

## FACULTY OF HEALTH SCIENCE

Note: *Excellence* in these guidelines is not restricted to student performance within the Faculty but refers to excellence throughout a course. This allows for recognition of excellence in those instances where a student transfers from a course outside the Faculty, or completes one or more elective units external to FHS.

Due to the inclusion of ungraded passes for competency based assessed units in some courses offered by the Faculty, students in these courses may be ineligible for this award.

### DEAN'S ROLL OF EXCELLENCE

The following guidelines for the Dean's Roll of Excellence in the Faculty of Health Science were approved for implementation from the end of the 2007 academic year.

#### Eligibility

To be eligible for inclusion on the Dean's Roll of Excellence, a student must:

- Be enrolled in an undergraduate course offered by the Faculty of Health Science;
- Achieve a Grade Point Average of 6.25 or higher in a single academic year\*, with all units of the approved enrolment contributing to the requirements of that undergraduate course;
- Achieve Distinction or higher result in 87.5% of the years enrolment with the remaining enrolment being no less than a credit result.
- Be enrolled in a load of 100% or more across the academic year OR be enrolled in a load of at least 50% (but less than 100%) each year over two consecutive calendar years;

#### Eligibility for Year 3 and 4 MBBS Students only

To be eligible for inclusion on the Dean's Roll of Excellence, a student must:

- Must pass 80% of OSCE's – on first presentation (no supp results will be included)
- Achieve a result greater than 2.75 standard deviation above the passmark (according to the Hofstee method) for EMQ/MCQ results

Note:

- A student's eligibility is subject to the discretion of the Dean.
- Ungraded Pass units will be excluded from calculations. Remaining units will be weighted to total 100%. (With the exception of Year 3, 4 and 5 MBBS students, who need to meet the above mentioned criteria)
- MBBS students enrolled in a 4<sup>th</sup> year Honours will be allocated a GPA score for the Honours unit, where 7=HF, 6=HU, 5=HL, 4=HT.

- Students with extenuating circumstances may be considered at the discretion of the Dean on the recommendation of a Head of School or Faculty Executive Officer (FXO).
- If a student undertakes an overload on full academic years (i.e. a load greater than 100%), the best 100% will be included in the calculation. A student carrying an overload is not eligible for the award if he/she is awarded any result other than a clear pass.

### **Mid year intakes**

The Dean's Roll is based on full academic years, therefore students commencing a course of study in semester two will be eligible for inclusion at the end of semester one each year. Eligibility checking will take place at the end of semester two.

### **Administration**

The FXO, in consultation with Heads of Schools and School Administration staff, will administer the Dean's Roll of Excellence according to the following procedures:

- When semester two results are finalised, Student Administration will be asked to produce a list of students in all undergraduate courses who have achieved a GPA of 6.25 and greater for the academic year;
- The academic records will be checked to ensure that eligibility requirements have been met;
- Schools will be provided with a preliminary list of eligible students for their inspection. Schools should inform the FXO of any students whom they believe to be eligible but not identified on the list, including those who have transferred from a course outside the Faculty, completed one or more elective units external to the Faculty, or whom the Head of School wishes to recommend for consideration at the Dean's discretion.
- The Dean will sign off the final list of eligible students.
- Letters of congratulations will be prepared for the Dean's signature and posted to the recipients;
- An advertisement listing all awardees will be prepared for the local newspapers. It will also include the names of the Faculty of Health Science University medal winner and students who have been awarded Dean's Citations;
- Student Administration will be asked to place the relevant comments on the awardees' academic records.
- The FT&LC Committee will review the rules at the end of each academic year.

\*Where 7=HD, 6=DN, 5=CR, 4=PP and the GPA is calculated by taking the best grades of those units contributing to 100% of a year of study, multiplying the grade awarded for each of these by the weighting for each unit, adding the resulting figures and dividing that sum total by the 100% weighting for that year.

## DEAN'S CITATION

The following guidelines for the Dean's Citation in the Faculty of Health Science were approved for implementation from the end of the 2007 academic year.

### Eligibility

To be eligible for the award of Dean's Citation, a student must:

- Be enrolled in an Honours course offered by the Faculty of Health Science;
- Achieve First Class Honours in the year; and
- Appear on the Dean's Roll of Excellence for all years of study in the related undergraduate degree, and in the case of the 3.5 year Bachelor of Biomedical Science, Bachelor of Exercise Science, and Bachelor of Health Science (Environmental Health) achieve minimum of Distinction in all units studied in the first semester of fourth year.

Note:

- A student's eligibility is subject to the discretion of the Dean.

### Administration

The Faculty Executive Officer, in consultation with Heads of Schools and School Administration staff, will administer the Dean's Citation according to the following procedures:

- When semester two results are finalised, Student Administration will be asked to produce a list of students in all Honours courses who have been awarded First Class Honours;
- The academic records will be checked to ensure that eligibility requirements have been met;
- Schools will be provided with a preliminary list of eligible students for their inspection. Schools should inform the FXO of any students whom they believe to be eligible but not identified on the list, including those who have either transferred from a course outside the Faculty or whom the Head of School wishes to recommend for consideration at the Dean's Discretion.
- The Dean will sign off the final list of eligible students.
- Letters of congratulations and certificates will be prepared for the Dean's signature and posted to the awardees;
- The awardees' names will be included in the advertisement in the local newspapers; and
- Student Administration will be asked to place the relevant comments on the awardees' academic.
- The FT&LC Committee will review the rules at the end of each academic year.

Approved: \_\_\_\_\_  
Dean

Date: