

**VICE-CHANCELLOR'S AWARDS FOR OUTSTANDING CONTRIBUTIONS TO
RESEARCH AND RESEARCH TRAINING
GUIDELINES**

1. Introduction

The Vice-Chancellor's Awards for outstanding contributions to research and research training have been established to recognise staff who have made a major contribution to excellence in research and research training.

2. The Awards

There are four categories of award available to academic staff:

1. **Award for outstanding research performance by an early career researcher:** maximum of one award per year (\$5000)
2. **Award for an outstanding research program:** maximum of one award per year (\$5000)
3. **Award for exceptional researcher development and higher degree research training supervision:** maximum of one award per year (\$5000)
4. **The University Research Medal (including an award of \$10,000) for outstanding contributions to research at the University of Tasmania:** maximum of one award per year.

3. Eligibility

All academic members of staff engaged in research are eligible. Research undertaken at other institutions may contribute to the profile of staff nominated for awards.

Staff will be ineligible for nomination if they have won the award previously.

4. Nominations and Applications Process

A call to Colleges will be made each year. Executive Deans will nominate individuals as per award category following consultation with colleagues. Documentation in support of nominations should be submitted by Executive Deans.

The Office of Research Services will provide the Selection Committee with copies of nominees' WARP reports. Only summary remarks regarding publications need to be provided on the supporting statement.

The Awards Committee may request additional information during the assessment phase.

Nominations should be lodged by Friday 27 July 2018 to:

Tanya Adrych
Office of the Deputy Vice-Chancellor (Research)
Private Bag 3, Hobart
Tanya.Adrych@utas.edu.au

5. Selection Process

An Awards Committee will be established each year as a sub-committee of the University Research Committee, chaired by the Deputy Vice-Chancellor (Research). The sub-committee will comprise of the Pro Vice-Chancellor (Researcher Development), Pro Vice-Chancellor (Research Infrastructure),

Associate Deans and Academic Director of Research, and a rotational position of a previous medallist.

The Awards Committee will assess the applications and make recommendations to the Vice-Chancellor.

6. Award Announcement

Successful nominees will be advised in writing as soon as possible following the Vice-Chancellor's final decision.

7. Awards for Excellence Ceremony.

An Awards ceremony will be held on 8 November 2018.

8. Use of Award Funding

The Award money must be used for research, for example to attend a conference, for travel associated with research or to purchase materials and/or equipment. The award money must be committed within one year.

Deadline for 2018 submissions: COB Friday 27 July 2018 (Late applications will not be accepted).

1. Award for outstanding research performance by an early career researcher

Early Career Researchers are researchers who are within five years of the start of their academic research careers. This normally means that they have been awarded a PhD or equivalent research doctorate within the past five years. Occasionally, an extension to this limit may be approved owing to significant career interruptions.

Eligibility

Nominations are open to **all** staff who completed their PhD within the previous five years. Part-time staff and staff who have had a break in service will be eligible on a pro-rata basis. Staff will be ineligible for nomination if they have won the award previously.

Criteria

1. Excellent scholarly outputs (relative to opportunity) in leading peer reviewed journals and/or books published by quality international publishing houses. Both quality of publication in the discipline as well as numbers of publications will be assessed against discipline norms; or equivalent performance and outcomes in other research – oriented domains (e.g. creative works, exhibitions, etc.)
2. Evidence of funding won to support research at a level relevant to the field
3. Prizes and/or awards
4. Invitations to deliver papers at conferences, particularly international conferences, present at exhibitions, oratorical activity, invited installations etc.
5. Research related service to the discipline (e.g. reviewing for journals, sitting on peer review committees, oration etc.)
6. Evidence of developing research leadership appropriate to academic level, discipline
7. Quality supervision of research students (HDR, Masters, Honours) as evidenced by completions or outputs arising from student co-authored publications.

Documentation in support of nominations should be submitted by the appropriate Executive Dean and must include the following documentation from the nominator and nominee:

	Nominator
<input type="checkbox"/>	A letter of nomination
<input type="checkbox"/>	A statement of no more than two A4 pages (11pt font minimum) in support of the nomination against the above criteria (1-7)
	Nominee
<input type="checkbox"/>	Completed nomination cover sheet, which must include signatures of the nominee, the nominator, and the appropriate Executive Dean
<input type="checkbox"/>	A one-page (A4 in 12 point) case from the nominee supporting the application for the award addressing the above criteria (1-7)
<input type="checkbox"/>	A detailed curriculum vitae arranged in the following order: <ul style="list-style-type: none"> • Name of nominee • Name of school or institute • Qualifications in reverse order (dates, name of qualification and awarding institution) • Employment history in reverse order (dates, title of appointment and institution) • Prizes and awards • Description of your employment status – i.e. continuing, contract, balanced teaching/research, research only, and how that has changed during your career

	<ul style="list-style-type: none">• Invitations to deliver papers at conferences (dates, conference, venue and title of paper)• Research related service to the discipline (e.g. reviewing for journals, sitting on peer review committees)• Evidence of developing research leadership appropriate to academic level, discipline• Quality supervision of HDR students as evidenced by completions; completion rates or publications arising from student co-authored publications.
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2. Award for outstanding research program

This award is designed to recognise a group or team of researchers for their collective efforts in supporting research excellence.

Eligibility

Nominations are open to all researchers except for staff who have won the award previously.

Criteria for the Award

1. Excellent scholarly outputs in leading peer reviewed journals and/or books published by quality international publishing houses. Both quality of publication in the discipline as well as numbers of publications will be assessed; or equivalent outputs and outcomes in other research – oriented domains (e.g. creative works, exhibitions, etc.)
2. Evidence of the group’s performance, recognition of the team, and wider support for the program which may include number of PhD completions, average length of completion, publication outputs in their respective categories (i.e. A1) number of papers as first author relative to discipline norms.
3. Evidence of funding won to support research at a level relevant to the field
4. Relevant dates or periods defining program achievements
5. Contribution to the University’s research profile
6. A sound track record of research training

Documentation in support of nominations should be submitted by the appropriate Executive Dean and must include the following documentation from the nominator and nominee:

	Nominator
<input type="checkbox"/>	A letter of nomination
<input type="checkbox"/>	A statement of no more than two A4 pages (11pt font minimum) in support of the nomination against the above criteria (1-6)
	Nominee
<input type="checkbox"/>	A completed nomination cover sheet, with signatures of the nominee, the nominator, and the appropriate Executive Dean
<input type="checkbox"/>	A one page (A4 in 12 point) case from the nominees supporting the application for the award addressing the above criteria (1-6) including contextual background information.
<input type="checkbox"/>	A detailed summary of the group/team/unit’s membership arranged in the following order: <ul style="list-style-type: none"> • Name of group/team/unit • Name of college, school or institute hosting team/group/unit • Names of group members with title, date of appointment and employment status and summary statement of groups core research agenda • Team recognition and wider support for the programme • Prizes and awards • Invitations to deliver plenary papers at major conferences, particularly keynote addresses at international conferences, present at exhibitions, oratorical activity, invited installations etc. (dates, conference, venue and title of paper) • Research related service to the discipline (e.g. reviewing for journals, sitting on peer review committees, oration, PhD supervision and examining). • Evidence of developing research leadership appropriate to academic level, discipline, wider community

	<ul style="list-style-type: none">• Evidence of the strength of the application 'relative to opportunity'. Applicants must provide stronger emphasis against disciplinary norms• Quality supervision of HDR students as evidenced by completions; completion rates or publications arising from student co-authored publications.
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3. Award for exceptional researcher development and higher degree research training supervision

A high quality researcher training environment is central to the research mission of the University. This award recognizes the value of researcher training at the level of one-on-one supervision as well as the value of mentoring a team of supervisors, the contributions of academic staff to the Graduate Certificate, supervisory training and support for other development events and workshops which continuously improve the HDR experience, researcher development and wider research environment.

Eligibility

All researchers with HDR supervisory responsibilities are eligible. Researcher training and supervision undertaken at other institutions may contribute to the profile of staff nominated for awards. Staff will be ineligible for nomination if they have won the award previously.

Criteria for the award

Evidence of the strength of the application as 'relative to opportunity' and disciplinary norms is required.

The two-page statement produced in support of the application can focus on:

1. individual supervisory excellence, supported by information about number of candidates supervised, completion rates, supervision practices that have led to publications, prizes, awards, presentations at prestigious conferences, induction into international research communities, career mentoring, supervision practices that lead to timely completion and theses judged to be of outstanding quality compared with discipline norms
And/or
2. innovative strategies in team supervision, mentoring of inexperienced supervisors, leadership as reflected in the implementation of a high quality research training environment at School or Faculty level, innovation in supervision pedagogy at disciplinary or cross-disciplinary level; development of best practice at institutional level.

