



University of Tasmania

Form of Indemnity: Application for temporary occupation of the University Amphitheatre

The Amphitheatre is situated behind the Arts Lecture Theatre on the Sandy Bay Campus. It is an unroofed open-air structure that has steeply stepped sides without handrails. The area is available for use by University staff and student societies for activities such as drama productions. Users should note that surfaces underfoot may be rough and uneven and that the approaches to the Amphitheatre are unpaved. There is no disabled access. There is no provision for lighting. Please read the University By-Laws re use of University facilities: <http://www.utas.edu.au/universitycouncil/legislation/index.html> If you require further information, please contact Asset Management Services (AMS) on (03) 6226 2791.

HOW TO APPLY: 1. Please call AMS on (03) 6226 2791 to check the Amphitheatre is vacant, and to make a prospective booking.
2. Complete this form and return it to AMS for consideration:

BY MAIL: Private Bag 35, Hobart 7001. **BY FAX:** (03) 6226 2797. **IN PERSON:** AMS, Corporate Services Building, TT Flynn St, Sandy Bay Campus.

Please lodge your completed form at least one week before the date of intended occupation.

If successful, a copy of your approved application will be sent to you. This constitutes official notification of approval, which you must bring with you to your event. You must provide adequate identification (eg photo driver's licence) if requested.

Please note: In this Form of Indemnity the University of Tasmania, Churchill Avenue, Hobart in Tasmania is "the Owner". The Amphitheatre owned by the Owner and situated at Sandy Bay in Hobart is "the Amphitheatre". A person 18 years or over who receives approval for temporary occupation of the Amphitheatre from the University is "the Occupier".

In the case of any emergency, please contact University Security on 6226 7600.

INFORMATION WHICH MUST BE PROVIDED BY INTENDING OCCUPIER

Name of **Organisation**, *OR* **TUU/SA-affiliated Club/Society** (if applicant is a student), *OR* **School/Section** (if applicant is a staff member):

Details of intended occupation: DAY _____ DATE ____/____/20____ Start time _____ Finish time _____ Approximate number of people expected to attend: _____

Purpose of intended occupation: _____

DOES THE OCCUPIER HAVE PUBLIC LIABILITY COVER? YES – please provide copy NO

Users of University premises must provide evidence of an appropriate current public liability insurance policy for an amount not less than \$10m. Departments of the University and Club & Societies affiliated with the University are automatically covered by University insurance policy and are not required to provide evidence of cover.

DECLARATION BY INTENDING OCCUPIER

In this Form of Indemnity the University of Tasmania, Churchill Avenue, Hobart in Tasmania is "the Owner". The Amphitheatre owned by the Owner and situated at Sandy Bay is "the Amphitheatre". A person 18 years or over who receives approval for temporary occupation of the Amphitheatre from the University is "the Occupier". The Occupier must be present throughout the period of occupation of the Amphitheatre. By lodging this application, the Occupier warrants that he or she is duly authorized by the organization named above and accepts full responsibility for each person occupying the Amphitheatre during the approved period of occupation.

The Occupier agrees to ensure compliance by participants with all applicable laws and University By Laws. The Occupier agrees to indemnify the Owner and its servants, officers and agents against any liability whatsoever to any person, firm, body, instrumentality or company in respect of any claim, demand, dispute or proceedings of whatever nature for loss or damage including personal injury or death, resulting from or arising out of or as a consequence of the Occupier's occupation of the Amphitheatre, or occurring while the Occupier is in occupation of the Amphitheatre, and caused by any cause whatsoever including negligence of the Owner.

Signature of Occupier (Note#1 below) _____ /____/20____ Date Signature of President/Head of School (Note#2 below) _____ /____/20____ Date

Name of Occupier (please PRINT) _____ Name of President/Head of School (please PRINT) _____

Note #1 The Occupier must be 18 years or over, and must be present throughout the period of occupation.

Note #2 The President of Club or Society, or Head of the relevant School/Section must sign this application. Sign twice if both positions are held by same person. For non-University Organisations, only the Occupier is required to sign.

NOTIFICATION

Occupier's position in Organisation, **OR** in Club/Society (if student), **OR** in School/Section (if staff member):

Contact Number : _____

Email address: _____

Please telephone on the above Contact Number to advise when Approval is ready to collect.

OR

Please mail or fax Approval to me: _____

Please write your mailing address, or fax number

APPROVAL

APPROVED: YES / NO

Signature of Director or Director's Delegate, Asset Management Services

_____/____/20____
Date

OFFICE USE ONLY

Checked booked in Lotus Approval sent to Applicant Approval faxed to Security Copied to Grounds Liaison Officer Original form to Records