VICE-CHANCELLOR’S AWARDS FOR OUTSTANDING CONTRIBUTIONS TO
RESEARCH AND RESEARCH TRAINING
GUIDELINES

1. Introduction

The Vice-Chancellor’s Awards for outstanding contributions to research and research training have been established to recognise staff who have made a major contribution to excellence in research and research training.

2. The Awards

There are four categories of award available to academic staff:

1. Award for outstanding research performance by a new researcher: maximum of one award per year ($5000)

2. Award for an outstanding research programme: maximum of one award per year ($5000)

3. Award for exceptional researcher training supervision: maximum of one award per year ($5000)

4. The UTAS Research Medal (including an award of $10,000) for outstanding contributions to research at the University of Tasmania: maximum of one award per year.

3. Eligibility

All academic members of staff engaged in research are eligible. Research undertaken at other institutions may contribute to the profile of staff nominated for awards.

Staff will be ineligible for nomination if they have won the award previously.

4. Nominations and Applications Process

A call to Faculties/Schools/Institutes will be made each year. Deans and Directors will nominate individuals following consultation with colleagues. Documentation in support of nominations should be submitted by Deans/Directors and must include:

- A completed nomination cover sheet, which must include signatures of the nominee, the proposer, and the relevant Dean/Director
- A letter of nomination by proposer
- A statement of no more than two A4 pages (11pt font minimum) in support of the nomination against the criteria.

The Office of Research Services will provide the Selection Committee with copies of nominees’ WARP reports. Only summary remarks regarding publications need to be provided on the supporting statement.

The Awards Committee may request additional information during the assessment phase.
Nominations should be lodged by the due date to:

   Tanya Adrych
   Office of the DVC Research
   Private Bag 3
   Sandy Bay Campus
   Tanya.Adrych@utas.edu.au

5. Selection Process

An Awards Committee will be established each year as a sub-committee of the University Research Committee, chaired by the DVC Research Committee. The sub-committee will be made up of four members across a range of disciplines, and the Dean of Graduate Research.

The Awards Committee will assess the applications and will make recommendations to the Vice-Chancellor.

6. Award Announcement

Successful nominees will be advised in writing as soon as possible following the Vice-Chancellor’s final decision.

7. Awards for Excellence Ceremony.

An Awards ceremony is held annually, generally in September.

8. Use of Award Funding

The Award money must be used for research, for example to attend a conference, for travel associated with research or to purchase materials and/or equipment. The award money must be committed within one year.

Deadline for 2016 submissions: COB Friday 3 June 2016
1. **Award for outstanding research performance by a new researcher**

New Researchers are researchers who are within five years of the start of their academic research careers. This normally means that they have been awarded a PhD or equivalent research doctorate within the past five years. Occasionally, an extension to this limit may be approved owing to significant career interruptions.

The recipient will be awarded $5000.

**Eligibility**

Nominations are open to all staff who completed their PhDs within the previous 5 years. Part time staff and staff who have had a break in service will be eligible on a pro-rata basis. Staff will be ineligible for nomination if they have won the award previously.

**Criteria for the Award**

1. Excellent scholarly outputs (relative to opportunity) in leading peer reviewed journals and/or books published by quality international publishing houses. Both quality of publication in the discipline as well as numbers of publications will be assessed; or equivalent outputs and outcomes in other research – oriented domains (eg. creative works, exhibitions, etc.)
2. Evidence of funding won to support research at a level relevant to the field
3. Prizes and/or awards
4. Invitations to deliver papers at conferences, particularly international conferences, present at exhibitions, oratorical activity, invited installations etc.
5. Research related service to the discipline (e.g. reviewing for journals, sitting on peer review committees, oration etc.)
6. Evidence of developing research leadership appropriate to academic level, discipline
7. Quality supervision of research students (HDR, Masters, Honours) as evidenced by completions or outputs arising from student co-authored publications.

