

UNIT ADMINISTRATION TIMETABLE

Item <i>For definitions of core and non core data refer to sections 1.1 and 4</i>	Submission Deadline	Publish Deadline	Alteration Deadline	Approval Required after publish deadline	
Student contribution and tuition fee bands approved by P&R Cttee	15 July (previous year)	1 August (thru CIS)	Not permitted	Not permitted	
Core Unit Data	Summer School*		Not permitted	Ministerial	
	Semester 1	14 August (previous year)	1 October (previous year)	Not permitted	Ministerial
	Winter School			Not permitted	Ministerial
Non Core Unit Data	Summer School*	14 August (previous year)	1 October (previous year)	Not permitted	Academic Registrar
	Semester 1			6 January (reference year)	Dean or HoS
	Winter School			7 April (reference year)	Dean or HoS
Core Unit Data	Semester 2	14 August (previous year)	1 April (reference year)	31 January (reference year)	Ministerial
	Spring School			31 January (reference year)	Ministerial
Non Core Unit Data	Semester 2	14 August (previous year)	1 April (reference year)	19 May (reference year)	Dean or HoS
	Spring School			1 September (reference year)	Dean or HoS
Cancellation (ref section 4.5)		Day 1 of semester	N/A	Day 1 of semester	N/A

**New units for Summer School will not be considered after the publish deadline.*

6. FURTHER INFORMATION

For further advice on these guidelines please contact Andrew Allan, Course and Unit Administrator on x3065