## 2020 COMMITTEES - TIMELINE OF MEETINGS & PAPERS DUE BY DATE**

<table>
<thead>
<tr>
<th>COMMITTEES</th>
<th>FEB</th>
<th>MAR</th>
<th>APR</th>
<th>MAY</th>
<th>JUN</th>
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<th>AUG</th>
<th>SEP</th>
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<td><strong>UNIVERSITY COUNCIL</strong></td>
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<td>• A planning conference to be held on the afternoon of Friday 30 October and on Saturday 31 October</td>
<td>Fri 14 Feb 9.00 am (papers due 29 Jan)</td>
<td>Fri 3 Apr 9.00 am (papers due 18 Mar)</td>
<td>Fri 22 May 9.00 am (papers due 6 May)</td>
<td>Fri 26 Jun 9.00 am (papers due 10 Jun)</td>
<td>Fri 28 Aug 9.00 am (papers due 12 Aug)</td>
<td>Fri 30 Oct 9.00 am (papers due 14 Oct)</td>
<td>Fri 4 Dec 9.00 am (papers due 18 Nov)</td>
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<td><strong>AUDIT &amp; RISK COMMITTEE</strong></td>
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<td><strong>BUILT ENVIRONMENT &amp; INFRASTRUCTURE COMMITTEE (BEIC)</strong></td>
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<td>Tue 5 May 9.00 am (papers due 21 Apr)</td>
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<td><strong>CEREMONIAL &amp; HONORARY DEGREES (CHDC)</strong></td>
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<td>Tue 12 May 9.00 am (papers due 24 Apr)</td>
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<td>Tue 15 Sept 9.00 am (papers due 28 Aug)</td>
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1 **This is the latest date that papers can be submitted to the Secretariat. The Council and Council Committee papers are expected to have been cleared by the relevant UET member (these papers are progressed for VC review the following day).**

2 * Agenda packs for these committees are circulated to committee members one week prior to meeting.*
<table>
<thead>
<tr>
<th>COMMITTEE NAME</th>
<th>CHAIR</th>
<th>SECRETARY</th>
<th>MEETING DETAILS</th>
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</thead>
<tbody>
<tr>
<td>FINANCE COMMITTEE</td>
<td>Mr James Groom</td>
<td>Ms Sally Paynter</td>
<td>Thu 13 Feb 9.00 am (papers due 30 Jan)</td>
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<tr>
<td>RENUMERATION AND NOMINATIONS COMMITTEE</td>
<td>Hon. Michael Field AC, Chancellor</td>
<td>Mr Alastair McDougall</td>
<td>This Committee meets as required</td>
</tr>
<tr>
<td>UNIVERSITY FOUNDATION COMMITTEE (UFC)</td>
<td>Prof Rufus Black, Vice-Chancellor</td>
<td>Ms Tania Warren</td>
<td>Mon 27 Apr 3.00 pm (papers due 13 Apr)</td>
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<tr>
<td>ACADEMIC SENATE</td>
<td>Prof Natalie Brown</td>
<td>Ms Sarah Keating</td>
<td>Fri 21 Feb 10.30 am (papers due 5 Feb)</td>
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<tr>
<td>STANDING ACADEMIC COMMITTEE (SAC)</td>
<td>Prof Natalie Brown</td>
<td>Ms Sarah Keating</td>
<td>This Committee meets as required</td>
</tr>
<tr>
<td>UNIVERSITY ADMISSIONS COMMITTEE (UAC)</td>
<td>Prof Jane Long</td>
<td>Ms Sarah Keating</td>
<td>Tue 24 Mar 12.30 pm (papers due 10 Mar)</td>
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<tr>
<td>COMMITTEE NAME</td>
<td>CHAIR</td>
<td>SECRETARY</td>
<td>MEETINGS</td>
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<tr>
<td><strong>UNIVERSITY LEARNING AND TEACHING COMMITTEE (ULTC)</strong></td>
<td>Prof Mitch Parsell</td>
<td>Mr Damien Maurice</td>
<td>7 meetings per year including a planning session</td>
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<tr>
<td><strong>TECHNOLOGY ENHANCED LEARNING AND TEACHING GOVERNANCE GROUP (TELT)</strong></td>
<td>Mr Tyson Wienker</td>
<td>Ms Sarah Keating</td>
<td>6 meetings per year</td>
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<tr>
<td><strong>UNIVERSITY COURSE AND UNIT PROPOSALS COMMITTEE (UCUPC)</strong></td>
<td>Prof Mitch Parsell (Assoc Prof Leonie Ellis Acting Chair for 2020)</td>
<td>Mr Damien Maurice</td>
<td>9 meetings per year including a planning session</td>
</tr>
<tr>
<td><strong>STUDENT EXPERIENCE COMMITTEE (SEC)</strong></td>
<td>Ms Steph Taylor</td>
<td>Mr Damien Maurice</td>
<td>5 meetings per year including a planning session</td>
</tr>
<tr>
<td><strong>UNIVERSITY RESEARCH COMMITTEE (URC)</strong></td>
<td>Prof Anthony Koutoulis</td>
<td>Ms Tanya Adrych</td>
<td>6 meetings per year including a planning session</td>
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<td>UNIVERSITY LEADERS NETWORK (ULN)</td>
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<td>Fri 3 July 10.00 am</td>
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</table>
| **Chair** – Prof Rufus Black, Vice-Chancellor  
**Secretary** – Mr Rick Inglis |  |  |  |  |
| ▪ 2 meetings per year  
▪ Please contact Rick Inglis if you have any suggestions for items to be included on the ULN agenda |  |  |  |  |

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<tr>
<th>UNIVERSITY STRATEGIC FORUM (USF)</th>
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| **Chair** – Prof Rufus Black, Vice-Chancellor  
**Secretary** – Mr Rick Inglis |  |  |  |  |
|  | From March, USF sessions are being held on a weekly basis.  
Please contact Rick Inglis if you have any suggestions for items to be included on a USF agenda. |  |  |  |

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<th>UNIVERSITY EXECUTIVE TEAM (UET)</th>
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| **Chair** – Prof Rufus Black, Vice-Chancellor  
**Secretary** – Mr Rick Inglis |  |  |  |  |
|  | UET meets weekly on Wednesday at 10.00 am.  
Papers for proposed agenda items are due 10 days prior to the intended UET meeting. |  |  |  |

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<th>TRANSFORMATION INTEGRATION GROUP (TIG)</th>
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</table>
| **Chair** – Prof Rufus Black, Vice-Chancellor  
**Secretary** – Mr Rick Inglis |  |  |  |  |
|  | TIG meets weekly on Tuesdays.  
Please contact Rick Inglis if you have any suggestions for items to be included on a TIG agenda. |  |  |  |