



UNIVERSITY of  
TASMANIA

# APPLICATION FOR CREDIT

This form should be used if you are seeking advanced standing for units passed at another tertiary institution, TAFE or transferring to a different course within University of Tasmania.

## Notes for completing this form

- Please refer to the relevant College/Institute policy & guidelines
- Please complete the sections below electronically
- Please ensure ALL relevant documents have been attached

## RETURN ADDRESS

Please return all pages by email with supporting documents to  
**Credit.Assessments@utas.edu.au**

## Personal Details

Surname	Given Names	Student ID Number	Date of Birth

## Seeking Advanced Standing Towards the Degree

Course Code (e.g. A3A)	Course Title (e.g. Bachelor of Arts)

Major(s) OR Honours/Postgrad Specialisation	Minor(s) (if applicable)

If you would like to apply for advanced standing for more than two previous qualifications, please complete an extra copy of page two, and attach it to this application.

## Qualification 1

Name of the institution where your previous study was undertaken?			
Location of the institution where your previous study was undertaken?			
Name of the course that was studied?			
When did you study this course or study?	From:	To:	
Type of institution where the previous study was undertaken e.g. TAFE, University etc?			
Is the course you have undertaken Vocational Education and Training (VET) study?			
Level of education gained e.g. Certificate, Diploma, Bachelor degree etc.?		Did you complete the course?	
List the subjects/units you have studied that you are seeking advanced standing for.	Weight /points	Year passed	<b>UTAS College Use Only: Advanced standing to be granted</b>

(To list more units for assessment please attach any further unit details to this application prior to submission)

## Qualification 2

Name of the institution where previous study was undertaken?			
Location of the institution where the previous study was undertaken?			
Name of the course that was studied?			
When did you study this course or study?	From:	To:	
Type of institution where the previous study was undertaken e.g. TAFE, University etc?			
Is the course you have undertaken Vocational Education and Training (VET) study?			
Level of education gained e.g. Certificate, Diploma, Bachelor degree etc.?		Did you complete the course?	
List the subjects/units you have studied that you are seeking advanced standing for.	Weight /points	Year passed	<b>UTAS College Use Only: Advanced standing to be granted</b>

(To list more units for assessment please attach any further unit details to this application prior to submission)

## Other Experience

Are you seeking credit for other experience?

Please attach a statement outlining the details of this experience and attach relevant documentation as evidence.

What documents do I need to include with my application	University of Tasmania students transferring courses	All other applicants
Copy of official Academic Record/Transcript.	No	Yes
Unit outlines, including learning outcomes with a breakdown of assessment details. Note: title/code/year of unit must match academic transcript.	No	Yes
If you have indicated that you have completed your previous course but this is not shown on your transcript you must provide additional evidence of completion (completion certificate/testamur).	No	Yes
If your previous qualifications are in a different name to that listed on this application you must provide evidence of your name change.	Yes	Yes

**Your application will not be processed if the above required documents are not supplied.**  
If you require assistance in completing this form please call 1300 361 928

The University retains the right to refuse a credit application, withdraw the offer of credit or rescind credit if the applicant has provided misleading or fraudulent documentation.

Applicant Signature/Name

Date

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