

NEWS FROM THE DIRECTOR

Since the last newsletter, the Section has completed a formal change proposal which will see a change to the Sections' structure given Annabel Szramka's resignation earlier in the year. The Structure is now based on three Units (from four), but still retaining a unified administrative support function. The finalisation of the structure will be gradually rolled out, cognisant of priorities and budget constraints. Concurrently with the restructure program, we are in the process of filling the AV position for the Southern campuses, following the resignation of Stefan Poprawski in May. We are also finalising the appointment of a Sustainability Manager, a much awaited appointment by many.

We have been working away on making the vast array of asset management information web enabled, which will allow for more informed and timely decision making on a range of activities undertaken by AMS. We anticipate that once fully tested, the software, SISfm, can be rolled out across the University in a managed way. SISfm also provides opportunities to display other data on the web which we believe will prove useful for other service provider sections.

Since the last newsletter, UTAS experienced two incidents, a flood at the Cradle Coast Campus (CCC) and a building fire at the Beauty Point Campus, which resulted in the emergency and critical incident management procedures being enacted. Both incidents were managed well with the least amount of disruption occurring given the scale and impact of the incidents. AMS and others are working on remedial works to minimise repeat incidents of this nature.

The UTAS Critical Incident Management Plan is currently under review and is anticipated to be available to the Critical Incident Management Team by September 2008. We are aiming to establish a website outlining the 'preparedness' and processes to be followed in an emergency or critical incident. A priority is to link the AMC and the UTAS processes to ensure cogent and well understood processes across the university. Preparedness is the mantra!!

On a master planning note, we continue to engage with University committees to weave a financially responsible way in which to progressively implement the approved campus master plans. We are also looking at our accommodation needs in the Hobart and Launceston Central Business Districts (CBD). More to follow in our next edition.

Matt Smith, Director Asset Management

STAFF PROFILE – Helen Renard



As the Timetable & Applications Support Officer, Helen is involved with some exciting AMS projects to implement web-based applications. These initiatives will ultimately make a wide range of information about many of the University's assets, including teaching rooms, accessible to staff and non-University clients regardless of location. In conjunction with ITR, Helen also manages the annual process to set up the TARA room booking database, so that Schools can enter data for the following year's University timetable. Helen assists School staff with TARA problems, and provides training as required.

Helen has worked at the University since 1996, first in Student Administration, then moving to AMS to join the project which resulted in the TARA timetable system.

SECURITY NEWS - Escorts

Asset Management Services would like to remind staff that in specific instances of concern, Security Officers are available to escort students and staff from and between buildings and campus car parks or to campus bus stops. Security Officers cannot escort students or staff off-campus. To arrange for a security escort, phone Security in Hobart on extension 2046 or in Launceston on extension 3336.

SPACIAL INFORMATION SYSTEM

IFM SISfm Enquiry

University spatial information will soon be available to the University community via the web thanks to the implementation of IFM SISfm Enquiry software. IFM SISfm Enquiry is a browser-based Spatial Information System that will allow AMS to store and retrieve all data (including photos) associated with UTAS buildings, facilities, space and assets.

Users will be able to access system functionality such as Map Enquiry, Room Enquiry, Room Reservations, Move Manager and Report Maker to assist them in achieving work objectives in a more simple and streamlined manner.

Asset Management Services plan to implement IFM SISfm Enquiry in two stages - stage 1 will be deployed for internal AMS use in early July 2008. Once internal quality testing has been completed stage two - deployment to the University community, will follow. Ian Caletti, Manager, AMS Info Systems, can be contacted on ext7248 for further information.

AMS PROJECT REPORT

The new Project Report is now available from the AMS Projects web page at <http://www.utas.edu.au/ams/projects.htm>. The report provides some details about the status of current projects. More details can be obtained from the nominated Project Manager

FACULTY OF HEALTH SCIENCE AND MENZIES RESEARCH INSTITUTE CO-LOCATION PROJECT

- Status Report

- Below ground construction of the footings has continued. Most of the footings are 900mm diameter holes bored approximately 10 meters into the ground. Some of the long coils of steel reinforcing that go into the bored pier holes can be seen laying on the ground in the middle of the photo.
- So far approximately 850 tonnes of concrete has been poured.
- The precast concrete panel construction of the first two levels of the two lift shafts can be seen in the foreground and top left corner of the photo. The bases for these lift shafts contain approximately 3 tonnes of reinforcing steel and 50 tonnes of concrete as they will act as anchors for the building.
- The lower section of level 1, adjoining Liverpool St, is being leveled ready for pouring of the concrete floor slab.
- The Photo of Hollydene House shows some of the less appropriate 20th Century additions to the building have begun to be removed, revealing the 1825 façade, as the first step in its redevelopment process. There is a Conservation Management Plan and the building is not being demolished. Later works will re-instate a front garden and picket fence. In the longer term the project team will consider how to best reinstate a verandah on the front. This work will happen in stages and it is recognised that this may make the building look 'unfinished' during this interim stage of restoration.



GREASE ARRESTORS

In order to comply with new Council legislation UTAS has commenced an upgrade of all grease arrestors at our food venue outlets. The grease arrestors are



used to remove the free grease and oils and assist in preventing pipe blockages etc and are located at the Refectory, Lazenbys, Staff Club, Child Care, and School of Art. To date the Refectory is complete, with Lazenbys and Staff Club under way. The new tanks range in

size and capacity in proportion to seating capacity of the outlet - the Refectory is fitted with 4 x 1500 litre tanks; Lazenbys 1 x 3000 litre tank and the Staff Club 1 x 3000 litre tank.

STAFF MOVEMENTS

Stefan Poprawski - resignation

Stefan resigned from his position as Audio Visual Officer on 2 May to join TOPS Integrated Technology Solutions. Stefan was a long serving staff member whose expertise and support will be greatly missed by all in the South.

Steve Stewart – temporary transfer

Steve Stewart has been temporarily transferred into the vacant Audio Visual Officer position to cover audio visual service delivery to the Southern Campus. Our maintenance contractor, Spotless, will pick up Steve's duties.

Fred Turner – resignation

Fred is currently on sick leave and has resigned from his position as Project Manager effective from mid July 2008. We wish him all the best for his future endeavors.

Samantha Todd – maternity leave

Sam, our Administration Officer, Capital Planning and Management Unit, will commence maternity leave on 14 July. We wish Sam all the best and look forward to her return in Feb 2009.

Yvette Blok – resignation

Yvette, our Northern Administration Officer, has tendered her resignation effective from the end of her maternity leave on 22 July 2008. Yvette's friendly personality and professional manner will be sadly missed. We wish her well in the future.