



Staff Application for Restricted Mobility Parking Permit

This application, along with a medical certificate, is to be lodged with Human Resources or Campus Services; see contact details at the bottom of the page.

In accordance with University By-Laws, University Council may allow the issue of permits to park vehicles on specific parts of University land. The General Conditions on the reverse of this form provide an overview of the temporary disability parking permit regulations on campus.

Please indicate the expected duration of your restricted mobility:		
<input type="checkbox"/>	Annual permit. Valid until 31 December.	
<input type="checkbox"/>	Temporary	Duration of incapacity

Applicant Details	Name	
	School/Section	
	Box No.	
	Staff No.	
	Contact No.	
	Campus Location	

Car Details	Make (eg Ford)	
	Model (eg Falcon)	
	Colour	
	Registration No.	

Alternative Car Details	Make (eg Ford)	
	Model (eg Falcon)	
	Colour	
	Registration No.	

Declaration	I agree to abide by the parking regulations contained within the University By-Laws. I have read and agree to abide by the General Conditions for Parking detailed overleaf.		
	Signed		Date

To be completed by an HR Advisor or Campus Services Officer ONLY	I have sighted appropriate medical documentation to support this application, and I recommend the issue of a Restricted Mobility Parking Permit to the above applicant.		
	Name		
	Signed		
Temporary Permit to be valid:		From: / /	To: / / .

Office Use Only:	Permit No:		Date Issued:	
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General Conditions for Access Parking Permits

The following information is provided for guidance only. For specific details of parking regulations, offences and penalties, please refer to the:

- University By-laws (<http://www.utas.edu.au/universitycouncil/legislation/bylaws/bylaws.html>); and the
- Campus Services website (<http://www.utas.edu.au/campus-services/>).

Permit eligibility:

The University provides two types of access disability parking bays on campus:

- Permanent Disability Permit (ACROD) parking bays – which comply with the relevant Australian Standards and are identified by a sign displaying a wheelchair symbol on a blue background. These parks require an Australian Disability Scheme Parking Permit (see www.utas.edu.au/campus-services/parking/ADPS)
- Restricted Mobility Permit (RMP) parking bays – which are standard size car parks that are suitable for such persons who require parking in close proximity to buildings due to restricted mobility but who do not use complex walking aids such as wheelchairs. These spaces are identified by a yellow sign stating 'Restricted Mobility Permit Parking, Permit Required'. These spaces are also identified with yellow dots. Restricted mobility permits will only be issued for the period of incapacity.

TMP holders who use a wheelchair or other complex walking aid should only use compliant disability access parking bays marked with the wheelchair symbol. Holders of ACROD permits that wish to park in a TMP space should apply for a TMP permit.

General Conditions

- There is no charge for RMPs or for parking in either of the two types of access parking bays.
- The holder of an access permit is entitled to park in access parking areas marked by the appropriate signage for type of permit.
- The holder of an ACROD permit may park in compliant disability access car parks which are identified by a sign displaying a wheelchair symbol on a blue background.
- The validity of the UTAS RMP is from 1 January to 31 December (or as specified on the permit) and must be renewed at the beginning of each year that it is required.
- Staff RMP applications are to be lodged with Campus Services. Applicants must provide appropriate medical documentation for sighting by a Campus Services Customer Services Officer.
- Student RMP applications are to be lodged with Disability Services. Applicants must provide appropriate medical documentation for sighting by a Disability Services Officer. Note: There may be a study support programme required for the duration of the temporary disability.
- An RMP will be issued following approval of the permit application. The permit should be hung from the rear vision mirror so that it can be seen clearly from the outside of the vehicle. The permit should be removed whilst the vehicle is in motion.
- The permit must be removed from the car if you cease to own it, or if you cease to meet the permit conditions, and should be returned to Campus Services immediately thereafter. Old permits are to be removed before placement of the new permit.
- An access parking permit does not guarantee parking in any particular space or at any particular time.
- Access parking permits are transferable between campuses when under taking study or work at that campus.
- A permit may be used for more than one vehicle but must be clearly written on the permit and the additional registration details should be provided on the reverse of this form or provided to Campus Services.
- Vehicles displaying access parking permits may not park in areas reserved for specific vehicles (e.g. Loading zones or staff permit parking areas – unless displaying a valid staff parking permit).
- Any appeal against an infringement notice must be in writing to Campus Services via the online appeals form (<http://www.utas.edu.au/campus-services/parking/appeal>). Appeals must be lodged within **five** days of the infringement issue date.
- Infringement notices will **not** be withdrawn if issued in accordance with the University By-Laws and these General Conditions.
- The following examples are **not** valid reasons for the withdrawal of a parking infringement notice:
 - Non-display of a permit
 - Parking in a voucher zone without display of a valid voucher or with an expired voucher
 - Parking in a disability access parking space (marked with a wheelchair symbol) without an ACROD permit

Parking so as to cause an obstruction or in an area not marked or indicated for the parking of vehicles such as lawns, footpaths or gardens.