### Login Username and Password
- Your username and password is sent to you after you accept your offer.
- Your username is the text before the @ in your University of Tasmania email address.
- Your username and password is used to log into university computers, MyPrint and electronic library resources.

### eduroam and Wireless Setup
University of Tasmania wireless internet access is through eduroam.
- eduroam is available at all Australian Universities and research institutions using your UTAS account details (Note: you must enter your full UTAS email address as your username/identity).
- eduroam can also be used at participating research and education institutions across 70 countries world-wide.

### MyPassword
- Keep your password safe and secure.

Need help? Visit any UConnect service point:
- [utas.edu.au/service-desk/about](utas.edu.au/service-desk/about)
- Telephone 1300 826 663

### Help and Support
The Library provides:
- Consultations with librarians
- Introductory sessions on accessing resources
- Online tutorials

UConnect provides:
- Questions? [Ask Us - askus.utas.edu.au](askus.utas.edu.au)

### MyPrint
MyPrint is the University of Tasmania’s Managed Print Service for printing, copying and scanning.

Find more information at [utas.edu.au/myprint](utas.edu.au/myprint)

Need help? Please contact Winc Support:
- T: 1300 136 538

### Services
- Bonus+ for free borrowing from 9 different libraries: [utas.edu.au/library/bonus](utas.edu.au/library/bonus)
- Subject Guides for subject specific and referencing help
- Electronic access to past exam papers
- Book a group study room online at: [utas.libcal.com](utas.libcal.com)
- Keep up-to-date with the Library Blog, follow us on Twitter and Facebook
  - [Twitter](https://twitter.com)
  - [Facebook](https://facebook.com)

For details see [utas.edu.au/library](utas.edu.au/library)

### What is My Library Account?
My Library Account allows you to:
- view and renew items that you have on loan
- check for requested items and outstanding library invoices
- search the Library catalogue and create your own list of library items that can be saved and emailed
- opt in to keep your borrowing history

Access My Library Account at [utas.edu.au/library](utas.edu.au/library)

### While visiting the Library
- Take care not to leave your valuables unattended
- Cold snack food and covered drinks are permitted
- Phones should not be used in silent study areas

Scan the QR code to access
University of Tasmania Health and Safety advice for students:
[utas.edu.au/work-health-safety/students](utas.edu.au/work-health-safety/students)
What is my Library Card?

Your Library card is your University of Tasmania ID card. Use it to:

- Borrow and renew items at all of our libraries
- Access MyPrint printing devices for printing, copying and scanning
- Gain access to the Morris Miller, Launceston and Cradle Coast libraries

You must carry your ID card with you at all times while on campus.

Responsibilities

- All library notices are sent to your university email address
  
  Note: We cannot guarantee you will receive library notices if you have forwarded your university email to an external address
- Items must be renewed or returned by the due date
- The borrower named on the ID card is responsible for returning items on time
- Replacement costs are payable for long overdue, lost or damaged items
- Reserve items must be returned to the library where borrowed

Library Resources

Library resources are accessible at Search & find utas.edu.au/library/find

You can:

- Search for and locate items in University of Tasmania libraries
- Search for and access electronic resources such as eBooks and eJournal articles
- Go to Reading Lists to find eReadings and items on Reserve for your unit reading list

Borrowing

<table>
<thead>
<tr>
<th>Borrower Categories</th>
<th>Number of items</th>
<th>Loan Periods</th>
</tr>
</thead>
<tbody>
<tr>
<td>Undergraduate</td>
<td>25</td>
<td>28 days</td>
</tr>
<tr>
<td>Staff, Postgraduate and Higher Degree students</td>
<td>50</td>
<td>84 days</td>
</tr>
<tr>
<td>Community Borrowers (including RHH Staff)</td>
<td>25</td>
<td>28 days</td>
</tr>
</tbody>
</table>

Request / Recall and Renew

Request / Recall items that are on loan or available at any University of Tasmania Library. Recalled loans must be returned within 7 days.

Renew low demand items up to 3 times using My Library Account, by phone or at any UConnect service point, providing they have not been requested/recalled. Items overdue for 28 days or more cannot be renewed.

Reserve items can be renewed once, if they are not overdue or booked.

To avoid a block or invoice for replacement charges, return or renew items by the due date.

Lost items

A tax invoice for the replacement cost of $130.00 per item is e-mailed after the item is:

| Low Demand (Normal) | 28 days overdue |
| Reserve             | 2 & 24 hour: 3 days overdue |
| 3 day & print journals | 14 days overdue |
| Recall              | 7 days after new due date |

Flexible Library Service

The Flexible Library Service is offered to University of Tasmania students and staff:

- who live or are undertaking practical work more than 40 km from a Hobart or Launceston Campus library
- or who have special needs or disabilities

Requested materials can be emailed or delivered by post.

Flexible Library Service
utas.edu.au/library/study/flexible-library
E flexible@lib.utas.edu.au
T 1300 826 663

Our Libraries

Carington Smith +61 3 6226 4376
Clinical +61 3 6226 4813  OCC +61 3 6430 4949
Law +61 3 6226 2063  Ltn +61 3 6324 3276
Morris Miller +61 3 6226 2227  Rozelle +61 2 8572 7965

Opening Hours vary throughout the year
Keep up-to-date at utas.edu.au/library/open-hours

Contact Us

Website: 24/7 access to our online information, services and help at utas.edu.au/library

Search the library catalogue and find other library information on your mobile phone - scan the QR code for the mobile Library site

Telephone (during opening hours):
On dialling, select 4 for Library enquiries
Tasmania T 1300 304 903
Interstate/International T +61 3 6226 1818
askus.utas.edu.au