Guidelines & Application Form for a Payment Plan/Extension 2022

IMPORTANT: Payment Plan arrangements have changed in 2022 – please read these guidelines carefully

What is a Payment Plan/Extension?

Payment plans provide International students experiencing temporary financial hardship with a 4 week extension from the Due Date for their tuition fees.

To be eligible for a payment plan/extension you will need to demonstrate that an unexpected or exceptional event outside of your control has occurred, which will prevent you from paying your fees by your regular Due Date.

Eligibility Criteria

To be eligible for a payment plan/extension you must:

- have completed at least one study period (commencing students should not apply)
- be enrolled in a minimum of 25 credit points in the relevant study period
- have no outstanding debt from previous study periods
- provide an explanation of the unexpected or exceptional event that is preventing payment by the normal due date

Examples of unexpected or exceptional events:

- Transfer restrictions (eg. bank closure)
- Medical/health condition
- Loss of sponsor’s business
- Loss of sponsor’s job/income
- Loss of family member
- Natural disaster
- Civil war

If you wish to discuss your eligibility, please make an appointment with a Student Adviser.

Important Information

Students are eligible to receive only ONE payment plan/extension per calendar year.

Applications close on the fee Due Date for your study period.

Email your application to the Fees Team via U.Connect@utas.edu.au

The outcome of your application will be sent to your UTAS email address within 10 working days of your completed application being received.

If your request is Approved:

You may choose to make partial payments for any amount, at any time – however the full amount must be paid by the approved payment plan/extension due date.

If payment is not received by the approved extension due date, a Notice of Intention to Report (NOIR) will be emailed to you. Extensions beyond the approved extension due date are not available.

Student Fees Team
Student Systems & Administration
Email application to: U.Connect@utas.edu.au
**Application for**  
Payment Plan / Extension - 2022  
(International Students Only)

### Personal Details

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Student ID</td>
<td></td>
</tr>
<tr>
<td>Student Name</td>
<td></td>
</tr>
<tr>
<td>Course Code or Title</td>
<td></td>
</tr>
</tbody>
</table>

### Study Period

- □ Semester 1  or  □ Semester 2
- □ Nursing 1  or  □ Nursing 2  or  □ Nursing 3
- □ Accelerated 1  or  □ Accelerated 2  or  □ Accelerated 3
- □ Paramedicine 1  or  □ Paramedicine 2  or  □ Paramedicine 3

*Please remember you are only eligible to receive ONE payment plan/extension per calendar year.*

### Reason for requesting a Payment Plan/Extension

(You may attach supporting documentation if you wish)

---

**Student Fees Team**  
Student Systems & Administration  
Email application to: <U.Connect@utas.edu.au>
Student Declaration and Signature

- I have read and understood the **Guidelines for a Payment Plan/Extension**.
- I acknowledge that if my application is approved it is for one study period only.
- I will ensure that my fees are paid on or before the approved payment plan/extension due date.
- I acknowledge that if payment is not received by the date specified on my approved payment plan/extension, I will be issued a Notice of Intention to Report (NOIR) and my enrolment may be cancelled.
- I understand that I need to email U.Connect@utas.edu.au to advise if I enrol in any additional units after a payment plan/extension has been approved.
- I understand that any extension granted is subject to review by the Fees Team at any time.
- I have read and understood that the University collects, uses, discloses and stores my personal, sensitive and health information in accordance with the University’s Privacy Policy and Privacy Statements: [https://www.utas.edu.au/privacy](https://www.utas.edu.au/privacy)

Signature _______________________________         Date _______________________

### 2022 Payment Plan Due Dates:

For all Fee due dates and census dates please visit our [Key Dates](#) page

<table>
<thead>
<tr>
<th>Semester 1</th>
<th>Accelerated Study Period 1</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Extension from 8 Mar to new date 5 Apr</td>
<td>• Extension from 9 Feb to new date 9 Mar</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Semester 2</th>
<th>Accelerated Study Period 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Extension from 26 Jul to new date 23 Aug</td>
<td>• Extension from 1 Jun to new date 29 Jun</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Nursing Study Period 1</th>
<th>Accelerated Study Period 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Extension from 20 Jan to new date 17 Feb</td>
<td>• Extension from 21 Sep to new date 19 Oct</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Nursing Study Period 2</th>
<th>Paramedicine Study Period 1</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Extension from 12 May to new date 9 Jun</td>
<td>• Extension From 26 Feb to new date 26 Mar</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Nursing Study Period 3</th>
<th>Paramedicine Study Period 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Extension from 1 Sep to new date 29 Sep</td>
<td>• Extension From 8 Jul to new date 5 Aug</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Paramedicine Study Period 3</th>
<th>Paramedicine Study Period 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Extension From 4 Nov to new date 2 Dec</td>
<td></td>
</tr>
</tbody>
</table>