

STUDENT PARKING PERMITS

GENERAL CONDITIONS FOR ISSUE OF STUDENT PARKING PERMITS



Issue, Display and Other Driver Responsibilities

1. A Student Parking Permit will be issued following confirmation that the student is currently enrolled in a course of study at the University of Tasmania for the year that the permit is valid.
2. The permit should be placed on the bottom left hand side of the front windscreen on a clear, untinted area. The permit must be clearly visible from the outside of the vehicle whenever the vehicle is parked in a permit holder zone.
3. The permit must be removed from the vehicle if the permit holder ceases to own that vehicle or if the permit holder ceases meeting the permit conditions (i.e. ceases to be a student of the University) and be returned immediately to Campus Services/Shared Services, Private Bag 69, Sandy Bay campus.
4. Old permits must be removed before placement of a new permit.
5. Student Parking Permits are transferrable across the Sandy Bay and Newnham Campuses.
6. Student Parking Permits are not valid at student residential sites.
7. If a permit is lost or destroyed a replacement permit may be issued on payment of \$25.00. An "Application for a Replacement Parking Permit" form must be completed and submitted to Campus Services/Shared Services (Private Bag 69, Sandy Bay Campus) and have attached a receipt from the University showing the replacement permit fee has been paid. The Form is available from the Campus Services website at https://www.utas.edu.au/_data/assets/pdf_file/0003/156369/Parking-Replacement-application-form.pdf. Satisfactory information about the loss/destruction must be provided with the Application Form.
8. A permit may be used for more than one vehicle. It is the driver's responsibility to change the permit to the vehicle in use.
9. Vehicles displaying permits may not park in voucher-controlled areas unless authorised to do so by a valid voucher clearly being displayed on the vehicle.
10. Permit holders should ensure they abide by all parking signage including any parking restrictions.
11. The University reserves the right to not issue a permit, or to cancel a permit at any time in accordance with the University's By-Laws.

Issue of Infringement Notices

1. It is the vehicle driver's responsibility to take note of any parking restrictions or changes to parking conditions which may be current at the time.
2. Infringement notices may be issued at any time throughout the year.
3. Infringement notices will not be withdrawn if issued in accordance with the University's By-Laws and these General Conditions, or in accordance with any other valid instrument governing parking at University campuses and sites.
4. Any appeal against an infringement notice must be made using the University's on-line parking appeal form which can found on the Campus Services website at <https://www.utas.edu.au/campus-services/parking/appeal#form>. Appeals must be lodged within five (5) days of the infringement issue date. This site also contains examples of circumstances which **are not** valid reasons for cancellation of an infringement.

Further information about parking at the University of Tasmania, including details of parking regulations, offences and penalties is referred to in the University By-Laws https://www.utas.edu.au/_data/assets/pdf_file/0019/77302/By-Laws-2019.pdf, and on the Campus Services website at <https://www.utas.edu.au/campus-services/parking>