

Web of Knowledge - Alerts

Personalising Web of Knowledge

The personalisation feature of Web of Knowledge allows you to view your saved searches and set up alerts for searches, citations and Table of Contents (ToC) of your favourite journal titles.

To personalise Web of Knowledge you need to register:

The screenshot shows the ISI Web of Knowledge homepage. On the right side, there is a registration and sign-in section. Callouts point to various elements:

- Register, once only, using your e-mail address, a password and your first name**: Points to the "Please register for more features" section.
- Sign In to view your personalised homepage (once registered)**: Points to the "Sign In" section with fields for "E-mail Address" and "Password".
- Run a search in any listed database then save the search as an alert**: Points to the "CrossSearch" search bar and the "Citation Alerts" section.
- You can set up ToC alerts for your favourite journals**: Points to the "My Journal List" section.

The personalised page:

The screenshot shows the personalised ISI Web of Knowledge page. The user is signed in as "Sarah". Callouts point to various user-specific features:

- Use My Preferences to choose to sign in automatically, change your details, or select a database start page**: Points to the "Welcome, Sarah" and "My Preferences" section.
- Use Open/Manage Saved Searches to alter settings and view saved searches and alerts**: Points to the "My Saved Searches" section, which lists "Electricity" and "Soil and mites".
- Use View my Cited Articles List to manage and view your cited articles**: Points to the "Citation Alerts" section, which lists "AFR J HERPETOLOGY", "BIOL LETT-UK", "ENDEAVOUR", "NATURE", "NEW SCI", and "POLAR RES".
- Use View my Journal List to add links to see the ToCs of your favourite journals from Current Contents Connect**: Points to the "My Journal List" section.

Save your search history or alert

After running a search in a Web of Knowledge database, access the Search History page by clicking on the Search History button displayed at the top of every screen.

Search History page:

ISI Web of KnowledgeSM Web of Science GO Signed In HOME LOG OUT

Web of Science®

WELCOME HELP GENERAL SEARCH CITED REF SEARCH ADVANCED SEARCH

Search History (For complex set combinations, use Advanced Search)

Combine Sets: AND OR COMBINE

Results: #1 36 TS=("climate change" and tasmania) DocType=All document types; Language=All languages; Databases=SCI-EXPANDED, SSCI, A&HCI; Timespan=1900-2006

Delete Sets: SELECT ALL DELETE

SAVE HISTORY OPEN SAVED HISTORY

Search Tag Key: TS=Topic, TI=Title, AU=Author, GP=Group Author, SO=Source, PY=Publication Year, AD=Address, OG=Organization, SG=Suborganization, SA=Street Address, CI=City, PS=Province/State, CU=Country, ZP=Zip/Postal Code

NOTICES TUTORIAL EDUCATIONAL MATERIALS

The Notices file was last updated 8/4/2006
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Click on the **Save History** button to go to the **Save Search History** page. Note this page also allows you to **Combine** and **Delete** searches.

- If you have not already signed in, you will be asked to do so.
- In the **Save Search History** page fill in the required fields and select options.
- Click on **Save**
- **Server Save Confirmation** window will appear
- Click on the **Home** button to view your personalised Home Page with the saved search displayed in the right hand column

Save Search History page:

ISI Web of KnowledgeSM Web of Science GO Signed In HOME LOG OUT

RETURN Save Search History HELP

Save on the ISI Web of Knowledge Server:
Use this box to save your history to your private account.

Server Save

1. Edit the fields you wish to change.
2. Click "Save" below when done.

Product: Web of Science

History Name: demo search (Required)

Description: (Optional)

Number of Search Queries: 1

Send Me E-mail Alerts: (Results of the last query in your history will be e-mailed to you.)

Send to e-mail address: jooooooooo@utas.edu.au

Alert type: Full Record

E-mail format: Plain Text

Alert query: TS=("climate change" and tasmania)

Alert editions: SCI-EXPANDED, SSCI, A&HCI;

Email frequency: Weekly Monthly

SAVE Save your history to the server

Type a name for your search history - this will show on your personalised page

If you wish to receive e-mail alerts, check the **E-mail Alert** box

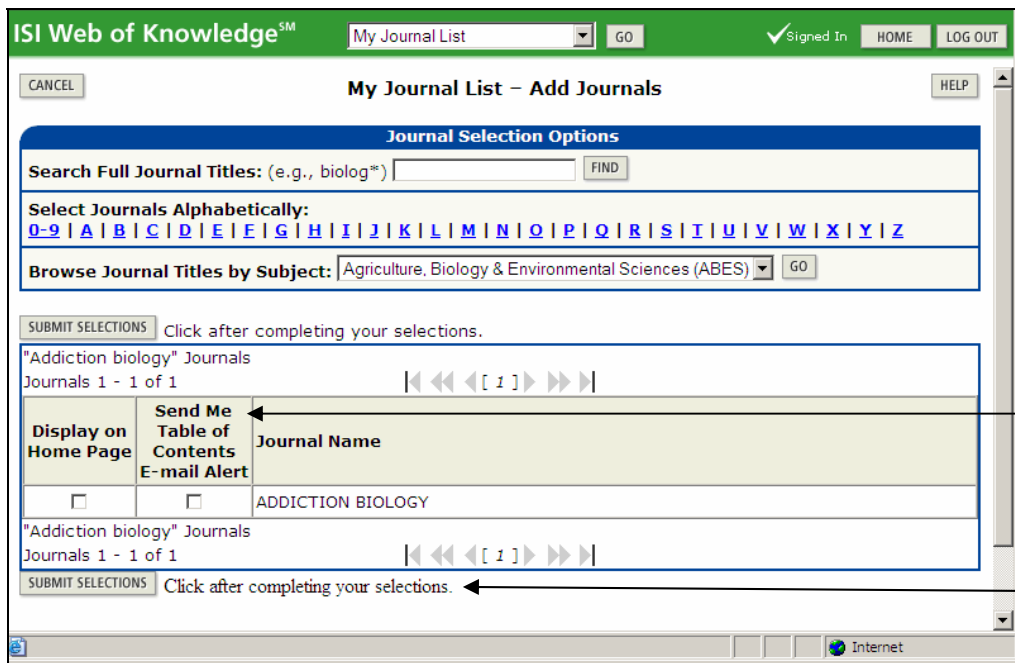
Select the **Alert type**, **E-mail format** and **Email frequency** – weekly or monthly

Click on **Save**

Create a journal list and Table of Contents (ToC) Alert

- Sign in to your personalised Homepage
- Click on **Create My Journal list and Table of Contents Alert** (if you already have a journal list, this link will be **View my Journals List**)
- In the **My Journals List** page, click on the **Add More Journals** button

- Select the journal title from the Alphabetical list or search for the title.
- Your search may result in a list of journals, scroll if necessary to find your journal
- Choose options to **Display on Home Page** and/or **Send Me Table of Contents E-mail Alert**



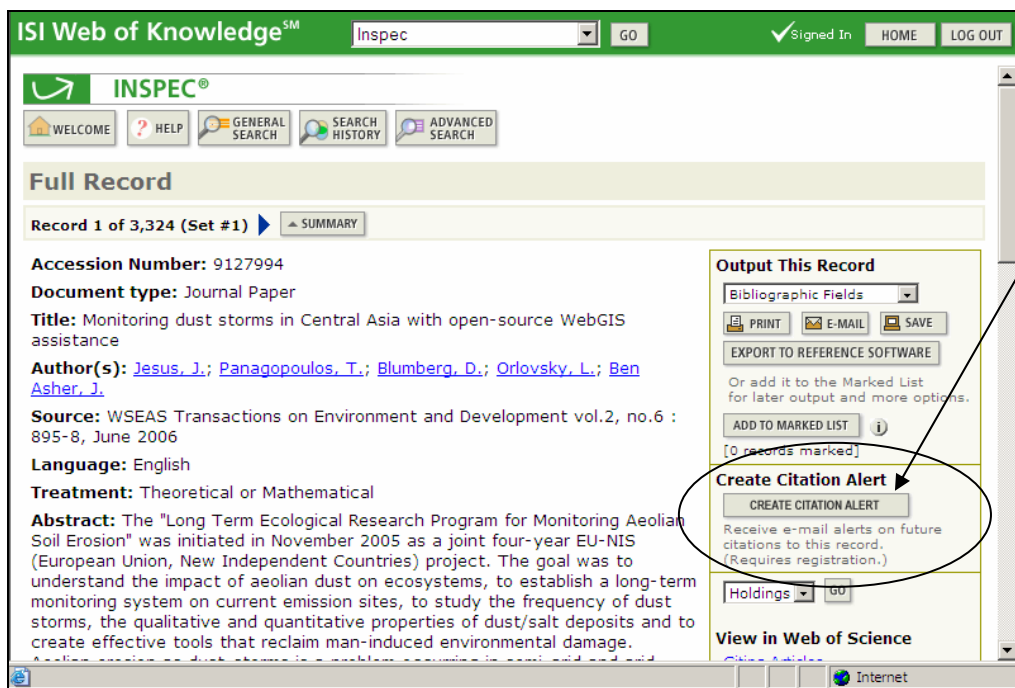
Choose options:
Display on Home Page (shows the journal name in your Journal List) and / or **Send Me Table of Contents E-mail Alert**

