

## Integration Countdown.....

### **To June 07....**

- Integration Project Committee (IPC) responsible for progressing integration
- Academic, Administration and Budget Working Parties meeting and reporting regularly to IPC
- Unity Project Office established within AMC - Richard Easter, Unity Joint Project Director and Kelli Roach, Project Officer
- Project Implementation Plan developed and major tasks assigned
- Integration information website established – [www.utas.edu.au/unity/](http://www.utas.edu.au/unity/)
- Monthly Newsletter implemented
- UniTas articles focusing on major initiatives
- Dedicated Human Resources support – Christene Sytsma -HR Adviser, Kellie Peart - Workforce Planning
- Conjoint appointments put in place for AMC staff whose reporting relationship has changed following integration of functional areas
- AMC corporate services staff taking up redeployment opportunities within UTAS
- Library Implementation Plan completed
- Common ICT network in place and authentication issues addressed
- Student Services Integration Plan developed
- Financial Services Integration Project Plan developed

### **July:**

- Discussions with staff representatives and unions regarding staff transition arrangements and synchronising industrial agreements
- 23 July: Integration Matters Staff Forum, Newnham

### **August:**

- Honorary appointments made for all AMC staff and nominated UTAS staff, staff cards made available and Library access provided
- Federal legislation introduced into Commonwealth Parliament repealing AMC Act 1978 which established AMC as a separate legal entity
- Finalisation of UTAS Ordinance, including governance arrangements for AMC Board and Board of Studies delegations from Academic Senate

- Further discussions between Vice-Chancellor and President AMC with key stakeholders regarding proposal to establish National Centre of Marine Environment/Marine Resources Management
- Human Resources System Integration Plan developed
- Staff consultation plan developed
- Monthly staff forums introduced with a targeted focus on particular issues eg redeployment group, ICT planning
- Review of AMC desktop computing in comparison to UTAS standard completed
- AMC space data collection finalised and being loaded to Archibus

### **September:**

- Approval of legislation by Commonwealth Parliament
- Student forum held
- Finance staff relocated to UTAS offices
- 2008 AMC Budget to be finalised
- Staff forum proposed on staff translation arrangements and industrial agreement synchronisation
- Policy issues being progressed
- Functional areas progressing implementation of integration plans eg HR data transfer
- Full UTAS Library access for AMC students
- Library photocopying lease arrangements progressed to standardise service to students
- Asset transfer issues being addressed
- Facilities maintenance and cleaning tenders called
- Branding issues being addressed

### **October**

- Second Administration Working Group Retreat
- UTAS business card system to begin to be rolled out to AMC staff
- AMC re-enrolment forms for 2008 on their way to students
- AMC Ordinance finalised
- The Maritime Legislation Amendment Bill 2007 proclaimed on 17 October 2007
- Staff forum held to discuss staff translation arrangements and industrial agreement synchronisation
- Student Services continuing their training sessions for staff and students
- Finance Services have begun their 'Training Train'
- Workshop held for School of Aquaculture and AMC staff

## **November**

- Staff vote held resulting in a majority of voters supporting the termination of AMC Industrial Agreements.
- Final Integration Project Committee meeting for 2007
- New title agreed and endorsed for the National Centre in Marine Conservation and Resource Sustainability.
- Project User Group established to work on accommodation arrangements for the new National Centre, incorporating School of Aquaculture.
- Formal Working Groups established for VET issues and Records Archiving.
- The 2008 Budget for AMC was approved by both AMC and UTAS Councils.
- AMC cashiering function moved to UTAS.
- AMC students welcomed by UTAS Library and provided with access details.
- Cleaning Contract agreed.

## **December**

- ‘Surviving and Thriving at UTAS’ series of Expo’s to begin
- Project Unity – Stage 2 Report to DEST
- Status reports from Administration Working Groups
- Final Administration and Academic Working Party meetings for 2007.
- UTAS Accommodation Services receiving applications from continuing and prospective AMC students.
- UTAS administrative staff invited to a tour of AMC facilities and a luncheon hosted by AMC administrative staff.

**1 January 2008:** Integration of AMC and UTAS