Library Pocket Guide
utas.edu.au/library
Login Username and Password
• Your username and password is sent to you after you accept your offer
• Your username is the text before the @ in your University of Tasmania email address
• Your username and password is used to log into university computers, MyPrint and electronic library resources

MyPassword
• Your password must be changed every 90 days
• Change your password via the MyPassword Portal at utas.edu.au/mypassword
• Keep your password safe and secure
Need help? Visit any UConnect service point at: T: 1300 304 903

MyPrint
MyPrint is the University of Tasmania’s Managed Print Service for printing, copying and scanning.
Find more information at: utas.edu.au/myprint

What is My Library Account?
My Library Account allows you to:
• view and renew items that you have on loan
• check for requested items and fines
• search the Library catalogue and create your own list of library items that can be saved and emailed
• opt in to keep your borrowing history
Access My Library Account at: utas.edu.au/library

eduroam and Wireless Setup
University of Tasmania wireless internet access is through eduroam. eduroam is available at all Australian Universities and research institutions using your UTAS account details (Note: you must enter your full UTAS email address as your username/identity).
eduroam can also be used at participating research and education institutions across 70 countries worldwide.
Find more information at: utas.edu.au/service-desk

Help and Support
The Library provides:
• Consultations with librarians
• Introductory sessions on accessing resources
• Online tutorials
UConnect provides:
• Tours at the beginning of each semester
• Service point assistance
Questions? Ask Us - askus.utas.edu.au

Services
• Bonus+ for free borrowing from 11 different libraries utas.edu.au/library/bonus
• Subject Guides for subject specific and referencing help
• Electronic access to past exam papers
• Book a group study room online: utas.libcal.com
• Keep up-to-date with the Library Blog, follow us on Twitter and Facebook

While visiting the Library
• Take care not to leave your valuables unattended
• Cold snack food and covered drinks are permitted
• Phones should not be used in silent study areas
• Please observe all Library rules: see Policies, Reports and Projects at utas.edu.au/library/about

Scan the QR code to access
University of Tasmania Health and Safety advice for students
utas.edu.au/work-health-safety/students
Borrowing

Borrower Categories  Number of Items  Loan Periods
Undergraduate  50  28 days
Staff, Postgraduate and Higher Degree students  50  84 days
Community Borrowers (including Library Staff)  25  28 days

Request / Recall and Renew

Request / Recall Items that are on loan, available at any University of Tasmania library. Returned items must be returned within 7 days:

- Items must be returned up to 3 times using My Library Account, by phone or at a UConnect service point.
- If you have not requested replacement items over due for 28 days or more cannot be renewed
- Rare items can be renewed once, if they are not overdue or blocked.

To avoid a fine, return items due by the due date.

Maximum fine for each item is $30 and replacement cost

Fines

Late Demand Warranties
An account for replacement costs will be sent on or before the item's overdue for 28 days.

- Fines for overdue items apply. Replacement costs are payable for late overdue, lost or damaged items.
- Reserve items must be returned to the library where borrowed.

Library Resources

Library resources are accessible at Search & find utas.edu.au/library

You can:

- Search for and locate items in University of Tasmania Library
- Search for and access electronic resources such as ebooks and journals online
- Go to Reading Lists to find e-readings and items on Reserve for your unit reading list

Flexible Library Service

The Flexible Library Service is offered to University of Tasmania students and staff who are undertaking practical work more than 40km away from University or Launceston campuses or who have special needs or disabilities.

Requested material can be emailed or delivered by post, and returned via the Flexible Library Service.

www.utas.edu.au/library/flexible-library

Our Libraries

Campus Sites  +61 3 6236 4276
Clinical  +61 3 6238 4913  CCC  +61 3 6340 4949
Law  +61 3 6236 2063  Lib  +61 3 6236 3076
Moncrieff  +61 3 6232 2227  Rozelle  +62 9 572 1905

Opening Hours vary throughout the year.
Keep up-to-date at utas.edu.au/library/opening-hours

To access CCC libraries, use your UTAS ID card.

Contact Us

Web: 24/7 access to our online information, services and help at utas.edu.au/library

Search the library catalogue and find other library information on your mobile phone - scan the QR code for the mobile library site

Telephone (during opening hours): On select 4 for Library enquiries Tasmania 1300 304 303

Inquiries/International  T +61 3 6236 1818

What is your Library Card?

Your card is your University of Tasmania ID card and allows you to:

- Borrow and renew items at all our libraries
- Access MyPrint printing devices for printing, copying and scanning
- Gain 24/7 access to the Monta Miller, Launceston and CCC libraries

You must carry your ID card with you at all times while on campus.

We offer free access to UConnect services at our libraries.

- Library resources
- Access to UConnect services
- UConnect services

Tasmania 6226

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Clinical 63

3

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