**Instructions to Nominating Deans/Heads of School/Institutes**

Deans, Directors and Heads of School will nominate individuals following consultation with colleagues. Documentation in support of nominations should be submitted by Deans/Directors and must include:

- A completed nomination cover sheet, which must include signatures of the nominee, the proposer, and the relevant Dean/Director
- A letter of nomination by the proposer
- A statement of no more than two A4 pages (11pt font minimum) in support of the nomination against the criteria listed above.

The Office of Research Services will provide the Selection Committee with copies of nominees’ WARP reports. Only summary remarks regarding publications need be provided on the supporting statement. The Awards Committee may request additional information during the assessment phase.
Nominations should be lodged by the due date to:

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Instructions to Nominees

1. Provide a detailed curriculum vitae arranged in the following order:

   • Name of nominee  
   • Name of school or institute  
   • Qualifications in reverse order (dates, name of qualification and awarding institution)  
   • Employment history in reverse order (dates, title of appointment and institution)  
   • Prizes and awards  
   • Description of your employment status – ie continuing, contract, balanced teaching/research, research only, and how that has changed during your career  
   • Invitations to deliver papers at conferences (dates, conference, venue and title of paper)  
   • Research related service to the discipline (e.g. reviewing for journals, sitting on peer review committees)  
   • Evidence of developing research leadership appropriate to academic level, discipline  
   • Quality supervision of HDR students as evidenced by completions; completion rates or publications arising from student co-authored publications.

2. Provide a one page (A4 in 12 point) case supporting your application for the award.

Applications must be received by the stated deadline. Late applications will not be accepted.
2. **Award for outstanding research programme**

**Eligibility**

Nominations are open to all researchers. Staff will be ineligible for nomination if they have won the award previously.

**Criteria for the Award**

1. Excellent scholarly outputs in leading peer reviewed journals and/or books published by quality international publishing houses. Both the quality of publication in the discipline as well as numbers of publications will be assessed; or equivalent outputs and outcomes in other research – oriented domains (eg. creative works, exhibitions, etc.)
2. Evidence of funding won to support research at a level relevant to the field
3. Contribution to the University’s research profile
4. A sound track record of research training
5. Prizes and/or awards
6. Research related service to the discipline (e.g. reviewing for journals, sitting on peer review committees, oration etc.)
7. Invitations to deliver papers at conferences, particularly keynote addresses at international conferences, present at exhibitions, oratorical activity, invited installations etc.
8. Evidence of research leadership appropriate to academic level, discipline
9. Evidence of the strength of the application as ‘relative to opportunity’ and disciplinary norms is required.

**Instructions to Nominating Deans/Heads of School/Institutes**

Deans, Directors and Head of Schools will nominate individuals following consultation with colleagues. Documentation in support of nominations should be submitted by Deans/Directors and must include:

- A completed nomination cover sheet, which must include signatures of the nominee, the proposer, and the relevant Dean/Director
- A letter of nomination by the proposer
- A statement of no more than two A4 pages (11pt font minimum) in support of the nomination against the criteria listed above.

The Office of Research Services will provide the Selection Committee with copies of nominees’ WARP reports. Only summary remarks regarding publications need be provided on the supporting statement.

The Awards Committee may request additional information during the assessment phase.

Nominations should be lodged by the due date to:

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Instructions to Nominees

1. Provide a detailed curriculum vitae arranged in the following order:

   - Name of nominee
   - Name of school or institute
   - Qualifications in reverse order (dates, name of qualification and awarding institution)
   - Employment history in reverse order (dates, title of appointment and institution)
   - Prizes and awards
   - Invitations to deliver plenary papers at major conferences (dates, conference, venue and title of paper)
   - Research related service to the discipline (e.g. reviewing for journals, sitting on peer review committees, PhD supervision and examining).

2. Provide a one page (A4 in 12 point) case supporting your application for the award.

Applications must be received by the stated deadline. Late applications will not be accepted.
3. Award for exceptional researcher training supervision

Introduction
A high quality researcher training environment is central to the research mission of the University. This award recognizes the value of researcher training at the level of one-on-one supervision as well as the value of mentoring a team of supervisors, the contributions of academic staff to the Graduate Certificate, supervisory training and support for other development events and workshops which continuously improve the HDR experience and wider research environment.

