

# Units Coded UPP and XAA (non faculty based teaching centres)

## UPP010 - Study Skills

**Special Note:** *Not available internally in semester 2 at the Cradle Coast Campus*

**Description:** Key areas covered include motivation, stress and time management, goal and task definition and learning methods. Available in semester 1 as both flexible (distance education) and attending mode unit and in semester 2 in flexible mode.

**Assessment:**

**Offered in Courses:** [ E0D ]

**Unit Delivery Information:**

Unit	Weight	Sem 1	Sem 2	Full Year	Spring	Summer	Winter
UPP010	12.5%	External(N) Both(H,I,L,W)	External(N) Both(H,I,L,W)				

## UPP020 - Communications I

**Description:** Formal academic writing and speaking skills particularly essay writing and oral presentations. Available in semester 1 as both flexible (distance education) and attending mode unit, available in semester 2 only as flexible unit.

**Assessment:**

**Offered in Courses:** [ E0D ]

**Unit Delivery Information:**

Unit	Weight	Sem 1	Sem 2	Full Year	Spring	Summer	Winter
UPP020	12.5%	External(I,N) Both(H,L,W)	External(I,N) Both(H,L,W)				

## UPP030 - Communications II

**Description:** Interpersonal communication skills including negotiation, problem solving and assertiveness. Available semester 2 as attending mode unit only.

**Assessment:**

**Offered in Courses:** [ E0D ]

**Unit Delivery Information:**

Unit	Weight	Sem 1	Sem 2	Full Year	Spring	Summer	Winter
UPP030	12.5%		H,W,L				

## UPP040 - Academic Literacy

**Description:** Reading, learning, thinking and basic research skills. Available semester 2 as attending and flexible mode unit

**Assessment:**

**Offered in Courses:** [ E0D ]

**Unit Delivery Information:**

Unit	Weight	Sem 1	Sem 2	Full Year	Spring	Summer	Winter
UPP040	12.5%		H,L,W				

## UPP050 - Using Information Technology for Academic Purposes I

**Special Note:** *students enrolling in distance option must meet certain preRequisites.:*

**Description:** Main features of this units include: computerised and flexible library services, basic presentation -- word processing, slides, spreadsheets; communication -- e-mail, discussion boards; information research -- World Wide Web, electronic databases; and video-conferencing. Available in semester one as attending mode unit and in either semester as flexible mode unit.

**Assessment:**

**Offered in Courses:** [ E0D ]

**Unit Delivery Information:**

Unit	Weight	Sem 1	Sem 2	Full Year	Spring	Summer	Winter
UPP050	12.5%	H,L,W	H,L,W				

## UPP060 - Using Information Technology for Academic Purposes II

**Description:** Expands upon IT related areas of information presentation, communications and research covered in UPP050. Available semester 2 as attending mode unit only.

**Requisites:** PREREQ - UPP050

**Assessment:**

**Offered in Courses:** [ E0D ]

**Unit Delivery Information:**

Unit	Weight	Sem 1	Sem 2	Full Year	Spring	Summer	Winter
UPP060	12.5%		W,H,L				

#### UPP070 - Academic Studies I

**Description:** Students choose one or two from a range of first year units which are offered in semester 1 as either attending or distance mode subjects, and attend classes, take part in all learning activities and complete one assignment over a period of 4--6 weeks. They will be allowed slightly longer than normal to complete the assignment and may seek advice and guidance from UPP teaching staff as well as from the teaching academics in that course. Students will submit a brief resume of the outcomes of their experience in each academic unit to the UPP coordinator.

**Assessment:**

**Offered in Courses:** [ E0D ]

**Unit Delivery Information:**

Unit	Weight	Sem 1	Sem 2	Full Year	Spring	Summer	Winter
UPP070	12.5%	H,L,W					

#### UPP080 - Academic Studies II

**Description:** Students choose one or two from a range of first year units which are offered in semester 2 and other details will be similar to those outlined for Academic Studies I.

**Assessment:**

**Offered in Courses:** [ E0D ]

**Unit Delivery Information:**

Unit	Weight	Sem 1	Sem 2	Full Year	Spring	Summer	Winter
UPP080	12.5%		H,L,W				

#### UPP090 - Bridging Maths

**Special Note:** Only available internally in semester 2 via Cradle Coast Campus

**Description:** This unit is designed to meet the needs of students seeking to study at a tertiary level, it aims to develop basic skills and confidence in learning mathematics. The unit aims to prepare students for non-Science course areas such as Humanities, Nursing, Commerce and Primary and Early Childhood Education.

**Assessment:**

**Offered in Courses:** [ E0D ]

**Unit Delivery Information:**

Unit	Weight	Sem 1	Sem 2	Full Year	Spring	Summer	Winter
UPP090	12.5%	External(I,N) Both(H,L,W)	External(I,N) Both(H,L,W)				

#### XAA001 - UniStart Program

**Description:** Depending on the mode of study, students enrol in one or other the following unit codes:

Face-to-face program (Jan--Feb): XAA001 Mixed Mode program (Feb--Mar) XAA002 Mixed Mode program (Jul--Aug) XAA003 Online program (continuous) XAA004

**Assessment:**

**Offered in Courses:** [ X0A ]

**Unit Delivery Information:**

Unit	Weight	Sem 1	Sem 2	Full Year	Spring	Summer	Winter
XAA001	18.75%					H,L,W	

