

UAC

Scholarships Application Guide for Applicants



UNIVERSITY of
TASMANIA



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Document control

Version history

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Title: Business Analysts

Reference documents

Version: 1.0
Date: 28 Feb 2022
Description: University of Tasmania
Application help text



The Course Application Guide document can be found [here](#).

1. University of Tasmania application

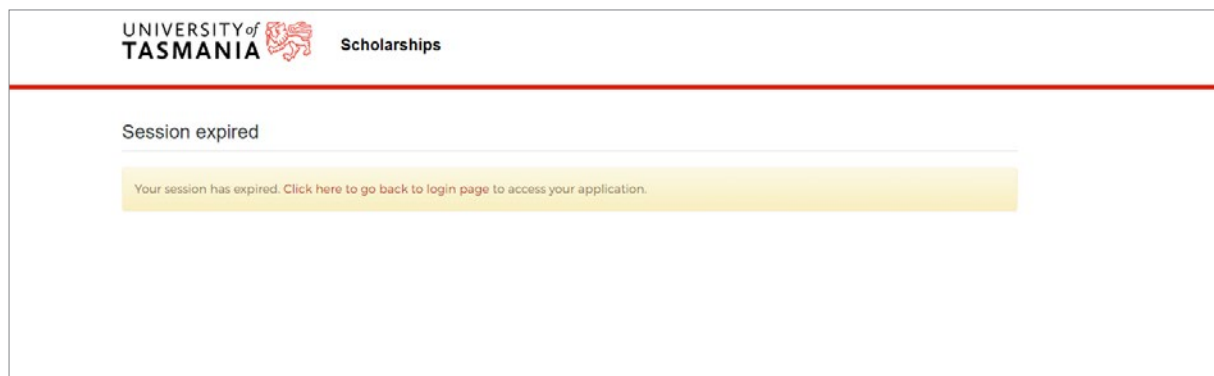
1.1. Supported devices and browsers

The system supports the following browsers:

- Chrome (40 and above)
- Firefox (40 and above)
- Safari (7 and above)
- Internet Explorer (10 and above)
- Opera (30 and above)
- Microsoft Edge (12 and above).

1.2. Session expired

The system will time-out after 30 minutes if no keystrokes are detected.



1.3. Homepage

The University of Tasmania online application homepage is located at utas.uac.edu.au/utas-scholarships/

On the homepage you are presented with options to either:

- Start an application, or
- Continue or manage your application.

From this page, you can also access:

- a forgotten password and forgotten username facility – refer to sections 1.6. and 1.7.
- supporting web pages, regarding procedural and technical aspects of the application process
- a separate webpage containing a copy of the declaration.

The screenshot shows the 'Apply for University of Tasmania Scholarships' page. At the top, the University of Tasmania logo and 'Scholarships' text are visible. A red horizontal line separates the header from the main content area. On the left, there is a 'Create an account' button. On the right, there is a login section titled 'Already have an account?' with fields for 'Email' and 'Password', a 'Login with email address' button, and links for 'I have forgotten my password' and 'I have forgotten my username'. Annotations include a box at the top right pointing to the login section with the text 'Manage your application – refer to section 2', and a box at the bottom center pointing to the 'I have forgotten my password' and 'I have forgotten my username' links with the text '‘Forgotten password’ and ‘Forgotten username’ facility – refer to sections 1.6 and 1.7'.

Manage your application – refer to section 2

UNIVERSITY of TASMANIA Scholarships

Apply for University of Tasmania Scholarships

Apply now for one of our available scholarships. click [participating scholarships](#) for the full list.
Applications can be made seven days a week, except between 2am and 4am (Sydney time).
Applications close at midnight on the advertised closing date for each scholarship.
Your application will time-out if you do not enter any information for 30 minutes.

[Create an account](#)

Already have an account?
Continue or manage your application.

