to other resident's rooms must be by permission of the resident only.

UNLAWFUL SUBSTANCES/ARTICLES

Residents are subject to the laws of the State, which cover such substances and any abuse will be dealt with accordingly. Removal from residence is the consequence of breach of these laws.

University Policies

Residents, as guests of the University of Tasmania, are required to be familiar with and act in accordance with the following policies at all times during their Study Program with the University.

ANTI-DISCRIMINATION LEGISLATION

Anti-Discrimination Legislation in Australia Australia's commitment to eliminating discrimination has been manifested in a number of ways, including legislation at the federal level. For example, the Racial Discrimination Act 1975, the Sex Discrimination Act 1984, the Human Rights and Equal Opportunity Commission Act 1986, and the Disability Discrimination Act 1992 make it unlawful to discriminate on the grounds of race, colour, national or ethnic origin, sex, and disability.

In Tasmania, the Anti-Discrimination Act 1998 also covers discrimination on the grounds of sex, sexual preference, marital status, race, physical and intellectual disability, and age. Vilification of people on the grounds of homosexuality or their HIV or AIDS status is also prohibited.

Summaries of relevant anti-discrimination legislation are provided below.

Racial Discrimination Act, 1975 (Cth.)	This Act makes it unlawful to discriminate against a person on the ground of that person's race, colour, national or ethnic origin. The Act covers employment; the provision of goods and services; access to public places, facilities, land, housing and accommodation.
Sex Discrimination Act, 1984 (Cth.)	This Act covers discrimination on the grounds of sex, marital status, pregnancy, and also covers sexual harassment. It is designed to promote equality between the sexes, eliminate discrimination in specific areas, such as employment; and eliminate sexual harassment in the workplace and in educational institutions.
Affirmative Action (Equal Opportunity for Women) Act, 1986 (Cth.)	This Act requires certain employers to promote equal opportunity for women in employment, by means of affirmative action programs. The intention is to remove discrimination against women in the workplace and to ensure its continued absence. Institutions of higher learning were the category first required to comply with this legislation.

Disability Discrimination Act, 1992 (Cth.)	This Act makes it unlawful to discriminate against persons on the ground of disability. The Act covers employment, accommodation, education, access to premises, clubs and sport, and the provision of goods, facilities, services and land. It also covers harassment in the workplace and in educational institutions.
Workplace Relations Act, 1996 (Cth.)	<p>This Act makes it unlawful for an employer to terminate the employment of an employee on the grounds of:</p> <ul style="list-style-type: none"> (i) absence from work during maternity leave or other parental leave; (ii) temporary absence from work because of illness or injury; (iii) race, colour, sex, sexual preference, age, physical or mental disability, marital status, family responsibilities, pregnancy, religion, political opinion, national extraction or social origin (unless the reason for terminating employment is based on the inherent requirements of the particular position); and (iv) absence from work during maternity leave or other parental leave.
Anti-Discrimination Act, 1998 (Tas.)	This Act prohibits discrimination and other specified conduct, including harassment, based on race, age, sexual orientation, lawful sexual activity, breastfeeding, disability, industrial activity, political belief or affiliation and activity, religious belief or affiliation and activity, irrelevant criminal record, irrelevant medical record, and association with a person who has, or is believed to have, any of these attributes; and provides for complaint resolution through investigation and conciliation of, and inquiry into complaints. This Act is regarded as the strongest anti-discrimination legislation in Australia.



Harassment & Discrimination Policy

POLICY HRP 5.1

Relevant UTas Ordinance and/or Rule Reference No.	N/A
Relevant State/Federal Govt. Legislation	<i>Anti-Discrimination Act 1998 (Tas)</i> <i>Age Discrimination Act 2004 (Cth)</i> <i>Disability Discrimination Act 1992 (Cth)</i> <i>Racial Discrimination Act 1975 (Cth)</i> <i>Sex Discrimination Act 1984 (Cth)</i> <i>Human Rights & Equal Opportunity Commission Act 1986 (Cth)</i> <i>Workplace Relations Act 1996 (Cth)</i>
Commencement Date	17 May 2007
Review Date	17 May 2010

Policy Statement

1 Intent

To ensure that the University, as an employer and a provider of educational services and accommodation to its students, takes all reasonable steps to provide a study and work environment for students, staff and agents of the University that is free from harassment and unlawful discrimination. Quite apart from the issue of legal compliance, the University is deeply committed to having a culture where all members of the University community are treated with dignity, courtesy and respect, that recognises the worth of the individual, and that values tolerance, diversity, and fairness for all.

2 Scope

This Policy applies to all students, staff and agents of the University.

3 Objective(s)

This Policy is intended to ensure that the University complies with the provisions of the Anti-Discrimination Act 1998, upon which this Policy is modelled, and the anti-discrimination provisions of federal legislation.

4 Definitions and Acronyms

Direct discrimination takes place if a person treats another person on the basis of any prescribed attribute as listed in either section 6.1.2 or 6.1.3 of this Policy, imputed prescribed attribute or a characteristic imputed to that attribute less favourably than a person without that attribute or characteristic.

Discrimination means either direct discrimination or indirect discrimination.

