



English, Journalism and European Languages
Faculty of Arts

HEA340
Writing Tasmania

Summer School
Semester 3, 2010

UNIT OUTLINE

Dr Danielle Wood

CRICOS Provider Code: 00586B

Contact details

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Room number: Humanities Building, Room 545
Consultation hours: Tuesday, January 8: 12 noon-1pm
Monday, January 11: 3-4pm
Friday, January 15: 11am-12 noon
Monday, January 18: 2pm-3pm
Tuesday, January 19: 2pm-3pm
Friday, January 22: 3pm-4pm
Friday, January 29: 3pm-4pm

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Unit description

Tracing the creative writing process from inspiration to finished product, this unit enables students to create works of short fiction or creative non-fiction inspired by Tasmania's cultural heritage or natural environment. An excursion to one of Tasmania's key cultural heritage institutions and/or natural reserves will be followed by a series of on-campus workshops in which students will present and critique draft work and explore the representation of Tasmania in a range of texts.

Intended learning outcomes

On completion of this unit, you should be able to:

1. Produce a draft of creative fiction or non-fiction.
2. Use constructive criticism to redraft a work of creative fiction or non-fiction.
3. Provide constructive criticism of creative writing.
4. Reflect critically on the representation of place in literature.

Generic graduate attributes

The University has defined a set of generic graduate attributes (GGAs) that can be expected of all graduates (see http://www.utas.edu.au/policy/attributes_grads.pdf). By undertaking this unit you should make progress in attaining the following attributes:

Knowledge: through reading selected texts and visiting sites of cultural and/or environmental significance.

Communication skills: through oral and written presentations and constructive class discussion.

Problem-solving skills: through undertaking the process of redrafting a work of creative writing and applying critical feedback.

Global perspective: through considering the representation of place in literature.

Social responsibility: through considerate and constructive analysis of the work of others.

Learning resources required

Requisite texts

Unit Reader

The HEA340 Writing Tasmania Unit Reader will be available to purchase from UniPrint, Sandy Bay from late December 2009.

If you have any problems obtaining a Unit Reader please contact the School c/o SEJEL.admin@utas.edu.au or (03) 6226 2347. A copy of the Unit Reader is held on reserve at the Morris Miller library.

Recommended reading

The Little Red Writing Book, Mark Tredinnick

Recommended reading texts are available for purchase from the Co-op Bookshop on the Sandy Bay campus.

Details of teaching arrangements

<p><u>Tuesday, January 5</u> 9:30am – 11:00am: Introductory class 11:30am – 1:00pm: Excursion</p>
<p><u>Friday, January 8</u> 10:00am – 12:00pm: Workshop</p>
<p><u>Friday, January 15</u> 10:00am – 10:30am: Work Sharing Group 1 10:30am – 11:00am: Work Sharing Group 2</p>
<p><u>Monday, January 18</u> 10:00am – 11:30am: Workshop Group 1 12:00pm – 1:30pm: Workshop Group 2</p>
<p><u>Tuesday, January 19</u> 10:00am – 11:30am: Workshop Group 1 12:00pm – 1:30pm: Workshop Group 2</p>
<p><u>Friday, January 22</u> 10:00am – 11:30am: Workshop Group 1 12:00pm – 1:30pm: Workshop Group 2</p>

All classes will be held in Humanities Room 346. The excursion on Tuesday, January 5 will be held at the Tasmanian Museum and Art Gallery. Please gather at the foyer of the front entrance, Macquarie Street, at 11.30am.

Occupational health and safety (OH&S)

The University is committed to providing a safe and secure teaching and learning environment. In addition to specific requirements of this unit you should refer to the University's policy at:

http://www.admin.utas.edu.au/hr/ohs/pol_proc/ohs.pdf

Learning expectations and strategies

Expectations

The University is committed to high standards of professional conduct in all activities, and holds its commitment and responsibilities to its students as being of paramount importance. Likewise, it holds expectations about the responsibilities students have as they pursue their studies within the special environment the University offers.

The University's Code of Conduct for Teaching and Learning states:

Students are expected to participate actively and positively in the teaching/learning environment. They must attend classes when and as required, strive to maintain steady progress within the subject or unit framework, comply with workload expectations, and submit required work on time.

