



University of Tasmania

School of Accounting & Corporate Governance

Application for Access to Examination Script

Excerpt from the University of Tasmania *Guidelines Governing the Access of Students to their Examination Scripts*

- 3 A student's access to his/her examination scripts will be under the supervision of the lecturer who examined the student or, if that lecturer is not available within the time prescribed below (and if the student so wishes), under the supervision of the head of school or nominee.
- 4 Within 5 working days of receiving written notice of a student's wish to inspect his/her examination script the lecturer, head of school or nominee will ensure that the script and the examination paper/s are available for inspection and be present to provide fair and constructive feedback to the student on that script, the examination paper and the student's examination results.

Please complete the following details and return the form to Adriana Siely (Room 509 on the Hobart Campus) or Dee Robinson (Room A252 on the Launceston Campus). Within five working days of submitting your completed form you will be contacted by the appropriate lecturer in charge (or their nominee) to make an appointment to view your examination script.

Students **MUST** present their student ID card at the appointment with the lecturer in charge.

Student Name:

Student ID Number:

Contact Phone Number/Email Address:

Unit Code:

Unit Name:

Office use only:

Date Received: