

**ORDINANCE 3**  
**VICE-CHANCELLOR**

**The Council of the University of Tasmania makes this Ordinance under the University of Tasmania Act 1992.**

**1 Commencement and replacement**

- 1.1 This ordinance takes effect on 18 February 2005.
- 1.2 This ordinance revokes and replaces Ordinance No. 3 made on 21 November 2003 and sealed on 25 November 2002.

**2 Role of the Vice-Chancellor**

- 2.1 The Vice-Chancellor is the chief academic and chief executive officer of the University and is specially charged with the duty of promoting the interests and furthering the development of the University.
- 2.2 The Vice-Chancellor is responsible and accountable to Council for:
- the ongoing review and implementation of the University's strategic planning to secure the University's future success
  - providing regular creative strategic advice to Council
  - managing the operation of the University consistently with Council approved principles and plans to achieve strategic and operational objectives
  - developing multi-year plans and performance measures for critical activities such as teaching and learning and research and development
  - managing the delivery of research, teaching and learning within the University
  - leadership in the development and performance of the University's academic functions and related student activities
  - establishing and implementing operational policies
  - establishing management processes and monitoring systems which lead to the successful management of risk and which ensure legislative compliance
  - leadership in the external relations of the University at local, regional, national and international levels
  - achieving high levels of staff performance and fostering a positive organisational culture
  - the administration of the ordinances, rules and by-laws of the University.

- 2.3 The Vice-Chancellor is, by virtue of that office, a member of every committee, board or advisory body that is created under the University’s internal legislation or policies.
- 2.4 Clause 2.3 does not make the Vice-Chancellor a member of any board or other body that is governed by State or Commonwealth legislation (other than the University of Tasmania Act 1992) or to which specific appointment by Council (other than to Council committees and working parties) is required.
- 2.5 The Vice-Chancellor is by position a professor of the University.

### **3 Limits on Council Delegations to the Vice-Chancellor**

Council delegates to the Vice-Chancellor authority to act within the principles and plans approved by Council. The broad general delegation to the Vice-Chancellor is supplemented by a limited number of specific limits on authority in the following areas:

- any areas reserved by Council for its sole authority
  - borrowing (or equivalent financial arrangements) and investment
  - establishing companies, subsidiaries of companies or University entities
  - setting course and unit fee structures
  - faculty structure
  - approving the Audit Plan
  - ceremonial;
- financial expenditure (other than specific financial expenditure approved by Council)
  - Authority:
    - a limit of \$250,000 on any item of unbudgeted expenditure within any one year
    - a limit of \$1 million on any item of budgeted expenditure within any one year
  - Reporting:
    - the approval of any item of budgeted expenditure (other than specific expenditure approved by Council) above \$0.5 million is to be reported to Council
- contracting (other than staff employment contracts, standard research funding agreements and specific contracts approved by Council)
  - Authority:
    - any contract that falls outside approved procurement and contracting principles
    - any contract that commits more than \$250,000 of unbudgeted expenditure over the life of the contract
    - any contract that commits more than \$1 million of budgeted expenditure over the life of the contract (excluding employment contracts)

any contract for a period in excess of five years.

– Reporting:

contracts (other than staff employment contracts, standard research funding agreements and specific contracts approved by Council) involving budgeted expenditure above \$0.5 million are to be reported to the next Council meeting.

- Vice-Chancellor’s Executive and Deans of Faculties
  - terms and conditions of appointment
  - appointment and termination; and
- powers that cannot be further delegated
  - sign-off of all decision papers presented to Council
  - determination and release of policy
  - ex gratia settlements
  - enterprise agreements
  - significant strategic agreements with the Commonwealth or State Governments
  - the allocation of budget resources at the faculty/divisional level

#### **4 Acting Vice-Chancellor**

4.1 The Chancellor may appoint a Deputy Vice-Chancellor or Pro Vice-Chancellor to act as Vice-Chancellor for any time during which –

- there is a vacancy in the office of Vice-Chancellor, or
- the Vice-Chancellor will be absent or unavailable to act.

4.2 The Chancellor may under clause 4.1 appoint different people to act as Vice-Chancellor for different periods, and is to make appointments after consultation with the Vice-Chancellor where appropriate.

4.3 Despite the revocation of Ordinance 95 (Acting Vice-Chancellor) –

- any written appointment of a Pro Vice-Chancellor as Acting Vice-Chancellor that the Vice-Chancellor purported to make before 15 March 2002 is deemed to have been validly made
- any action of a Pro Vice-Chancellor in purported exercise of authority of Acting Vice-Chancellor under an appointment made before 15 March 2002 is deemed always to have had the same force and effect for all purposes as it would have if the appointment had been made under clause 4.1.

**5 Alternative titles**

5.1 The Vice-Chancellor may use any of these titles –

- Vice-Chancellor
- Vice-Chancellor and President
- President

that a particular context or occasion requires.

5.2 Any reference in University ordinances, rules, by-laws and policies to the Vice-Chancellor and President of the University, or to the President of the University, must be taken to be a reference to the Vice-Chancellor of the University.

**Made by Council on 18 February 2005.**

**Sealed with the seal of the University of Tasmania on 5 May 2005.**

Professor Daryl Le Grew  
**Vice-Chancellor**

Ms Belinda Webster  
**Director, Governance and Legal**