Learning strategies

HEA340 Writing Tasmania incorporates three phases. In the first, students will undertake an excursion in order to search for an idea for a story, fiction or non-fiction. In the second phase, the lecturer will provide writing seminars to assist students to develop that idea and produce a first draft. The third phase of the unit features a collaborative approach to learning. Students will present draft works to their classmates, who will provide constructive criticism. This feedback may be used to assist students in preparing final drafts of their creative work. In this phase, the lecturer's role will be primarily as a facilitator of workshop discussions. Students will need to read **all** works by their classmates and come to class prepared to offer constructive comments.

Specific attendance/performance requirements

Class attendance in Writing Tasmania HEA340 is crucial. In order to complete the unit, students are required to read and comment upon the writing of their peers, and to be present while their work is commented upon by their peers. Non-attendance and lack of preparation will adversely affect other students in the unit. Students are expected to attend all classes and to complete all necessary preparatory tasks prior to class.

Assessment

Assessment schedule

Assessment task	Date due	Percent weighting	Links to Learning Outcomes
Assessment Task 1: In-class critique	Each student will be assigned to present on Jan 18, 19 or 22	20%	3
Assessment Task 2: Creative Writing	Friday, Jan 29	45%	1, 2
Assessment Task 3: Essay	Friday, Jan 29	35%	4, 5

Assessment details

Assessment task 1

Task description

In-class critique: You will be assigned to critique the work of another class member. Example critiques will be provided. Your critique should comment on the representation of place within the work assigned to you.

Task length

Your critique will be presented orally in class and should be of five minutes duration. Please time your presentation prior to class.

Links to unit learning outcomes

Learning Outcomes 3 and 4

Assessment criteria

1. Quality of analysis
2. Quality of constructive criticism

Date due

In class on January 18, 19 or 22

Please bring two written copies of your presentation to class. Hand one to your lecturer, and one to the classmate whose work you have critiqued.

Assessment task 2

Task description

Creative writing: a work of fiction or creative non-fiction which you consider to be a Tasmanian story

Task length

2000 words

Links to unit learning outcomes

Learning Outcomes 1 and 2

Assessment criteria

1. Quality of concept
2. Originality of approach
3. Structure and pacing
4. Use of English language
5. Accuracy and consistency of editorial presentation (spelling, punctuation, paragraphing, speech, etc.)

Date due

First Draft: Friday, January 15 (the first draft will not be assessed, but any late penalties incurred will be deducted from your final mark for this assessment task)

Please note that you will be required to supply multiple copies of your first draft (up to 20 copies, precise number TBC). These should be named, and each copy should be securely stapled at the top left hand corner.

Finished Draft: Friday, January 29

Only one copy of your final draft is required.

Assessment task 3

Task description

Essay:

Choose any two readings from Section Two of the Unit Reader. Write an essay in which you analyse the representation of place in your chosen readings.

Task length

2000 words

Links to unit learning outcomes

Learning Outcome 4

Assessment criteria

1. Quality of analysis (40%)
2. Structure (introduction and scope, body, conclusion)
3. English conventions (grammar, paragraphing, spelling)
4. Use of designated referencing convention (MLA)

Date due

Friday, January 29

How your final result is determined

Undergraduate and Postgraduate Coursework units

The following distribution of marks and grades is applied in assessing your work:

- High Distinction (HD)—80-100%
- Distinction (DN)—70-79%
- Pass (PP)—50-59%
- Credit (CR)—60-69%
- Fail (NN)—0-49%

Honours

The following distribution of marks and grades is applied in assessing your work:

- First Class (HF)—80-100%
- Second Class upper division (HU)—70-79%
- Second Class lower division (HL)—60-69%
- Third Class (HT)—50-59%
- Fail (HN)—0-49%

All results in all units offered in the Faculty of Arts are reviewed by Heads of Schools in consultation with academic staff. Where there are significant variations from the norms that have been established over the past five years, results may be moderated in order to comply with the Faculty's guidelines. Where significant variations occur, these are reported for consideration and possible review to the Faculty of Arts Committee of Assessors.

For further information on the moderation guidelines, please refer to the Faculty of Arts *Guide for the Teaching and Assessment of Undergraduate Units* available on the Faculty of Arts Website (<http://www.utas.edu.au/arts/students/>).

Submission of assignments

Students are required to submit a signed assignment cover sheet with every assignment. The cover sheet includes a declaration that all material submitted is your own work except where there is clear acknowledgement or reference to the work of others. Assignment cover sheets are available from the School office and the School website. **Assignments submitted without a completed, signed cover sheet will not be marked.** Students who submit assignments without a signed cover sheet will be contacted once via their UTAS email address; in such instances the cover sheet should be completed within two weeks of the assignment due date.