Nominations and Application Process

A call will be made to Colleges and Executive Deans will nominate individuals following consultation with colleagues. The Dean of Graduate Research may also nominate individuals for award for exceptional research training supervision.

Documentation in support of nominations should be submitted by the appropriate Executive Dean and must include the following documentation from the nominator and nominee:

Nominator	
<input type="checkbox"/>	A letter of nomination which indicates average supervisory load and completion rates in School/Institute and comments on the applicant's performance as a supervisor and/or leadership in supervision
Nominee	
<input type="checkbox"/>	Completed nomination cover sheet, which must include signatures of the nominee, the nominator and the appropriate Executive Dean
<input type="checkbox"/>	A further reference from either an HDR candidate or another experienced HDR supervisor who is able to comment in detail on the applicant's supervision and/or leadership in research training and skills development innovation
<input type="checkbox"/>	A statement of no more than two A4 pages (11pt font minimum) in support of the nomination against the above criteria (1-2) with excerpts or testimonials where relevant (with original

	<p>documents attached as an appendix). Supporting material could include further correspondence from other candidates in the form of emails or letters or citations, examples of feedback to candidates on manuscript drafts, excerpts from examiner's reports, correspondence from colleagues, copies of scholarly publications related to supervision, documentation of leadership – e.g. Graduate certificate presentations, workshop outlines, or other materials developed for HDR supervision or supervision training.</p>
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4. The University Research Medal (including an award of \$10,000) for outstanding contributions to research

There will be a maximum of one award per year. The recipient will receive \$10,000 in award money and a medal.

Eligibility

Nominations are open to all researchers who have an outstanding career profile. Excellence is most likely to be demonstrated by a sustained record of research of the highest quality or by research of outstanding merit produced over a more limited timeframe at the University of Tasmania. Nominees must have made a major contribution to the reputation of the University of Tasmania. Winners will not be eligible for future nomination.

The Committee recognises there are many difference ways in which research excellence can be developed but with different avenues for recognition.

The University reserves the right to recommend the award of a Research Medal to University employees who have gained exceptional recognition in places other than the University of Tasmania. The Vice-Chancellor’s Research Excellence Committee would present its recommendation to the Vice-Chancellor.

Criteria for the Award

1. Evidence of the strength of the application as ‘relative to opportunity’ and disciplinary norms is required
2. Outstanding scholarly outputs in leading peer reviewed journals and/or books published by quality international publishing houses. Both the quality of publication in the discipline as well as numbers of publications will be assessed; or equivalent outputs and outcomes in other research – oriented domains (e.g. creative works, exhibitions, etc.)
3. An outstanding record of winning funding to support research
4. An outstanding track record of research training
5. Prizes and/or awards, membership of learned academies
6. Significant service to the discipline, e.g. reviewing for journals or grant awarding bodies, sitting on or chairing peer review panels, national and international committees and panels
7. Invitations to deliver plenary papers at major conferences, particularly international conferences, present at exhibitions, oratorical activity, invited installations etc.
8. Strong evidence of research leadership

Documentation in support of nominations should be submitted by Executive Deans and must include the following documentation from the nominator and nominee:

Nominator	
<input type="checkbox"/>	A letter of nomination
<input type="checkbox"/>	A statement of no more than two A4 pages (11pt font minimum) in support of the nomination against the above criteria (1-8)
Nominee	
<input type="checkbox"/>	A completed nomination cover sheet, with signatures of the nominee, the nominator, and the appropriate Executive Dean
<input type="checkbox"/>	A one page (A4 in 12 point) case from the nominees supporting the application for the award addressing the above criteria (1-8)
<input type="checkbox"/>	A detailed curriculum vitae arranged in the following order:

	<ul style="list-style-type: none">• Name of nominee• Name of school or institute• Qualifications in reverse order (dates, name of qualification and awarding institution)• Employment history in reverse order (dates, title of appointment and institution)• Prizes and awards• Invitations to deliver papers at conferences (dates, conference, venue and title of paper)• Research related service to the discipline (e.g. reviewing for journals, sitting on peer review committees)
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