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# Getting Started with Your Search

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Start your search here

- Enter search terms in the GLOBAL SEARCH BOX on the home page.
- The new IEEE *Xplore* searches all words and ranks the results by relevance.
- Use quotes (" ") to search for an exact phrase.
- To search full-text, go to ADVANCED SEARCH.

Global Search Box · Advanced Search · Help and Support
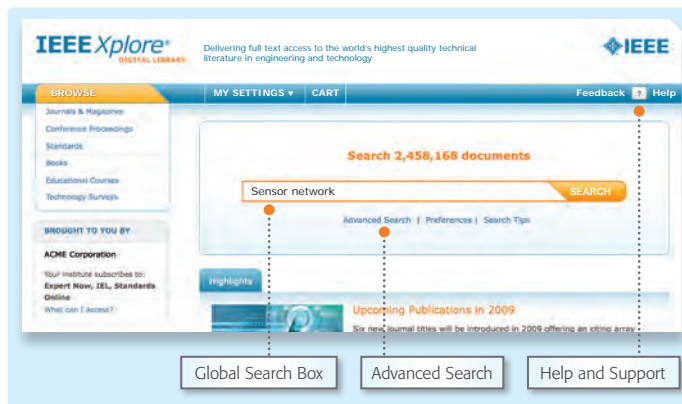
How to refine results

- On the results page, under REFINE/EXPAND RESULTS, use SEARCH WITHIN RESULTS to enter additional search terms.
- A WILDCARD asterisk (*) can be used to represent any or no characters. For example, harvest* will retrieve harvest, harvesting, harvesters, etc.
- The TYPE-AHEAD function suggests a list of commonly used search terms. When a term is clicked, a search is executed on the selected term.

Type-ahead terms · Search within results with a Wildcard
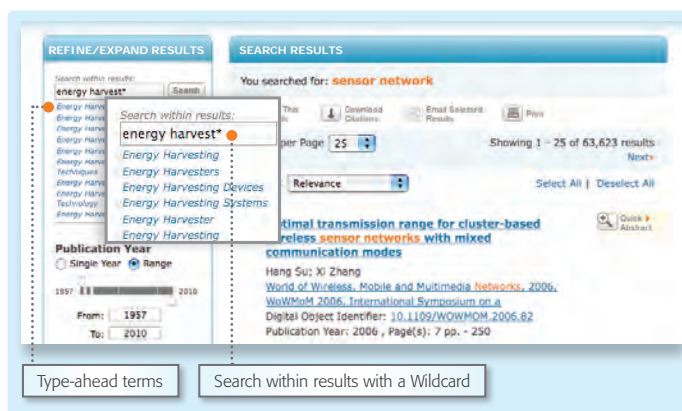
Refine with facets

- The left side of the results page contains FACETS, such as Author. Facets allow further refinements to the search results.

    For example, to limit your search to one or a few authors, select the author(s) then click UPDATE RESULTS to view refined search results.

- Within the search results, search terms will be highlighted in ORANGE.

- The GREEN FULL-TEXT ICON allows instant access to the full-text document as part of your IEEE *Xplore* subscription.*


Facets easily refine searches · Full-text documents can be accessed by subscribers
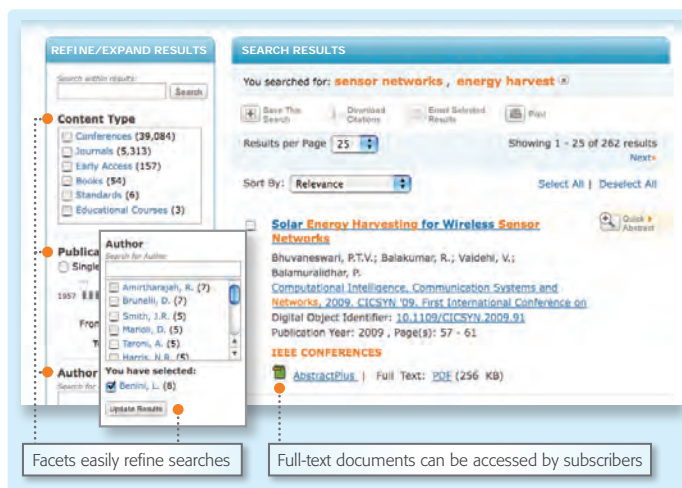
*Icon not applicable to some subscription packages.

