

LAT School form

UTAS Professional Experience Program – Principal support

(This form is to be completed by a Principal to support a placement application from a UTAS student with a current employment contract/LAT in your school.)

Student information

Student name:

Details of proposed placement

School name:

Grade/Specialisation:

Proposed Supervising Teacher: (Please note: this person must be different to the current supervisor/mentor teacher and have relevant knowledge in the specialisation area for secondary placements)

Conflict of Interest

Examples of conflict of interest include, but are not limited to:

- current or past employment at a site
- a previous placement site
- a child attending a site
- a family member/relative (including partner) working at a site

Does the student have any other conflicts of interest at this school? Please circle.

No Yes

If Yes, please describe the conflict of interest:

Please provide detailed history of student's employment with school, including details of the current contract:

Please describe how the student will be fully supervised and provided with a diverse range of experiences during the placement:

Declaration I agree:

- The student will be supervised at all times for the duration of the placement period as per the above information
- If the placement experience does not meet the course requirements, I understand the placement will be unable to be approved.
- The student will undertake the placement full time, per the dates outlined on the UTAS calendar, unless otherwise approved by the UTAS Placement Coordinator via the formal variation process
- The student has been provided with an induction to the school site and provided with copies of all relevant school policies
- If approved, the school is required to sign a legal placement agreement, agreeing to roles, responsibilities, and obligations
- If a student is deemed at risk of failing the placement, contact with the PE mentor will occur immediately to ensure appropriate support is provided to the student
- The student will continue to be paid under the conditions of their contract
- If the school cannot meet the supervision requirements, the placement may be deemed non-compliant.

Principal Name:

Principal Signature:

Date:

Please return completed form by Friday 30th June 2023 to the Professional Experience Office: professional.experience@educ.utas.edu.au