Harassment includes intrusive or inappropriate questions about a person's private life; unwelcome communications; promises or threats relating to a person's status in the University; and actual or threatened physical violence. Harassment may occur as a single incident or as a series of incidents.

Indirect discrimination takes place if a person imposes a condition, requirement or practice which is unreasonable in the circumstances and has the effect of disadvantaging a member of a group of people who –

- (a) share, or are believed to share, a prescribed attribute; or
- (b) share, or are believed to share, any of the characteristics imputed to that attribute – more than a person who is not a member of that group.

Other terms used in this Policy shall also have the same meaning as in the *Anti-Discrimination Act 1998* where such terms are also used in that legislation.

5 Policy Owner

Director, Human Resources.

6 Policy Provisions

6.1 An Environment Free From Harassment and Discrimination

6.1.1 The University of Tasmania is committed to taking all reasonable steps to ensure that it provides a study and work environment for its students and staff and agents of the University that is free from unlawful discrimination and harassment. It does so in its role as an employer and as a provider of educational services and accommodation to its students.

6.1.2 The University is committed to compliance with the provisions of the Anti-Discrimination Act 1998 (Tas) and the anti-discrimination provisions of federal legislative instruments. As such, the University will seek to ensure that its students, employees and agents do not engage in behaviour that unlawfully discriminates against other persons, either directly or indirectly, on the basis of any of the following attributes:

- race/ethnicity;
- age;
- sexual orientation;
- lawful sexual activity;
- gender;
- marital status;
- relationship status;
- pregnancy;
- breastfeeding;
- parental status;
- family responsibilities;
- disability;
- industrial activity;
- political belief or affiliation;
- political activity;
- religious belief or affiliation;
- religious activity;
- irrelevant criminal record;
- irrelevant medical record;
- association with a person who has, or is believed to have, any of the above attributes.

6.1.3 The University will also seek to ensure that its students, employees and agents do not engage in behaviour that discriminates against other persons, either directly or indirectly, on the basis of any of the following attributes:

- physical features or appearance;

- occupation or occupational status;
- socio-economic status.

6.1.4 The University will also not tolerate:

- (a) any bullying or harassment in the form of conduct which offends, humiliates, intimidates, insults or ridicules another person on the basis of any of the attributes in the above two groups of attributes in circumstances where a reasonable person, having regard to all the circumstances, would have anticipated that the other person would be offended, humiliated, intimidated, insulted or ridiculed;
- (b) sexual harassment in the form of:
 - (i) subjecting another person to an unsolicited act of physical contact of a sexual nature;
 - (ii) making an unwelcome sexual advance or an unwelcome request for sexual favours to another person;
 - (iii) making an unwelcome remark or statement with sexual connotations to another person or about another person in that person's presence;
 - (iv) making any unwelcome gesture, action or comment of a sexual nature; or
 - (v) engaging in conduct of a sexual nature in relation to another person that is offensive to that personin circumstances where a reasonable person, having regard to all the circumstances, would have anticipated that the other person would be offended, humiliated, intimidated, insulted or ridiculed
- (c) victimisation of a person making an harassment or discrimination complaint or providing information in connection with possible disciplinary proceedings that might arise from such a complaint;
- (d) inciting hatred etc. by a public act contrary to Section 19 of the Anti-Discrimination Act 1998 (Tas);
- (e) publishing or displaying any matter that promotes, expresses or depicts unlawful discrimination or other prohibited conduct (except where the purpose is to discourage unlawful discrimination or other prohibited conduct).

6.2 Complaints Process

Whilst the University will seek to encourage the resolution of complaints as close as possible to their point of origin through swift and informal means, the University has established procedures for dealing with complaints on a formal basis, with these procedures applying equally to other inappropriate conduct that does not fall within the ambit of this Policy.

6.3 Harassment and Discrimination Contact Officers

The University will appoint and provide training to Harassment and Discrimination Contact Officers, including members of equity groups, who will be the first point of contact for persons wishing to discuss how to have a complaint dealt with in accordance with this Policy and related procedures.

7 Supporting/Related Documents

- *Anti-Discrimination Act 1998 (Tas)*
- *Age Discrimination Act 2004 (Cth)*

- *Disability Discrimination Act 1992 (Cth)*
- *Human Rights & Equal Opportunity Commission Act 1986 (Cth)*
- *Racial Discrimination Act 1975 (Cth)*
- *Sex Discrimination Act 1984 (Cth)*
- *Workplace Relations Act 1996 (Cth)*

8 Key Words

- Harassment
- Discrimination

9 Supporting Procedures/ Guidelines

[Harassment and Discrimination – Complaints Resolution Procedure](#)

Responsibilities

Implementation	Director, Human Resources; Director, Governance and Legal
Compliance	Director, Human Resources; Director, Governance and Legal
Monitoring and Evaluation	Director, Human Resources; Director, Governance and Legal
Development and/or Review	Equal Opportunity Committee
Interpretation and Advice	Director, Human Resources; Director, Governance and Legal

Who Needs to Know this Policy?

- ALL UNIVERSITY STAFF, STUDENTS AND AGENTS

Policy History

Policy No.	HRP 5.1
Approved / Rescinded	Approved
Date	17 May 2007
Vice-Chancellor	