Email

Password

[Login with email address](#)

[I have forgotten my password](#)

[I have forgotten my username](#)

‘Forgotten password’ and ‘Forgotten username’ facility – refer to sections 1.6 and 1.7

1.4. Application Registration

When you click 'Start' on the homepage, you are taken to the **Applicant registration page**. You can register using an email address and a password.

You are required to register for both the course application system and the scholarships application system. You can use the same details for both systems.

UNIVERSITY of TASMANIA Scholarships

Apply for University of Tasmania Scholarships

Apply now for one of our available scholarships. click [participating scholarships](#) for the full list.
Applications can be made seven days a week, except between 2am and 4am (Sydney time).
Applications close at midnight on the advertised closing date for each scholarship.
Your application will time-out if you do not enter any information for 30 minutes.

[Create an account](#)

Already have an account?
Continue or manage your application.

Email

Password

[Login with email address](#)

[I have forgotten my password](#)

[I have forgotten my username](#)

Create account button

The application performs the following validations prior to registration:

- checks for duplicate registrations (i.e. whether an account for the specified email address already exists); and
- enforces basic format constraints on the password field (password must be at least 10 characters and include at least 1 upper case, 1 lower case and 1 number).

UNIVERSITY of TASMANIA Scholarships

Applicant registration

Register with your email

Please use a personal email address.

Email / username: citizen@example.com

Password

Confirm password

[Register using email address](#)

Validations stop you from registering more than once with the same email address.

1.4. Application Registration CONT.

UNIVERSITY of TASMANIA

Scholarships

Applicant registration

Register with your email

Please use a personal email address.

Please fix the errors below

Email / username

scholar1@gmail.com

Email / username is already taken

Password

.....

Confirm password

Required

Register using email address

If you have previously registered in either the admissions or scholarships application portal, you must enter the site by logging in with your registered email address and password – refer to section 2.

1.5. Forgotten password

If you have forgotten your password, you can click a link on the University of Tasmania Application homepage to access the **Reset password** page.

UNIVERSITY of TASMANIA Scholarships

Apply for University of Tasmania Scholarships

Apply now for one of our available scholarships. click [participating scholarships](#) for the full list.
Applications can be made seven days a week, except between 2am and 4am (Sydney time).
Applications close at midnight on the advertised closing date for each scholarship.
Your application will time-out if you do not enter any information for 30 minutes.

[Create an account](#)

Already have an account?
Continue or manage your application.

Email

Password

[Login with email address](#)

[I have forgotten my password](#)

[I have forgotten my username](#)

Click this link to reset password

An email with instructions to reset the password is sent to your registered email address – see section 4.3.

UNIVERSITY of TASMANIA Scholarships

Email reset password

Enter your email address below and click the Submit button to have a reset password email sent to your registered email address.

Your registered email address

☐ I'm not a robot

reCAPTCHA

[Privacy](#) [Terms](#)

[Submit](#)

1.6. Forgotten username

If you have forgotten your username, you can click a link on the University of Tasmania Application homepage to access the **Retrieve username** page shown below.

UNIVERSITY of TASMANIA

Scholarships

Apply for University of Tasmania Scholarships

Apply now for one of our available scholarships. click [participating scholarships](#) for the full list.
Applications can be made seven days a week, except between 2am and 4am (Sydney time).
Applications close at midnight on the advertised closing date for each scholarship.
Your application will time-out if you do not enter any information for 30 minutes.

Create an account

Already have an account?
Continue or manage your application.

Email

Password

Login with email address

[I have forgotten my password](#)

[I have forgotten my username](#)

Click this link to retrieve login details

UNIVERSITY of TASMANIA

Scholarships

Retrieve username

Enter your given name, family name and date of birth and click Submit button to retrieve your account information.

First name

First name


Family name

Family name

Date of birth

DD/MM/YYYY

☐ I'm not a robot


reCAPTCHA
[Privacy](#) - [Terms](#)

Submit

1.6. Forgotten username CONT.

Once you enter your name and date of birth, you are advised on-screen about the associated email address.

