

What's new in MyLO?

1. MyLO home

The layout of MyLO home is very similar to the old MyWebCT page. The important change is **My Settings** where you can set your own preferences for all of your courses; including profile and photo, text size, mail forwarding, time zone etc.

The screenshot displays the MyLO Learning Online interface. At the top right, the 'My Settings' link is circled in red, with a callout box indicating it is used to 'Change the layout of MyLO home and color scheme'. The page header includes the MyLO logo and navigation links like 'Check Browser', 'Help', and 'Log out'. A welcome message for 'Suzie Brown' is shown, along with the current date and time. The main content area is divided into several sections: 'Calendar Day', 'To Do List', and 'My Grades' on the left; 'Course List' and 'Calendar Week' in the center; and 'Campus Announcements', 'Personal Bookmarks', and 'Campus Bookmarks' on the right. The 'Course List' shows a course titled '2007 - MyLO Sandpit - Suzie Brown' with 'Section Instructor: Suzie Brown'. The 'Calendar Week' shows dates from 22 October 2007 to 27 October 2007, with 'All day Study Period' for each day and 'All day Second Semester Examinations begin' on 27 October. The 'Campus Announcements' section lists various links like 'Vista regular maintenance', 'Submitting Assignments in Vista', etc. The 'Personal Bookmarks' and 'Campus Bookmarks' sections are currently empty.

Course tools are now on the left. Click on a tool to create or view e.g. an assignment

Add File
Add a link to a file, e.g. Word file, or create a file

Create Folder
was previously called 'Organiser page'

Add Content Link
Click to add a link to tool, e.g. discussion, or learning module

Page options
Add a header or footer
change page layout or icons

2. Your course home page

MyLO
LEARNING ONLINE

MyLO home | Accessibility | Help | Log out

Build Teach Student View

2007 - MyLO Sandpit - Suzie Brown

Your location: Home Page

Add File **Create Folder** **Add Content Link** Page Options

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Adding Files
You can create files or add existing files on your computer, such as lecture notes and slide shows, to your course. To create or add files, click the **Add File** button.

Creating Folders
You can create folders and use them to organize your content and files. To create folders, click the **Create Folder** button.

Adding Content Links
You can add links to content in other course tools. This allows users to access a variety of content from this location. To add links, click the **Add Content Links** button.

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3. Course tools

Build view

Teach view

Student view

New tools

- Discussion **Blogs & Journals**
- **Goals** – create learning goals & associate with activities.
- **Profile** – lists profiles & photos of students & staff
- **Grading forms** (rubrics) – create grading forms for assessed items.

(H) = Hidden

H = hidden from student view

The screenshots show the following menu items in the 'Course Tools' section:

- Course Content
- Announcements
- Assessments
- Assignments
- Calendar
- Chat (H)
- Discussions
- Goals
- Learning Modules
- Local Content (H)
- Mail
- Media Library
- Profile
- SCORM (H)
- Search (H)
- Syllabus (H)
- Web Links

The 'Instructor Tools' section includes:

- Manage Course
- Assessment Manager
- Assignment Dropbox
- Grade Book
- Grading Forms
- Group Manager
- Tracking
- Notes
- Selective Release

The 'Student view' shows the 'My Tools' section:

- My Grades
- My Progress
- Notes

4. Displaying course tools

Choose which tools to make available under Course Tools.

Manage course > Tools > click in the box to put a tick beside the tool you want to display > click on Save.



Your location: **Manage Course**

Manage Course

- Tools**
Determine which tools can be used in the course. You can add and remove tools.
- Course Menu**
Modify the appearance of the course menu.
- Colors**
Choose colors for the course.
- Course Content Icons**
Choose an icon set for course content.
- Settings**
Edit settings for tools.
- Import**
Import content into the course.
- Backup**
Back up the course for safekeeping and archiving purposes.
- Course Preview Page Setup**
Set up the Course Preview Page for the course.
- Date Rollover**
Adjust dates for course items.
- Course URL**
Users can log directly into the course by using the following URL:
<http://mvlo.utas.edu.au/webct/looon/195784027021>

Your location: [Manage Course](#) > **Tools**

Tools

Add tools to the course by selecting the check boxes. Remove tools by clearing the check boxes. If you remove a tool, all content in that tool is saved and available if you add the tool again.

Organizational Tools

- Calendar**
Enter important events and deadlines, and allow Students to enter events.
- Search**
Search for content in the course.
- Syllabus**
Provide course requirements, objectives, and policies.

Communication Tools

- Announcements**
Post important information in a central location.
- Chat**
Chat with other users in the course in real time, or use the Whiteboard to display images.
- Discussions**
Post and respond to messages on specific topics.
- Mail**
Send messages to other users.

5. Make tools visible to students

Choose which tools to make visible to students under Course Tools.

Manage course > Course menu > click in the box to put a tick beside the tool you want to display > click on the button to hide or show the link to that tool.



Your location: **Manage Course**

Manage Course

- Tools**
Determine which tools can be used in the course.
- Course Menu** (circled in red)
Modify the appearance of the course menu.
- Colors**
Choose colors for the course.
- Course Content Icons**
Choose an icon set for course content.
- Settings**
Edit settings for tools.
- Import**
Import content into the course.
- Backup**
Back up the course for safekeeping and archiving.
- Course Preview Page Setup**
Set up the Course Preview Page for the course.
- Date Rollover**
Adjust dates for course items.
- Course URL**
Users can log directly into the course by using <http://mvlo.utas.edu.au/webct/login/1957840>.

Order and Visibility

Move	Tool Name	Student Visibility
	Course Tools Add Custom Link	
	Course Content	
	Announcements	Hide Link (circled in red)
	Assessments	Hide Link
	Assignments	Hide Link
	Calendar	Hide Link
	Chat	Show Link
	Discussions	Hide Link
	Goals	Hide Link
	Learning Modules	Hide Link
	Local Content	Show Link
	Mail	Hide Link
	Media Library	Hide Link

6. File manager

You can now open the file manager as a web folder (using Internet Explorer browser only).
Click on the Action Link > Open as a Web Folder

The screenshot shows a web file manager interface with a sidebar on the left containing 'Suzie Brown Files' and 'My Files'. The main area displays a file list with columns for 'Title', 'Type', 'Last Modified', and 'Size'. The list includes folders 'images' and 'Public Files', and files 'Week 1.html', 'Week 2.html', and 'Week 3.html'. A context menu is open over the 'Week 2.html' file, showing options like 'Preview', 'Edit', 'Rename', 'Manage Media Library Links', 'Edit Properties', 'View File Information', 'View File HREF', 'Declare Character Set', 'Copy', 'Move', 'Download', and 'Delete'. A red arrow points from the 'Open as Web Folder' option in this menu to a similar option in a separate context menu that also includes 'Declare Character Set' and 'View WebDAV Info'. Another red arrow points from the 'Open as Web Folder' option to a Microsoft Internet Explorer browser window. The browser window shows the address bar with the URL 'http://mylo.utas.edu.au/webct/webdav/195783982021/195784050021/' and a table of 'Other Places' with columns for 'Name' and 'Internet Address'. The table lists 'images', 'Public Files', 'Week 1', 'Week 2', and 'Week 3' with their respective URLs and sizes (20 Bytes). A text box on the right states: 'Multiple files can be dragged and dropped from you computer to the web folder.' A text box at the bottom left states: 'The Action Link provides information and options for each file.'

Name	Internet Address
images	http://mylo.utas.edu.au:80/webct/webdav/...
Public Files	http://mylo.utas.edu.au:80/webct/webdav/...
Week 1	http://mylo.utas.edu.au:80/webct/webdav/... 20 By
Week 2	http://mylo.utas.edu.au:80/webct/webdav/... 20 By
Week 3	http://mylo.utas.edu.au:80/webct/webdav/... 20 By

What's different about the tools you have used in the past?

1. **Announcements**

You can now view an announcement after it has been sent. In Vista 3 this wasn't possible.

2. **Assessments (quiz)**

- Question database is easier to find
- Action link – allows you to view all options for an assessment item (quiz) in the one place
- More options:
 - When creating an assessment you can choose to release grades to students in My Grades (in the past you needed to go to the Grade Book > Column Settings).
 - You have the option to release statistics relating to the assessment to the class
 - You can associate Goals with an assessment
 - You can create custom instructions for students undertaking the assessment (in Vista 3 there was no facility for this)

3. **Assignments**

- When creating an assignment you can choose to release grades to students in My Grades (in the past you needed to go to the Grade Book > Column Settings).
- You now have the choice to Grade an assignment using a Grading Form. *Note:* The Grading Form must be created first.

4. **Discussions**

- You now have a choice of three types of discussion topics: threaded discussions, blogs or journals.
 - Threaded discussions are the same as those used in Vista 3.
 - A blog is an ongoing series of entries about a particular topic. Other students can comment on a blog (not reply).
 - A Journal is similar to a blog, but in most cases is private and only shared between student and instructor.
- Discussions can be graded using a Grading Form. *Note:* The Grading Form must be created first.
- Discussions can be peer reviewed, either using a Grading Form or a simple Rating Scale that you create for students to use.
- Goals can be associated with discussions.

5. Learning Modules

- You can now choose to have a learning module table of contents without numbering if you wish.
- You can also choose to have the table of contents display as the first page in your learning module, rather than the first document.
- Goals can be associated with learning modules.

6. Mail

- Mail forwarding is now set up from the MyLO home page under My Settings.

7. Media Library

- You have the option to create a Media Library category where students can add items.

8. Web Links

- You have the option to create a Web Links category where students can add items.