

Guidelines and Application Form for a Payment Plan

Please read these guidelines carefully, as Payment Plan arrangements have changed in 2021

What is a Payment Plan?

Payment Plans allow International students experiencing temporary financial hardship to pay their tuition fees in one instalment, due 5 weeks after the original fee due date.

To be eligible for a payment plan you will need to demonstrate that an unexpected or exceptional event outside of your control has occurred, which will prevent you from paying your fees by your regular due date.

Important Information

Students are eligible to receive only ONE payment plan while enrolled at the University of Tasmania. Where a student can demonstrate very exceptional circumstances beyond their control the University may consider an additional payment plan.

Applying for a Payment Plan is free of charge.

Applications open on the first day of the study period you are requesting a Payment Plan for, and close on the census date.

Payment plans are available for these study periods only:
Semester 1, Semester 2, Trimesters (see the Payment Plan Due Dates section of the form below)

Eligibility Criteria

To be eligible for a Payment Plan you must:

- have completed at least one study period (commencing students should not apply)
- be enrolled in a minimum of 25 credit points in the relevant study period
- provide an explanation for why you are unable to make payment by the normal due date.
- have no outstanding debt from previous study periods

The outcome of your application will be sent to your UTAS email address within 10 working days of your completed application being received.

If your request is Approved:

You may choose to make partial payments for any amount, at any time, up until the approved Payment Plan due date. However, the full amount must be paid by the approved Payment Plan due date.

If payment is not received by the approved Payment Plan due date, a NOIR (Notice of Intention to Report) will be sent to you. Extensions beyond the Payment Plan due date are not available.

Student Fees Team

Student Operations

Contact: U.Connect@utas.edu.au

Application for Payment Plan (International Students Only)



Personal Details

Student ID	
Student Name	
Course Code or Title	
Study Period	<input type="checkbox"/> Semester 1 or <input type="checkbox"/> Semester 2 or <input type="checkbox"/> Nursing 1 or <input type="checkbox"/> Nursing 2 or <input type="checkbox"/> Nursing 3 or <input type="checkbox"/> Accelerated 1 or <input type="checkbox"/> Accelerated 2 or <input type="checkbox"/> Accelerated 3

Please remember you are only eligible to receive ONE payment plan.

Reason for requesting a Payment Plan
(You may attach supporting documentation if you wish)

Student Declaration and Signature

- I have read and understood the **Guidelines for a Payment Plan**.
- I acknowledge that if my application is approved it is for one study period only.
- I will ensure that my fees are paid on or before the approved payment plan due date.
- I acknowledge that if payment is not received by the date specified on my approved payment plan, I will be issued a NOIR and my enrolment may be cancelled.
- I understand that I need to email U.Connect@utas.edu.au to advise if I enrol in any additional units after a Payment Plan has been approved.
- I understand that any payment plan granted is subject to review by the Fees Team at any time.
- I have read and understood that the University collects, uses, discloses and stores my personal, sensitive and health information in accordance with the University's Privacy Policy and Privacy Statements: <https://www.utas.edu.au/privacy>

Signature _____

Date _____

Payment Plan Due Dates:

For all Fee due dates and census dates please visit our [Key Dates](#) page

Semester 1

- Normal due date: 9 Mar
- Payment Plan due date: 13 Apr

Semester 2

- Normal due date: 27 Jul
- Payment Plan due date: 31 Aug

Nursing Study Period 1 / Accelerated Study Period 1

- Normal due date: 10 Feb
- Payment Plan due date: 17 Mar

Nursing Study Period 2 / Accelerated Study Period 2

- Normal due date: 2 Jun
- Payment Plan due date: 7 Jul

Nursing Study Period 3 / Accelerated Study Period 3

- Normal due date: 22 Sep
- Payment Plan due date: 27 Oct

Student Fees Team

Student Operations

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