UNIVERSITY of TASMANIA

Scholarships

scholar5@gmail.com / Email

Logout

You used Email to register your account, the email address is sandycorrouac@gmail.com

Retrieve username

Enter your given name, family name and date of birth and click Submit button to retrieve your account information.

First name

SANDY


Family name

TESTING

Date of birth

03/01/1989

☐ I'm not a robot

reCAPTCHA
Privacy - Terms

Submit

1.7. Applicant filter page

Once you successfully register using an email account, you are immediately shown the filter page where you must indicate your citizenship status and confirm whether you are currently completing an Australian Year 12 or not.

UNIVERSITY of TASMANIA

Scholarships

scholar5@gmail.com / Email

Logout


Before you start your application

Are you completing/did you complete an Australian Year 12 in 2022?

☐ Yes ☐ No

We also need to know that you are not a robot:

☐ I'm not a robot

reCAPTCHA
Privacy - Terms

Continue

Your email address is displayed

1.7.1. Australian Year 12 question

The Applicant filter page asks you about your Year 12 status with the question 'Are you completing/did you complete an Australian Year 12 in 2022?'.

Selecting 'Yes' to the current Year 12 question requires you to enter a valid Year 12 student number and PIN.

If you select 'No', you can progress by clicking 'Continue'.

If you select 'Yes' to the Year 12 question you are prompted to enter your Year 12 student number and 4-digit PIN based on your date of birth.

The student number and PIN must match the Year 12 student records in the UAC Connect system to allow you to progress to the Personal details page. You will get an error message if you enter an invalid student number and/or PIN.

Help text for student numbers and PINs:

Your PIN

Your PIN is the first four digits of your date of birth. For example, if your date of birth is 03/10/2001 your PIN is 0310.

1.8. Personal details page

The Personal details page has four sections that capture and display your personal and demographic details:

1. About yourself – this includes title, full name, gender, date of birth, citizenship/permanent residence category, Indigenous status and authorisation of a person to act of the your behalf.
2. Refugee status – if you identify as the holder of an Australian refugee visa, or Global Special Humanitarian Visa (subclass 202).
3. Contact details – email address, contact phone numbers, postal and permanent residential address.
4. Year 12 studies – if you have or will complete Australian Year 12 qualification.
5. You and University of Tasmania – this includes the relationship between you and University of Tasmania with the options : if the applicant is a prospective student interested at studying University of Tasmania, if you have already applied at the University of Tasmania in current admission period or if the applicant is a current student at University of Tasmania.

1.8.1. About yourself

If you apply using a student number and PIN, you will have your personal details pre-filled based on the data from the relevant state education authority. You cannot change your first name, surname or date of birth within the application.

The screenshot shows the 'About yourself' section of the University of Tasmania Scholarships application form. The form is pre-populated with data. Annotations highlight the HELP icon and pre-populated data.

University of Tasmania Scholarships

scholar5@gmail.com / Email Logout

1 Personal details Disadvantages Summary

About yourself ⓘ

Title * MISS

Full name * TEST TES APPLICANT

Gender * Female

Date of birth * 20/05/1994

Select your citizenship/residency status * -- select --

Do you identify as an Australian Aboriginal and/or a Torres Strait Islander? * ☐ Yes ☐ No

If you have answered no to any of these questions you will not be identified as an Australian Aboriginal or Torres Strait Islander for the purposes of this application. However, you can be assessed on other criteria.

Do you want to authorise a person to act on your behalf? * ☐ Yes ☐ No

You can access HELP text by clicking on information icons

Pre-populated data based on the Year 12 student number and PIN

If you don't apply with a student number and PIN, you can manually fill out your application.

1.8.1. About yourself CONT.

UNIVERSITY of TASMANIA

Scholarships

scholar5@gmail.com / Email

Logout

1 Personal details

Disadvantages

Summary

About yourself

Title *
-- select title --

Full name *
First nameOther given namesFamily name

Gender *
-- select gender --

Date of birth *
DD/MM/YYYY

Select your citizenship/residency status *
-- select --

Do you identify as an Australian Aboriginal and/or a Torres Strait Islander? *
☐ Yes ☐ No
If you have answered no to any of these questions you will not be identified as an Australian Aboriginal or Torres Strait Islander for the purposes of this application. However, you can be assessed on other criteria.

Do you want to authorise a person to act on your behalf? *
☐ Yes ☐ No

You can manually provide your personal details

The following fields are not editable after submission of application:

- Title
- Full Name
- Gender
- DOB
- Citizenship
- Authorisation (only editable if previously answered 'No')

1.8.2. Your Refugee status

You can answer 'Yes' or 'No' if you are the holder of an Australian refugee visa, or Global Special Humanitarian Visa (Subclass 202).

Refugee status

Are you the holder of an Australian refugee visa, or Global Special Humanitarian Visa (Subclass 202)? *
☐ Yes ☒ No

You are not required to provide any other details to their Refugee Status.

1.8.3. Contact details

If you apply with a student number and PIN you will have their contact details pre-filled. You can override the pre-filled address details (if required).

How do we contact you? ⓘ

Personal email *

All official communication will be via email.

scholar5@gmail.com

scholar5@gmail.com

Contact phone numbers *

12345678

Alternative contact numbe

Residential address

Country *

Australia and territories ▼

1 TEST STREET
WYONG, NSW 2259

Edit

If you are applying without a student number and PIN, you can manually fill in your contact details. You are also provided with an Australian address dropdown.

How do we contact you? ⓘ

Personal email *

All official communication will be via email.

scholar5@gmail.com

scholar5@gmail.com

Contact phone numbers *

Mobile number

Alternative contact numbe

Residential address

Country *

Australia and territories ▼

Address search *

1 B

A B PATERSON CHILDCARE CENTRE, 1-5 A B PATERSON DRIVE, ARUNDEL QLD 4214

1 BADARENE PLACE, EAST LINDFIELD NSW 2070

1 BADANA PLACE, CROMER NSW 2099

1 BAGHDAD COURT, WOORREE WA 6530

1 BACKS PLACE, NARELLAN VALE NSW 2567

1A BADJEWOI STREET, WYEE NSW 2259

1 BAGOO AVENUE, MURWILLUMBAH NSW 2484

1 BADA CRESCENT, BURRILL LAKE NSW 2539

1 BADA LANE, TOMAKIN NSW 2537

1 DAGLIN STREET, BRONTE NSW 2024

Year 12 studies ⓘ

Have you, or will you complete an Australian Year 12 qualification? *

You and University of Tasmania

Please tell us about your relationship with University of Tasmania

I am a prospective student interested at studying at University of Tasmania, but I haven't yet applied

I have applied to study at University of Tasmania in the current admissions period *

I am a current University of Tasmania

☐ Yes ☐ No

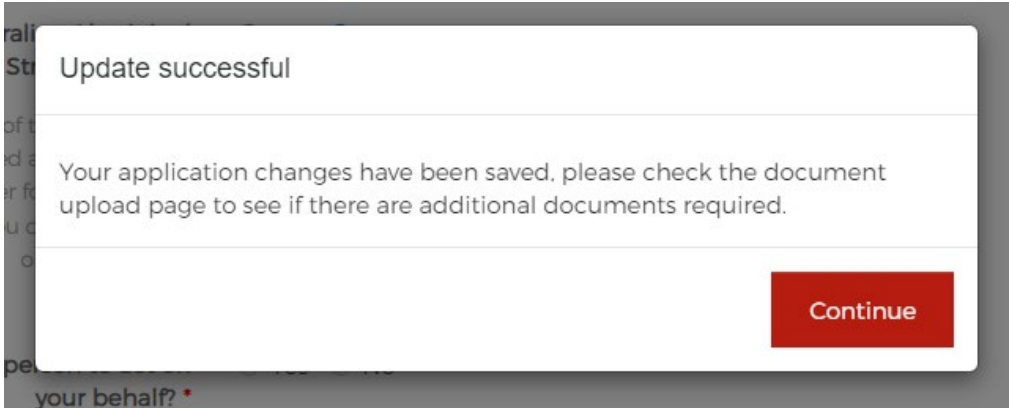
UNIVERSITY OF TASMANIA

SCHOLARSHIPS APPLICATION GUIDE FOR APPLICANTS

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1.8.3. Contact details CONT.

You can change your personal email address on the Personal details page at any time. You will receive a notification as shown below:



All fields in Contact details are editable after submission of your application.

1.8.4. Year 12 studies

You are required to provide if you have completed or will complete your Australian Year 12 qualification.

Year 12 studies

Have you, or will you complete an Australian Year 12 qualification? *

☐ Yes
 ☐ No

If you select 'Yes', then you will be presented with further three options to choose from, as shown in the following screenshots:

Year 12 studies

Have you, or will you complete an Australian Year 12 qualification? *


☒ Yes
 ☐ No

Choose one:

☐ I am a student in Year 11 or below
 ☐ I am currently undertaking Year 12
 ☐ I have completed Year 12

1.8.4. Year 12 studies CONT.

Option 1: If you select 'I am a student in Year 11 or below' then you must provide details of your current schooling as shown below:

Year 12 studies 

Have you, or will you complete an Australian Year 12 qualification? *

☒ Yes ☐ No

Choose one:

☒ I am a student in Year 11 or below

Details of your current schooling

What school are you attending?


Summer High

In what year will you complete your Year 12 studies?

2020

☐ I am currently undertaking Year 12
☐ I have completed Year 12

Option 2: If you select 'I am currently undertaking Year 12' then you must provide your current student number as shown below:

Year 12 studies 

Have you, or will you complete an Australian Year 12 qualification? *

☒ Yes ☐ No

Choose one:

☐ I am a student in Year 11 or below
☒ I am currently undertaking Year 12

Details of your current year 12


Student Number (if known)

14567739

☐ I have completed Year 12

1.8.4. Year 12 studies CONT.

Option 3: If you select 'I have completed Year 12' then you must provide details of your Year 12 as shown below:

Year 12 studies 

Have you, or will you complete an Australian Year 12 qualification? *

☒ Yes ☐ No

Choose one:

☐ I am a student in Year 11 or below

☐ I am currently undertaking Year 12

☒ I have completed Year 12


Details of your year 12

Which school did you attend

In what year did you complete your Year 12 studies?

Student Number (if known)


If you select 'No', then no further details are required to be provided

Year 12 studies 

Have you, or will you complete an Australian Year 12 qualification? *

☐ Yes ☒ No

If you have applied with your current student number and pin on filter page, you will find the option 'Yes' selected by default.

Year 12 studies 

Have you, or will you complete an Australian Year 12 qualification? *

☒ Yes ☐ No

Choose one:

☐ I am a student in Year 11 or below

☐ I am currently undertaking Year 12

☐ I have completed Year 12

1.8.5. You and University of Tasmania

You are required to select the option which best suits your relationship with University of Tasmania.

You will be presented with three options:

Option 1: You are a prospective student interested studying at University of Tasmania but haven't applied. If you select 'Yes' to this option, then you must provide your interested commencement year and semester as shown below in the screenshot:

You and University of Tasmania

Please tell us about your relationship with University of Tasmania

I am a prospective student interested at studying at University of Tasmania, but I haven't yet applied

☒ Yes ☐ No

Commencement year

Commencement semester

☐ Semester 1 ☐ Semester 2

I have applied to study at University of Tasmania in the current admissions period *

☐ Yes ☐ No

I am a current University of Tasmania student *

☐ Yes ☐ No

i.e. commencing a deferred course or a currently enrolled student

Note: If you select your citizenship/residency status as 'Holder of a student visa, temporary resident visa or visitor visa', you will see the above-mentioned Option 1 as follows:

You and University of Tasmania

Please tell us about your relationship with University of Tasmania

I have applied to study at University of Tasmania in the current admissions period *

☐ Yes ☐ No

I am a current University of Tasmania student *

☐ Yes ☐ No

i.e. commencing a deferred course or a currently enrolled student

Continue

1.8.5. You and University of Tasmania cont.

Option 2: You have already applied to study at University of Tasmania in the current admissions period. If you select 'Yes' to this option, then you must provide your application number as shown in the screenshot below:

The screenshot shows a form titled "You and University of Tasmania" with the instruction "Please tell us about your relationship with University of Tasmania". It contains three radio button options: "I am a prospective student interested at studying at University of Tasmania, but I haven't yet applied" (selected 'No'), "I have applied to study at University of Tasmania in the current admissions period" (selected 'Yes'), and "I am a current University of Tasmania student" (selected 'No'). Below the second option, there is a text input field for the application number, which contains "1234567". A red "Continue" button is at the bottom right.

Option 3: You are a current student at University of Tasmania. If you select 'Yes' to this option, then you must provide your current student number as shown in the screenshot below:

The screenshot shows a form titled "You and University of Tasmania" with the instruction "Please tell us about your relationship with University of Tasmania". It contains three radio button options: "I am a prospective student interested at studying at University of Tasmania, but I haven't yet applied" (selected 'No'), "I have applied to study at University of Tasmania in the current admissions period" (selected 'No'), and "I am a current University of Tasmania student" (selected 'Yes'). Below the third option, there is a text input field for the "University of Tasmania Student Number", which contains "1234567". A red "Continue" button is at the bottom right.

It's mandatory for you to select at least one option from the above. If you answer 'No' to all these question/options an error message will be displayed, and you will not be able to progress any further in the application.

The screenshot shows the same form as the previous ones, but with an error message displayed in red text: "You need to either intend to apply, have applied to or be a continuing student of University of Tasmania." This message appears below each of the three radio button options. A red "Continue" button is at the bottom right.

1.9. Profile number

After entering personal details and selecting ‘Continue’, you are presented with your scholarship profile application number in a pop-up screen. Application numbers are 9 digits.

Profile information

Your profile number is: **780000328**

Keep a record of your profile number. You have also been sent an email with these details.

Continue

At this point an email providing the same information is generated and sent to your email address .
When applicants click ‘Continue’ they are presented with the Financial Support page.

1.10. Financial Support page

There are number of Financial Support that you can claim. The full list and its respective details are as follows:

1. **Geographic:** Select ‘Yes’ if, within the two years immediately of commencing your current/ proposed course; you have lived in regional/remote area of Australia for at least 12 months. You must provide your month and year of commencing the course.

UNIVERSITY of TASMANIA

Scholarships

scholar5@gmail.com / Email
Logout

1 Personal details

2 Disadvantages

Summary

Geographic

Within the two years immediately prior to commencing your current (or proposed) course of study, have you lived in a regional or remote area of Australia for at least 12 months? *

☒ Yes ☐ No

When did, or will you, commence your current or proposed course of study?

-- select month --
-- select month --
January
February
March
April
May
June
July
August
September
October
November
December

YYYY

Carer

Do you have **carer responsibilities**? *

Do you act as a carer for another person who needs ongoing support because of a long-term medical condition, disability, frailty or need for palliative care? *

☐ Yes ☐ No

Language

Click to refer the help text

Enter Year

Select Month from dropdown

1.10. Financial Support page CONT.

- Carer:** If you have carer responsibilities, you will select this option as 'Yes' and you must enter the details of the respective person requiring care.

Carer

Do you have **carer responsibilities**? ☒ Yes ☐ No

Do you act as a carer for another person who needs ongoing support because of a long-term medical condition, disability, frailty or need for palliative care? *

Details of carers responsibilities

Name of person cared for
enter full name

What is their relationship to you?
eg sibling

Why does this person need a carer?
enter reasons

What are your responsibilities as a carer for this person?
outline your responsibilities

Do you expect these responsibilities to continue? If so, for how long?
outline the circumstances

Number of hours per week spent undertaking carer responsibilities
-- select hours --

Add

Enter details

Click 'Add' to save the details entered

- Language:** If you come from a non-English speaking background and have difficulties speaking English then you must select this option as 'Yes'.

Language

Are you from a non-English speaking background and experience difficulties with the English language? *

☒ Yes ☐ No

Did you come directly to Australia from a non-English speaking country? ☐ Yes ☐ No

Answered 'Yes' to original question

If you answer 'No' to the original question, no further details are required.

Language

Are you from a non-English speaking background and experience difficulties with the English language? *

☐ Yes ☒ No

- Medical:** If you have a medical illness/disorder that has an impact on your ongoing studies then you must select 'Yes' as an answer to this question.

Medical

Is your ability to study at university being affected, or is it likely to be affected, by the long-term and ongoing effects of:

a severe, long-term or recurrent medical/psychiatric condition or illness; OR

a learning, sensory, physical, psychological or other disability/disorder; OR

trauma or abuse? *

☒ Yes ☐ No

No further details are required by the applicant at this stage.

1.10. Financial Support page CONT.

- Sole Parent:** If you are a sole parent, you must provide details of your dependent child/children as shown in the following screenshot:


- Financial:** You must provide details here if you are receiving any Centrelink payments. You also must indicate if your parent/guardian is receiving the Centrelink payments on your behalf.


The screenshots are as follows:

- If you are receiving a Centrelink means-tested income support statement, you must choose 'Yes' to this question and provide any Centrelink Reference Number details as shown in the screenshot below:

1.10. Financial Support page CONT.


If you select 'No' to the above-mentioned question, you are not required to provide any of your Centrelink details.


Financial 

Are you currently receiving a Centrelink means-tested income support payment (eg Youth Allowance, Austudy, Newstart)? 

☐ Yes ☒ No

If you are expecting to or have already applied for Centrelink payments, you need to indicate if it is going to be in the current admissions period or not. The screenshots are as follows:

Financial 

Are you currently receiving a Centrelink means tested income support payment (eg Youth Allowance, Austudy, Newstart)? 

☒ Yes ☐ No

Enter your Centrelink Customer Reference Number (CRN)

What type of payment are you receiving?

Are you in receipt of any of the following? (select all that apply)

☐ Carer Allowance

☐ ABSTUDY Pensioner Education Supplement

☐ ABSTUDY Incidentals Allowance

☐ Other

Figure 1 If answered 'Yes':

Have you, or will you, apply for and expect to receive a Centrelink means-tested income support payment in this admissions period? *

☒ Yes ☐ No

When do you expect this to be?

☐ Before 1 July ☐ After 1 July

Figure 2 If answered 'No':

Have you, or will you, apply for and expect to receive a Centrelink means-tested income support payment in this admissions period? *

☐ Yes ☒ No

1.10. Financial Support page CONT.

You must indicate if your parent/guardian is receiving tax benefits on your behalf as follows:

Figure 3 If answered 'Yes':

Does your parent or guardian receive Family Tax Benefit A on your behalf? *	<input checked="" type="radio"/> Yes <input type="radio"/> No
---	---

If you answered 'No' to this question, you must provide a response if you believe you meet the criteria for consideration of exceptional financial hardship.

If answered 'Yes', you will have options to claim Impact to learning and Living arrangements as disadvantages. Refer points 8 and 9.

Figure 4 If answered 'Yes':

Do you believe you meet the criteria for consideration of exceptional financial hardship? *	<input checked="" type="radio"/> Yes <input type="radio"/> No	
---	---	--

Figure 5 If answered 'No':

Do you believe you meet the criteria for consideration of exceptional financial hardship? *	<input type="radio"/> Yes <input checked="" type="radio"/> No
---	---

7. **Out of Home Care:** If you have been placed with an Out of Home Care provider as the result of government intervention at any point in your life you must answer 'Yes' to this question.


