PEP Checklist for NSW Bachelor of Nursing Students

Download and keep, for your reference, BACHELOR OF NURSING PROFESSIONAL EXPERIENCE PLACEMENT INFORMATION BOOKLET

New Students

Ensure the following forms have been provided to the SNM Professional Experience Placement Coordinator in semester one. **Prior to submission please be sure you have read and that you understand all documents you are signing.**

- SNM Safety in Practice Agreement
- SNM Safety in Practice Health Assessment Form (if applicable)
- National Police Certificate (original to be sighted and returned to student) in accordance with FHS Police Check Policy and Procedures. Students must obtain this certificate through their State or Territory Police Service. A fee is payable by the student.
- Completed NSW Health Vaccination Record Card for Health Care Workers/Students *(signed and stamped by your Medical Practitioner).*
- Apply/Provide First Aid Certificate and current CPR (original to be sighted and returned to student).
- NSW Health Student Undertaking.
- NSW Health Form 2 Tuberculosis (TB) Assessment Tool
- NSW Health Form 3 Student Undertaking/Declaration
- NSW Health ClinConnect verification process completed

Continuing Students

Ensure the following forms have been provided to the SNM Professional Experience Placement Coordinator

- SNM Safety in Practice Agreement
- SNM Safety in Practice Health Assessment Form (if applicable)
- Current Apply/Provide First Aid Certificate/CPR competency

Essential Items to take to Professional Experience Placement

Remember to check the Day 1 information sheet regarding particular requirements for the first day of placement.

- SNM Student Name Badge to be displayed clearly.
- UTAS ID to be carried and presented/worn if requested.
- Watch with a sweep second hand.
- Blue or black pen and a pocket sized notebook
- Calculator
- Learning objectives for current PEP unit
- Unit Workbook
- Medicare Card
- *Mobile Phones can only be used in accordance with individual agency policy*

For Private Health Facilities:

- National Police Certificate
- Vaccination record complete with serology
- Other documents as per day 1 information sheet

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