The aim of this Agreement is to clarify the expectations of the mentor and the mentee, before the program commences. The student and mentor should discuss the following issues together before signing the form to indicate their agreement. A copy of the signed form must be returned to the Coordinator via mail or email by Friday 19 June.

We have agreed to explore the following topics in our mentoring pair:
(please tick as many as relevant, or add in other topics you have decided on together in the blank space provided)

☐ Application / interview processes
☐ Finding a job that’s meaningful (job seeking)
☐ Getting work experience
☐ Joining professional organisations / associations
☐ Life - work balance
☐ Networking
☐ Professional communication
☐ Professional Development / Learning on the Job
☐ Remaining motivated
☐ Specific industry / professional information
☐ Exploring career options
☐ Transferring uni knowledge to the workplace
☐ Understanding workplace culture
☐ Working in a new field
☐ Where to go for help and support

We voluntarily agree that throughout this relationship we will:

1. Maintain confidentiality and respect the other’s privacy
2. Be non-judgmental and supportive, and show mutual respect
3. Keep to scheduled meeting times, or give adequate notice of changes
4. Behave ethically and safely at all times, and advise the Coordinator of any problems
5. Maintain the relationship for the duration of the year, if possible
6. Conclude the relationship on a no-fault basis, if appropriate, by contacting the Coordinator

Mentee

Name
Signed
Date

Mentor

Name
Signed
Date