Generate a Unit Performance Report

Open the UMAP website: http://www.utas.edu.au/strategy-unit/business-intelligence/umap
Click the UMAP access link
Select the Learning & Teaching dashboards

Select the ‘Course Performance Report’ from the menu
Select ‘Run Report’

Step 1:
Open the ‘Options’ menu and select ‘contains any of these keywords’.
Enter the keywords (e.g. Environmental Design) and select ‘Search’
Select the Course from the options available under ‘Choice’ and adjust ‘Filter Course Units’ as required.

Step 2:
Filter Course Codes and select either the individual or multiple codes within the filters as required.
Adjust ‘Thresholds’ as required.
Select ‘Finish’ to generate the report.
eVALUate ‘Course Unit’ Survey Results are displayed on the fifth tab.

To export the report contents, select the ‘play’ button located within the top menu bar and select ‘run excel’.

Note: A new browser window will open to provide the exported report. You may need to enable browser pop-up windows within your device settings.