BOC CYLINDER TRANSFER FORM

Complete this Cylinder Transfer Form and return it to BOC as the following address:
BOC Credit Services, PO Box 247, Parramatta NSW 2124
or Fax to: 1300 668 031

Details where cylinders are currently held			
BOC Account No.: (7 digit number)		**BOC Account Name:** (as on BOC invoices)	

Reason for transfer of cylinders			
Please tick one of the below (provide details where necessary)			
Reason		**Please provide details such as Name, Phone Number and Account number of other party**	
Transferring to a new site	☐	Account No.:	
		Account Name:	
New Owners	☐	Account No.:	
		Account Name:	

Who is the best Person(s) for BOC to contact regarding the cylinders?	
Name:	Phone Number: ( )
Name:	Phone Number: ( )

Cylinders to be transferred			
Gas Code:	**Size**	**Type (gas description)**	**Quantity**
Eg: 020	G	Oxygen	1

DECLARATION

I / we testify that the above information provided is true and correct and that the signatory or signatories assigned are either authorised to sign on behalf of the account or are the account holder.
I / we acknowledge BOC is authorised to make all enquiries they deem necessary to investigate the aforementioned account holdings, including contacting the assigned contact(s) or by completing an onsite cylinder audit.
I / we also acknowledge all equipment and gas cylinders are wholly owned by BOC and where discrepancies are found, BOC may apply service charges or replacement costs for missing equipment/gas cylinders and holdings adjusted as per audit.

Existing Account Holder		New Account/Site Holder	
Name:		**Name:**	
Title:		**Title**	
Signature:	Date:	**Signature:**	Date:

DISCLAIMER - BOC General Terms and Conditions

2.(a) In addition to charges for gas BOC will charge a periodic service charge, charged per period, or part thereof, for each gas container or piece of equipment held by the Customer as shown in BOC's record's **2.(e)** the Customer must notify BOC immediately of any error on an invoice **2.(m)** Payment of a service charge invoice will be conclusive [subject to 2(n)] as to the Customer's holding of BOC equipment and gas containers as shown on that invoice **2.(n)** If any transaction or notification by the Customer indicates a BOC equipment or gas container holding greater than recorded, BOC may amend its records and charge the Customer service charges accordingly **2.(o)** BOC will have the right to enter the Customer's premises to audit, inspect and maintain BOC equipment and gas containers upon reasonable notice.

OFFICE USE ONLY

FORM SENT BY:	REVENUE TEAM:	REVENUE OFFICER:	QMS NUMBER: