

# University Medals Procedure

Version 1 – 16 October 2020

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## Purpose

This procedure establishes the University's process for the awarding of University Medals to eligible students.

## Applicable governance instruments

Instrument	Section	Principles
<a href="#">Scholarships, Prizes and Medals Policy</a>	University Medals	3.1
<a href="#">Student Participation and Attainment Ordinance</a>	Part 7 – Completion and Graduation	

## Procedure

### 1 Distribution of University Medals

Up to 15 University Medals may be awarded annually. The number awarded in any one year will be based on the number of bachelor degrees with first class honours offered by the University in that year. Fewer than 15 medals may be awarded in any given year.

Should multiple nominated students have the same GPA, their nominations and additional information may be used to select up to three additional University Medal recipients, over and above the number allocated to specific Colleges.

University Medals will normally be distributed, subject to the *Student Participation and Attainment Ordinance* (Part 7 – Completion and Graduation), as follows:

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Arts, Law and Education	
Humanities and Social Sciences	2
Visual and Performing Arts	1
Education	1
Law	1
Business	
Health and Medicine	2
Sciences and Engineering	
Sciences	3
Australian Maritime College	1
At discretion of Selection Committee	3

## 2 Eligibility

To be eligible for nomination to receive a University Medal, candidates will:

- have qualified for a bachelor degree with first class honours at the University of Tasmania in accordance with the relevant course specifications, and usually also
- have attained a Grade Point Average (GPA) of no less than 6.5, with no fail, in all but their first 100 credit points of study.

The GPA for candidates enrolled in courses that normally require more than four years of full-time study to complete both pass and honours requirements, will be calculated based on the final 300 credit points of study.

In a given year, eligible students who complete their course too late for consideration of their candidature by the deadline specified by Academic Senate will be considered for nomination for a Medal in the following year.

## 3 Nomination for University Medals

The Secretary of Academic Senate will seek nominations for University Medals from Colleges in October each year.

Nominations of candidates who have not achieved a Grade Point Average of at least 6.5 must be accompanied by additional supporting documentation.

Nominations are generally based on the highest GPA, but where two or more candidates have achieved the same GPA, the College nomination may be based on the highest mark (%) of the Honours grade.

All nominations will be received by the Secretary of Academic Senate no later than the deadline specified.

All nominations will be accompanied by:

- the nominee's full academic transcript; and
- the nominee's GPA for the relevant years of study in an approved course.

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## 4 Selection of Recipients

The Chair and Deputy Chair of Academic Senate and the Chair of University Learning and Teaching Committee, acting on behalf of both Academic Senate and the University Learning and Teaching Committee, will meet to confirm the recipients of University Medals and report the recipients to Academic Senate. The Executive Director, Student Operations will attend the meeting as an observer.

The Secretary of Academic Senate will provide meeting participants with additional information to assist deliberations, such as:

- a report on the distribution of grades for each of the past bachelor and honours courses in which the nominees were enrolled; and
- the full academic transcripts of the past three years' winners of University Medals.

Medallists are notified of their award, on behalf of the Chair of Academic Senate. In addition, Executive Deans and Academic Senate members are advised of the University Medal recipients for the current year.

## 5 Awarding of University Medals

University Medals will be awarded to the successful recipients upon their graduation and recorded on their academic transcript.

### Versioning

<i>Versions</i>	<i>Item No</i>	<i>Action</i>	<i>Approval Authority</i>	<i>Responsible Officer/s</i>	<i>Approval Date</i>
1		Approved	Provost	Secretariat, Academic Senate	16 Oct 2020

### Definitions

[academic transcript](#) | [Grade Point Average \(GPA\)](#)