

**Table 2 – Vice-Chancellor**

Area	Delegated Responsibility	Reporting Procedure/Requirement
<b>1. General</b>	<p>As Chief Executive and Chief Academic promote the interests and further the development of the University and do all things necessary to implement the approved plans, principles and policies of the University. Specific delegations are*:</p> <ul style="list-style-type: none"> <li>➤ sign-off of all decision papers presented to Council</li> <li>➤ determination and release of policy</li> <li>➤ ex gratia settlements</li> <li>➤ enterprise agreements</li> <li>➤ significant strategic agreements with the Commonwealth or State Governments</li> <li>➤ the allocation of budget resources at the faculty/divisional level.</li> </ul> <p>The Vice-Chancellor, by virtue of the office, is a member of every committee, board or advisory body that is created under the University's internal legislation or policies.</p>	<p>The Vice-Chancellor reports annually to Council on progress against University strategic plans and objectives.</p>
<b>2. Financial (other than specific expenditure approved by Council)</b>	<p>Approving budgeted expenditure of less than \$1 million, or unbudgeted expenditure of less than \$250,000, within the approved University budget within any one year. An unlimited authority to approve expenditure on internal purchases within the University budget.</p>	<p>Any expenditure above \$0.5 million (other than specific expenditure approved by Council) is to be reported to Council.</p>
<b>3. Contracts (other than staff employment contracts, standard research funding arrangements and specific contracts approved by Council)</b>	<p>Approving contracts of less than \$1 million of budgeted expenditure or unbudgeted expenditure of less than \$250,000 over the life of the contract (excluding employment contracts).</p> <p>Approving contracts to a value of \$250,000 of unbudgeted expenditure over the life of the contract.</p> <p>Exclusions are any contract:</p> <ul style="list-style-type: none"> <li>➤ that falls outside approved procurement and contracting principles</li> <li>➤ is for a period in excess of five years.</li> </ul>	<p>Contracts (other than staff employment contracts, standard research funding arrangements and specific contracts approved by Council) involving budgeted expenditure above \$0.5 million is to be reported to the next meeting of Council.</p>
<b>4. Employment and Remuneration*</b>	<ul style="list-style-type: none"> <li>➤ Initiating staff appointment processes within the organisational unit for which the position is responsible, in conformity with established employment policies.</li> </ul>	
<b>5. External representation</b>	<p>Speaking on behalf of the University, and representing the University's interests, on all University matters relating to the principles and plans approved by Council.</p>	
<p>* These powers are specific to the position and cannot be further delegated</p>		