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Editing and sorting search results

- To remove elements from the SEARCH RESULTS display, click "X" next to the item.

- Use the drop-down menus to change the number of displayed RESULTS PER PAGE or the SORT BY order (i.e., newest first, oldest first, etc.).

Display options
Remove search elements
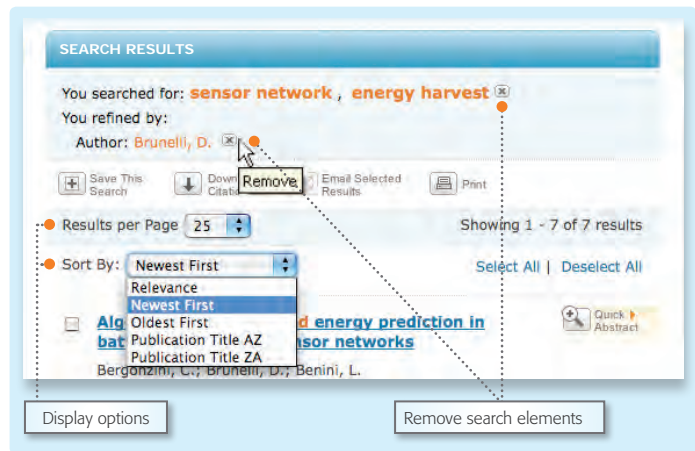
Save your search

- The ACTION BAR contains convenient buttons for frequently used functions.

- Click SAVE THIS SEARCH to save up to 15 custom searches.

- Each saved search can be set as an EMAIL ALERT. An email will be sent each time new content is added that matches the saved search.

Save your search from the Action Bar
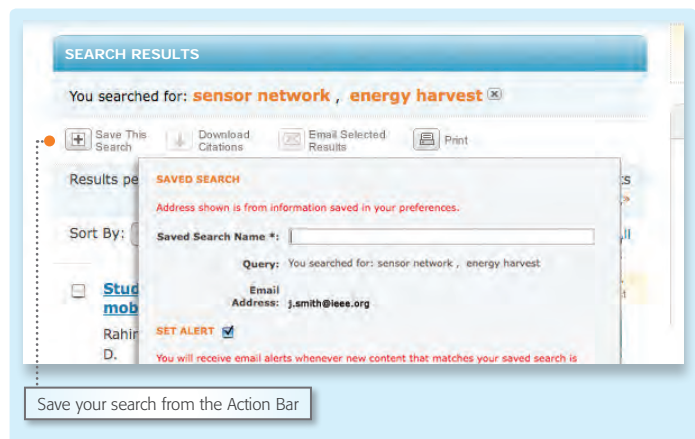
Advanced search options

- On the ADVANCED KEYWORD/PHRASES page, you can limit search to specific fields (including full-text).

- Switch to the COMMAND SEARCH page to use free-text with advanced Boolean operators, such as NEAR.

- Use the PUBLICATION QUICK SEARCH tab to search for specific items, such as issue, page number, date, etc.

- Use the CrossRef and scitopia.org tabs to search external sources.

Free-text command search
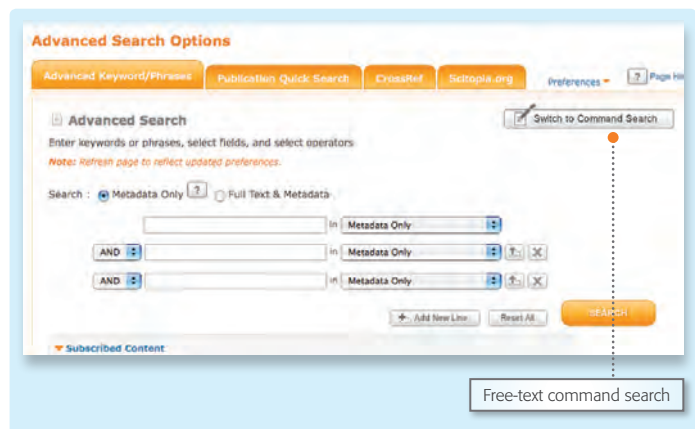
Tools, tips and training for IEEE *Xplore* at the IEEE Client Services Web site: www.ieee.org/go/clientservices

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