Student Application for Temporary Disability Parking Permit

This application is to be lodged with Disability Services (Student Centre) or Campus Services; see contact details at the bottom of the page. The applicant must provide supporting medical documentation for sighting by a member of the Disability Services team or by a Campus Services Customer Services Officer. **NB. If the application is part of a Learning Access Plan, the application must be lodged with Disability Services.**

In accordance with University By-Laws, University Council may allow the issue of permits to park vehicles on specific parts of University land. The General Conditions on the reverse of this form provide an overview of the access parking permit regulations on campus.

**Please (tick the box) to indicate the type of Temporary Disability Parking Permit required.**

| ☐ | Annual Permit (calendar year) |
| ☐ | Temporary Duration of incapacity from ………/……/……to…..…/……/…… |

**Applicant Details**

<table>
<thead>
<tr>
<th>Name</th>
<th>School/Section</th>
<th>Campus Location:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Student No.</td>
<td>Phone No:</td>
</tr>
<tr>
<td></td>
<td>Postal Address</td>
<td></td>
</tr>
</tbody>
</table>

**Car Details**

<table>
<thead>
<tr>
<th>Make (eg Ford)</th>
<th>Model (eg Falcon)</th>
<th>Colour</th>
<th>Registration No.</th>
</tr>
</thead>
</table>

**Alternative Car Details**

<table>
<thead>
<tr>
<th>Make (eg Ford)</th>
<th>Model (eg Falcon)</th>
<th>Colour</th>
<th>Registration No.</th>
</tr>
</thead>
</table>

**Declaration**

I agree to abide by the parking regulations contained within the University By-Laws. I have read and agree to abide by the General Conditions for Parking detailed overleaf.

<table>
<thead>
<tr>
<th>Signed</th>
<th>Date</th>
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</table>

**To be completed by Disability Services or Campus Services ONLY**

I have sighted appropriate medical documentation to support this application, and I recommend the issue of a Temporary Disability Parking Permit to the above applicant.

<table>
<thead>
<tr>
<th>Name</th>
<th>Signed</th>
</tr>
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</table>

**Temporary Permit to be valid:** From: / / To: / / .

<table>
<thead>
<tr>
<th>Office Use Only:</th>
<th>Permit No:</th>
<th>Date Issued:</th>
</tr>
</thead>
</table>
General Conditions for Disability Parking Permits

The following information is provided for guidance only. For specific details of parking regulations, offences and penalties, please refer to the:

- University By-laws (http://www.utas.edu.au/universitycouncil/legislation/bylaws/bylaws.html); and the
- Campus Services website (http://www.utas.edu.au/campus-services/).

**Permit eligibility:**

The University provides two types of access disability parking bays on campus:

- Permanent Disability Permit (ACROD) parking bays – which comply with the relevant Australian Standards and are identified by a sign displaying a wheelchair symbol on a blue background. These parks require an Australian Disability Scheme Parking Permit (see www.utas.edu.au/campus-services/parking/ADPS).

- Temporary Disability Permit (TDP) parking bays – which are standard size car parks that are suitable for such persons who require parking in close proximity to buildings due to a temporary disability but who do not use complex walking aids such as wheelchairs. These spaces are identified by a yellow sign stating ‘Temporary Disability Permit Parking, University Temporary Disability Permit Required’. These spaces are also identified with yellow dots. TDP permits will only be issued for the period of incapacity.

TDP permit holders who use a wheelchair or other complex walking aid should only use compliant disability access parking bays marked with the wheelchair symbol. Holders of ACROD permits that wish to park in a TDP permit space, should apply for a TDP permit.

**General Conditions**

- There is no charge for TDP permits or parking in either of the two types of access parking bays.

- The holder of an access permit is entitled to park in access parking areas marked by the appropriate signage for type of permit.

- The holder of an ACROD permit may park in compliant disability access car parks which are identified by a sign displaying a wheelchair symbol on a blue background.

- The validity of the UTAS TDP permit is from 1 January to 31 December (or as specified on the permit) and must be renewed at the beginning of each year that it is required.

- Staff TDP permit applications are to be lodged with Campus Services. Applicants must provide appropriate medical documentation for sighting by a Campus Services Customer Services Officer.

- Student TDP permit applications are to be lodged with Disability Services. Applicants must provide appropriate medical documentation for sighting by a Disability Services Officer. Note: There may be a study support programme required for the duration of the temporary disability.

- A TDP permit will be issued following approval of the permit application. The permit should be hung from the rear vision mirror so that it can be seen clearly from the outside of the vehicle. The permit should be removed whilst the vehicle is in motion.

- The permit must be removed from the car if you cease to own it, or if you cease to meet the permit conditions, and should be returned to Campus Services immediately thereafter. Old permits are to be removed before placement of the new permit.

- An access parking permit does not guarantee parking in any particular space or at any particular time.

- Access parking permits are transferable between campuses when undertaking study or work at that campus.

- A permit may be used for more than one vehicle but must be clearly written on the permit and the additional registration details should be provided on the reverse of this form or provided to Campus Services.

- Vehicles displaying access parking permits may not park in areas reserved for specific vehicles (eg. Loading zones or staff permit parking areas – unless displaying a valid staff parking permit).

- Any appeal against an infringement notice must be in writing to Campus Services via the online appeals form (http://www.utas.edu.au/campus-services/parking/appeal). Appeals must be lodged within five days of the infringement issue date.

- Infringement notices will not be withdrawn if issued in accordance with the University By-Laws and these General Conditions.

- The following examples are not valid reasons for the withdrawal of a parking infringement notice:

  - Non-display of a permit
  - Parking in a voucher zone without display of a valid voucher or with an expired voucher
  - Parking in a disability access parking space (marked with a wheelchair symbol) without an ACROD permit

Parking so as to cause an obstruction or in an area not marked or indicated for the parking of vehicles such as lawns, footpaths or gardens.