

Request for review of mark for individual assessment task or exam (Stage 2)

Enrolled students who have had a Stage 1 review and remain dissatisfied with the outcome of an individual marked assessment task or exam may be eligible to request a further review. Please refer to the **Reviews and Appeals of Academic Decisions Procedure** for further information.

Helpful information

- Your request for Stage 2 review must be submitted within 10 business days from the day after you received the outcome of your Stage 1 review.
- A request for a Stage 2 review may only be made on the grounds that an error in marking standard or marking process has occurred, which has not been adequately dealt with in the Stage 1 review.
- You can access a range of **support services** at any time during your studies.
- Submit this form together with your Stage 1 outcome and any supporting documentation to **U.Connect@utas.edu.au**. UConnect will forward your request to the College Executive Dean or delegate for review.
- A delegate from the College will advise you of the outcome within 10 business days from the day after receipt of your request.

Required Information

Student ID number

Family name

First name

Unit title

Unit code

Course

Name of Unit Coordinator

Assessment item title (e.g. AT 3 Essay, AT 2 Short Answer Questions)

Assessment item weight (e.g. 40%)

Mark received

Date Stage 1 review decision received

Please add any other explanatory information

INTERNAL USE ONLY

Please refer to the **Reviews and Appeals of Academic Decisions Procedure**. Reviewers must notify students of the outcome of their review within 10 business days of the review being received by the student. Students must be notified in writing.

Determination made by

Date of determination

No change to original decision

Change to original decision

Please provide details