

Electronic Approval Structures

- Close to having in place finalised structures for all University Budget Centres.
- Reminder to advise Approver on all Human Resource forms
- Approval structure form is on Kiosk web site if you have changes
- email kiosk.structure@utas.edu.au

Casual Timesheets

- Limited release pilot
- Trial documentation / training / processes etc
- Next year functionality available throughout University
- Link into reporting functionality being released in Web Kiosk by the end of 2011 to assist with process