

Is this a new or existing unit?	New Unit	Existing Unit
Please advise Unit Title		
Required Start Date	___/___/___	
Expected Life of Unit (If ending before 31/12, please show date)	Current Calendar Year	Before end Current Calendar Year ___/___/___
Content Owner (Principal Contact)	Name	Email
Other Support Staff (if applicable)	Name	Email

Please provide a brief statement as to the purpose of the unit and attach an image for display in Discover Course Catalog. Image can be .jpg, .png, or .gif Recommended size is 393 x 271 px

If a MyCert Certificate is required please complete the following <http://www.utas.edu.au/mylo/mylo-integrations>

Unit ID (found in MyLO Manager/end URL)	
Quiz Name (if applicable)	
Pass Mark of Quiz/Grade 90%, 9/10 etc	
Grade Item Name	
Email address for distribution of certificates	
Additional text for email if required	

Approved: <i>Associate Dean T & L or Head of School (Academic Units)</i> <i>Head of Department (Professional Units)</i>	Name/Title	___/___/___
	Signature	