

ORDINANCE NO. 2

THE CHANCELLOR AND DEPUTY CHANCELLORS

The Council of the University of Tasmania makes this Ordinance under the University of Tasmania Act 1992.

1 Commencement and revocation

- 1.1 This ordinance takes effect on 1 December 2002.
- 1.2 Ordinance 37 (Of the Chancellor and Deputy Chancellors), made by Council on 27 May 1994, is revoked.

2 Chancellor's role

- 2.1 The Chancellor is part of the public face of the University and is expected to speak wisely, to have community influence and to forge links with the broader community.
- 2.2 The Chancellor manages the business and conduct of the University Council and chairs its meetings.
- 2.3 The Chancellor provides wise and confidential counsel to the Vice-Chancellor and exercises influence on behalf of the University on matters of importance.
- 2.4 The Chancellor presides over graduation ceremonies and takes part in other significant University and public occasions.
- 2.5 The Chancellor chairs meetings of the Council's Nominations Committee, Remuneration Committee and Ceremonial and Honorary Degrees Committee and is, by virtue of the office of Chancellor, a member of every committee, board or advisory body that is created under the University's internal legislation or policies.
- 2.6 Clause 2.5 does not make the Chancellor a member of any board or other body that is governed by State or Commonwealth legislation (other than the University of Tasmania Act 1992) or to which specific appointment by Council (other than to Council committees and working parties) is required.
- 2.7 Nothing in any ordinance relating to the Vice-Chancellor affects the precedence or authority of the Chancellor.

3 Council to elect Chancellor and Deputy Chancellors

- 3.1 The Council is to elect a person to be Chancellor of the University.
- 3.2 The Council is to elect one of its members to be a Deputy Chancellor, and may elect one or more of its members to be additional Deputy Chancellors.
- 3.3 If there is more than one Deputy Chancellor, they take precedence according to the dates on which they were first elected.
- 3.4 The Deputy Chancellor taking precedence may perform any of the functions of the Chancellor –
 - with the authority of the Chancellor; or
 - in the absence or unavailability of the Chancellor; or
 - if there is a vacancy in the office of Chancellor.

4 Term of office

- 4.1 The term of office for the Chancellor must not exceed 4 years in any one term. However, if a vacancy arises other than by the expiry of the term of office as Chancellor, the term for which that vacancy is filled is the remainder of the unexpired term.
- 4.2 The term of office for a Deputy Chancellor must not exceed 4 years or the unexpired portion of the Deputy Chancellor's term of office as Council member, whichever is shorter.

5 Process for filling vacancies

- 5.1 The secretary is to notify members of Council of any vacancy or impending vacancy –
 - (a) at least 3 months before the expiry of the current term; and
 - (b) without delay, if the vacancy arises other than by the expiry of the term of office –and invite the members of Council to make recommendations to the Nominations Committee as modified by clause **5.3**.
- 5.2 Recommendations must be received by the Nominations Committee at least 2 weeks before the date scheduled for next Council meeting.
- 5.3 Council is to make any necessary changes to the membership of the Nominations Committee considering the filling of a vacancy in the office of Chancellor or Deputy Chancellor, to make sure that no candidate for the vacant position is on the committee as constituted for that purpose.

5.4 At the next meeting of Council, the Chair of the Nominations Committee as constituted for the purpose is to report to Council the recommendations of that committee.

5.5 Having considered the committee's report, Council may –

- (a) resolve that a named person is declared elected to fill the vacancy; or
- (b) resolve that the vacancy is to be filled by ballot.

6 Election by ballot

6.1 In an election by ballot for Chancellor or Deputy Chancellor –

- The University Secretary or nominee is returning officer
- Council is to set the date by which nominations are to be called and the closing date for receipt of nominations
- Not later than the date by which nominations are to be called, the returning officer is to write to each Council member, inviting nominations and advising the closing date set by Council (which must be at least 14 days after the date of the notice)
- A nomination must be in writing, addressed to the returning officer, signed by at least 2 Council members and bearing or accompanied by the consent in writing of the candidate
- If 2 or more Deputy Chancellors are to be elected, one election may be held to fill the vacancies (and those elected take precedence according to the number of votes cast for each)
- If the number of nominations does not exceed the number of vacancies to be filled, the returning officer is to declare those nominated to be elected
- If the number of nominations does exceed the number of vacancies to be filled, the returning officer is to conduct a ballot
- Council is to decide from time to time the procedures to apply to a ballot
- The returning officer is to report the result of any election to the next meeting of Council.

7 Acting Chancellor

7.1 The Deputy Chancellor (or, if there is more than one, the Deputy Chancellor taking precedence) may perform the functions and duties of the Chancellor during any vacancy in the office of Chancellor.

8 Transitional provisions

8.1 The current term of office as Chancellor of Dr Mike Vertigan continues, despite this ordinance, on the pre-existing terms and conditions until 30 September 2006.

- 8.2 The current term of office as Deputy Chancellor of Ms Kim Boyer continues, despite this ordinance, on the pre-existing terms and conditions until 31 December 2002.

Made by Council on 15 November 2002.

Sealed with the seal of the University of Tasmania on 25 November 2002.

Professor Rudi Lidl
Acting Vice-Chancellor

Mr Tony Ferrall
Executive Director Finance and Administration