Eligibility
All researchers with HDR supervisory responsibilities are eligible. Researcher training and supervision undertaken at other institutions may contribute to the profile of staff nominated for awards. Staff will be ineligible for nomination if they have won the award previously.

Criteria for the award
Evidence of the strength of the application as ‘relative to opportunity’ and disciplinary norms is required.

The two page statement produced in support of the application can focus on:

1.1. individual supervisory excellence, supported by information about number of candidates supervised, completion rates, supervision practices that have led to publications, prizes, awards, presentations at prestigious conferences, induction into international research communities, career mentoring, supervision practices that lead to timely completion and theses judged to be of outstanding quality

And/or

1.2. innovative strategies in team supervision, mentoring of inexperienced supervisors, leadership in supervision as reflected in the implementation of a high quality research training environment at School or Faculty level, innovation in supervision pedagogy at disciplinary or cross-disciplinary level; development of best practice at institutional level.

Nominations and Application Process

A call will be made to Faculties/Schools/Institutes and Deans and Directors will nominate individuals following consultation with colleagues. The Dean of Graduate Research may also nominate individuals for award for exceptional research training supervision.

Documentation in support of nominations should be submitted by Deans/Directors and must include:

1.3. a completed nomination cover sheet, which must include signatures of the nominee, the proposer and the relevant Dean/Director

1.4. a letter of nomination by the proposer, which indicates average supervisory load and completion rates in School/Institute and comments on the applicant’s performance as a supervisor and/or leadership in supervision
1.5. A further reference from either an HDR candidate or another experienced HDR supervisor who is able to comment in detail on the applicant’s supervision and/or leadership in research training and skills development innovation.

1.6. A statement of no more than two A4 pages (11pt font minimum) in support of the nomination against criteria with excerpts or testimonials where relevant (with original documents attached as an appendix). Supporting material could include further correspondence from other candidates in the form of emails or letters or citations, examples of feedback to candidates on manuscript drafts, excerpts from examiner’s reports, correspondence from colleagues, copies of scholarly publications related to supervision, documentation of leadership – e.g. Graduate certificate presentations, workshop outlines, or other materials developed for HDR supervision or supervision training.

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4. The University Research Medal (including an award of $10,000) for outstanding contributions to research.

There will be a maximum of one award per year. The recipient will receive $10,000 in award money and a medal.

Eligibility

Nominations are open to all researchers who have an outstanding career profile. Excellence is most likely to be demonstrated by a sustained record of research of the highest quality or by research of outstanding merit produced over a more limited timeframe. Nominees must have made a major contribution to the reputation of the University of Tasmania. Winners will not be eligible for future nomination.

Criteria for the Award

1. Evidence of the strength of the application as ‘relative to opportunity’ and disciplinary norms is required
2. Outstanding scholarly outputs in leading peer reviewed journals and/or books published by quality international publishing houses. Both the quality of publication in the discipline as well as numbers of publications will be assessed; or equivalent outputs and outcomes in other research – oriented domains (eg. creative works, exhibitions, etc.)
3. An outstanding record of winning funding to support research
4. An outstanding track record of research training
5. Prizes and/or awards, membership of learned academies
6. Significant service to the discipline, e.g. reviewing for journals or grant awarding bodies, sitting on or chairing peer review panels, national and international committees and panels
7. Invitations to deliver plenary papers at major conferences, particularly international conferences, present at exhibitions, oratorical activity, invited installations etc.
8. Strong evidence of research leadership.

Instructions to Nominating Deans/Heads of School/Institutes

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- A one-page letter of nomination by the proposer
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The Office of Research Services will provide the Selection Committee with copies of nominees’ WARP reports. Only summary remarks regarding publications need be provided on the supporting statement.
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   • Employment history in reverse order (dates, title of appointment and institution)  
   • Prizes and awards  
   • Invitations to deliver papers at conferences (dates, conference, venue and title of paper)  
   • Research related service to the discipline (e.g. reviewing for journals, sitting on peer review committees).

2. Provide a one page (A4 in 12 point) case supporting your application for the award.

Applications must be received by the stated deadline. Late applications will not be accepted.