Click on the **Submit Selections** button after making your choices

Citation alert

A citation alert notifies you by e-mail whenever an article has been cited by a new article. It is available in Web of Science, CAB Abstracts and Inspec.

- Conduct your search, view a full record, and click on the **Create Citation Alert** button.



Click on the Create Citation Alert button to receive an e-mail alert whenever a new article cites your chosen article

If you have not already signed in, you will be requested to do so

A page confirming your alert will be displayed

Analyze Results – not an alert, but an interesting feature

Analyse your results in Web of Science, CAB Abstracts and Inspec by a field you select, for example author, journal title (source) or institution name to see who is publishing the most in your chosen field.

- Click the **Analyze** button on any **Summary Results** page to go to the **Results Analysis** page.

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▲ SUMMARY Web Of Science Results Analysis HELP

Results Analysis

36 records. TS=("climate change" and Tasmania)

Rank the records by: Analyze: Set display options: Sort by:

Institution Name Language Publication Year Source Title

Up to 100000 records. Show the top 10 results. Minimum record count (threshold): 2

Record count Selected field

ANALYZE Rank results by the selected field.

Use the checkboxes below to view the records.
Note: The number of records displayed may be greater than the listed Record Count if the original set contained more records than the number of records analyzed.

VIEW RECORDS Field: Institution Name Record Count % of 36 Bar Chart SAVE ANALYSIS DATA TO FILE

	Field: Institution Name	Record Count	% of 36	Bar Chart
<input type="checkbox"/>	UNIV TASMANIA	12	33.3333 %	<div style="width: 33.3333%;"></div>
<input type="checkbox"/>	DEAKIN UNIV	3	8.3333 %	<div style="width: 8.3333%;"></div>
<input type="checkbox"/>	UNIV MELBOURNE	3	8.3333 %	<div style="width: 8.3333%;"></div>
<input type="checkbox"/>	AUSTRALIAN NATL UNIV	2	5.5556 %	<div style="width: 5.5556%;"></div>
<input type="checkbox"/>	AUSTRALIAN NUCL SCI & TECHNOL ORG	2	5.5556 %	<div style="width: 5.5556%;"></div>
<input type="checkbox"/>	CSIRO	2	5.5556 %	<div style="width: 5.5556%;"></div>

Select a field to analyse from the drop-down list box, choose the number of records to analyse and display and sort options

Click on the **Analyze** button and the results will display underneath

To view records, check the boxes beside the field of interest, then click on the **View Records** button

Author Finder

Useful for differentiating between authors who share names and initials. Author Finder is a 4 step process that helps you find papers published by an author in Web of Science.

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AUTHOR FINDER HELP

Step 1: Enter Author Name

Step 2: Select Author Variant
 Step 3: Select Subject Category
 Step 4: Select Institution

Step 1: Enter the name of the author. [How do I use this page?](#)

Last Name: (required) First Initial: Middle Initial: (3 max)

CANCEL NEXT

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An easy, 4 step process. Note, steps 3 and 4 are optional

- Enter the author's last name and initials. Note only a last name is required.
- A list of author's names is displayed. Select an author name and click on the **Next** button. If the author has published under more than one name, click **Add Another Name** instead of **Next**.
- Select the subject categories associated with the author. Click on **Next**.
- You can now select up to 50 institutions associated with the author. Click on **Finish**.
- A **Search Results – Summary** page is now displayed showing a list of records matching your search criteria.