

Request for Special Consideration in the Marking of an Examination

Special consideration is granted at the discretion of examiners.

This form has been provided for students who choose to sit their examinations and have otherwise completed their assessment, but who feel that their performance has been impaired due to illness or other exceptional circumstances outside their control. These circumstances may be taken into consideration if necessary during marking.

PLEASE SUBMIT THIS FORM DIRECTLY TO YOUR UNIT COORDINATOR

You should provide supporting documentation where possible, for example, medical certificate, letter from counsellor, or statutory declaration from someone familiar with your circumstances.

Student Number:

Student Name:

Unit Code and Title:

Please complete one form per unit affected

Please provide a brief explanation of the circumstances affecting your study:

Signature: **Date:** / /

School Office use only:

Date comment added to Student Management: / /

Examiner's notes:

Has Special Consideration request been taken into account in the marking of the paper? Yes No

Relevant details for review at Faculty Assessor's meeting: