

Expense Payment Benefit Declaration – Educational



Employees should complete and submit with expenses relating to education at an educational institution and study programs required for membership with industry/ professional organisations.

I, declare that the education expense payment benefit below, was provided to me by or on behalf of my employer during the period from20..... to20..... and the expenses were incurred by me for the following purpose:

Position Held.....

Course undertaken.....

Unit/s undertaken.....

Course/Units undertaken at

Course Fees: (Amount).....
(please indicate if HECS)

Services and Administration Fees: (Amount).....

Other Expenses: (Description and Amount)

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Please provide sufficient information to demonstrate how the course/study undertaken relates to your current position or your current assessable income.

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Signature

Date

Signature

Date

Head of School/Section