Assignments must be submitted in hard copy (not by email) via the assignment slot at the School office. If there are additional submission requirements (eg the use of Turnitin) this will be specified in your unit outline. Students are required to keep copies of all submitted assignments.

Assignment cover sheets can be downloaded from http://www.utas.edu.au/ejel/student_resources/.

Assignments should be typed and double-spaced on A4 paper.

Requests for extensions

Requests for extensions should be made to the Unit Coordinator, [Dr Danielle Wood](#).

Penalties

Late submissions will be penalised as follows: 5% of the available marks for the first week day, and then 2% per week day thereafter.

Late work will be accepted without penalty if accompanied by a medical certificate for the relevant period or equivalent documentation in the case of a serious non-medical reason but you must contact the unit coordinator prior to the assignment due date.

Review of results and appeals

Please refer to the **Student Resources** page on the School's website for information that addresses how to apply for a review of assessment, make an appeal or seek clarification regarding any assessment practices in this unit: http://www.utas.edu.au/ejel/student_resources/.

Academic referencing

In your written work you will need to support your ideas by referring to scholarly literature, works of art and/or inventions. It is important that you understand how to correctly refer to the work of others and maintain academic integrity.

Failure to appropriately acknowledge the ideas of others constitutes academic dishonesty (plagiarism), a matter considered by the University of Tasmania as a serious offence.

The English, French and German disciplines use MLA Style. The Journalism, Media and Communications discipline uses the Harvard style of referencing. For more information about referencing, and brief introductory guides for each of these styles, please refer to: <http://www.utas.edu.au/ejel/referencing.html>.

For information on presentation of assignments, including referencing styles:

<http://utas.libguides.com/referencing>

Please read the following statement on academic misconduct and plagiarism. Should you require clarification please see your unit coordinator or lecturer.

Academic Misconduct

Academic misconduct includes cheating, plagiarism, allowing another student to copy work for an assignment or an examination and any other conduct by which a student:

- a) seeks to gain, for themselves or for any other person, any academic advantage or advancement to which they or that other person are not entitled; or
- b) improperly disadvantages any other student.

Students engaging in any form of academic misconduct may be dealt with under the Ordinance of Student Discipline, and this can include imposition of penalties that range from a deduction/cancellation of marks to exclusion from a unit or the University. Details of penalties that can be imposed are available in the Ordinance of Student Discipline – Part 3 Academic Misconduct, see <http://www.utas.edu.au/universitycouncil/legislation/>

Plagiarism

Plagiarism is a form of cheating. It is taking and using someone else's thoughts, writings or inventions and representing them as your own; for example, using an author's words without putting them in quotation marks and citing the source, using an author's ideas without proper acknowledgment and citation, copying another student's work. If you have any doubts about how to refer to the work of others in your assignments, please consult your lecturer or tutor for relevant referencing guidelines, and the academic integrity resources on the web at: <http://www.academicintegrity.utas.edu.au/>

The intentional copying of someone else's work as one's own is a serious offence punishable by penalties that may range from a fine or deduction/cancellation of marks and, in the most serious of cases, to exclusion from a unit, a course or the University.

The University and any persons authorised by the University may submit your assessable works to a plagiarism checking service, to obtain a report on possible instances of plagiarism. Assessable works may also be included in a reference database. It is a condition of this arrangement that the original author's permission is required before a work within the database can be viewed.

For further information on this statement and general referencing guidelines, see <http://www.utas.edu.au/plagiarism/> or follow the link under 'Policy, Procedures and Feedback' on the **Current Students** homepage.

Further information and assistance

If you are experiencing difficulties with your studies or assignments, have personal or life-planning issues, disability or illness which may affect your course of study, you are advised to raise these with your lecturer in the first instance.

There is a range of University-wide support services available to you including Teaching & Learning, Student Services, International Services. Please refer to the **Current Students** homepage at: <http://www.utas.edu.au/students/>

Should you require assistance in accessing the Library visit their website for more information at <http://www.utas.edu.au/library/>

You are also welcome to contact the School of English, Journalism and European Languages with any enquiries:

Room 557, Humanities Building
Sandy Bay campus, Hobart

Tel: (03) 6226 2347

Fax: (03) 6226 7631

Email: SEJEL.admin@utas.edu.au

<http://www.utas.edu.au/ejel>