

University of Tasmania  
**Update/Transfer Asset Form**



**AUTHORISATION:**

Budget Centre Name:		Budget Centre Code	
Input Prepared By:		Date:	
Authorised By (Name):			
Signature:		Date:	

**UPDATE ASSET:**

Asset Description:			
Asset No:		Asset Barcode:	
Serial No:		Model No:	
Brand:		Building:	
Room:			

**TRANSFER ASSET:**

New Owner:		Budget Centre Code:	
Campus:		Building:	
Room:			

**Return Form to:**

- Asset & Property Officer, Asset Management Services, Private Bag 35, Hobart

<b>AMS Use ONLY</b>	
Asset No:	
Barcode No:	