If you answer 'Yes' to the above-mentioned scenario, you can submit your responses to Impact to Learning and Living arrangements financial support. Refer points 8 and 9.

If you answer 'No', you can click continue and view the summary of your application.

Out of home care ⓘ	
Are you currently, or have been placed with an Out of Home Care (OOHC) provider as the result of government intervention at any time in your life? *	<input type="radio"/> Yes <input checked="" type="radio"/> No

1.10. Financial Support page CONT.

8. **Impact to learning:** You can indicate if you have no/limited access to computer for studies and any additional costs.

Impact to learning 


Do you have no access or limited access to a computer and/or internet? *

☒ Yes ☐ No

Will you have additional costs associated with a course placement or Work integrated Learning component in the next 12 months? *

☒ Yes ☐ No

9. **Living arrangements:** You can indicate if you are experiencing homelessness or instability of housing.

Living arrangements 

Have you experienced, or are you experiencing, homelessness or instability of housing? *

☒ Yes ☐ No

1.11. Summary Page

You can view your application summary and also edit the information you have provided if required.

UNIVERSITY of TASMANIA
Scholarships

scholar5@gmail.com / Email
Logout

1 Personal details
2 Disadvantages
3 Summary

Check your details below before submitting your application. Use the edit icon if you need to amend any details.

Summary of profile

Profile number 780000304
Date of application Wed, 10 Aug 2022
Last updated Thu, 11 Aug 2022 11:25
Prepared for MISS TEST TES APPLICANT

Personal details

Gender Female
Date of birth 20-May-1994
Australian Aboriginal or Torres Strait Islander (ATSI) No
Refugee No
Citizenship status Australian citizen
Mobile phone number 12345678
Alternative phone number Not provided
Email address scholar5@gmail.com
Postal address 1 TEST STREET, WYONG, NSW 2259
Authorised person Not provided

Click here to edit the information

You and the University of Tasmania

Prospective University Application
Commencement year 2023
Direct University Application Not registered
Continuing Enrolment Not registered

Disadvantages

Code Description Documents required
FD03 Financial - exceptional financial hardship Required
OOHC Out of home care Required

Other circumstances

Limited access to study tech Yes
Additional costs Yes
Homelessness Yes

Click to submit the application

Submit

After reviewing your application, you can submit your application by clicking ‘Submit’ button.

1.11.1. Declaration and authority

When you click ‘Submit’ on the review page, the declaration and authority will appear. You are provided with the option to double check your application.

Once you agree to the terms and conditions by checking the box, a ‘Submit my application’ button appears.

DATE OF BIRTH 21-May-1994

Declaration and Authority

Your application cannot be considered unless you or the person you have authorised to act on your behalf accept all conditions set out below.

On behalf of University of Tasmania, UAC collects information about you, including information you provide in this application to assist in the assessment of your application. This information may be used as described below.

1. I declare that I have read and understand the questions and that all the information submitted is true and complete.
2. I authorise UAC and University of Tasmania to obtain available official records from any educational institution attended by me. I understand that UAC and University of Tasmania are not responsible if any institution does not provide these records.
3. I understand that UAC and University of Tasmania may check my visa and residency status using Visa Entitlement Verification Online (VEVO), and I authorise UAC and University of Tasmania to do so.
4. I authorise UAC and University of Tasmania to verify any information provided by me.
5. I authorise UAC to collect, receive, store, transfer and use any information provided by me, or any information obtained in connection with this application, and to disclose such information to University of Tasmania, Universities Australia, Universities Australia member institutions, the members of the Australasian Conference of Tertiary Admissions Centres (ACTAC), the Tertiary Education Quality and

☒ I have read the declaration in full and agree to all terms and conditions relating to my application.

I need to double check my application

Submit my application

You must tick the declaration box for the ‘Submit my application’ button to appear. The time/date of acceptance is logged

You can choose to double check your application

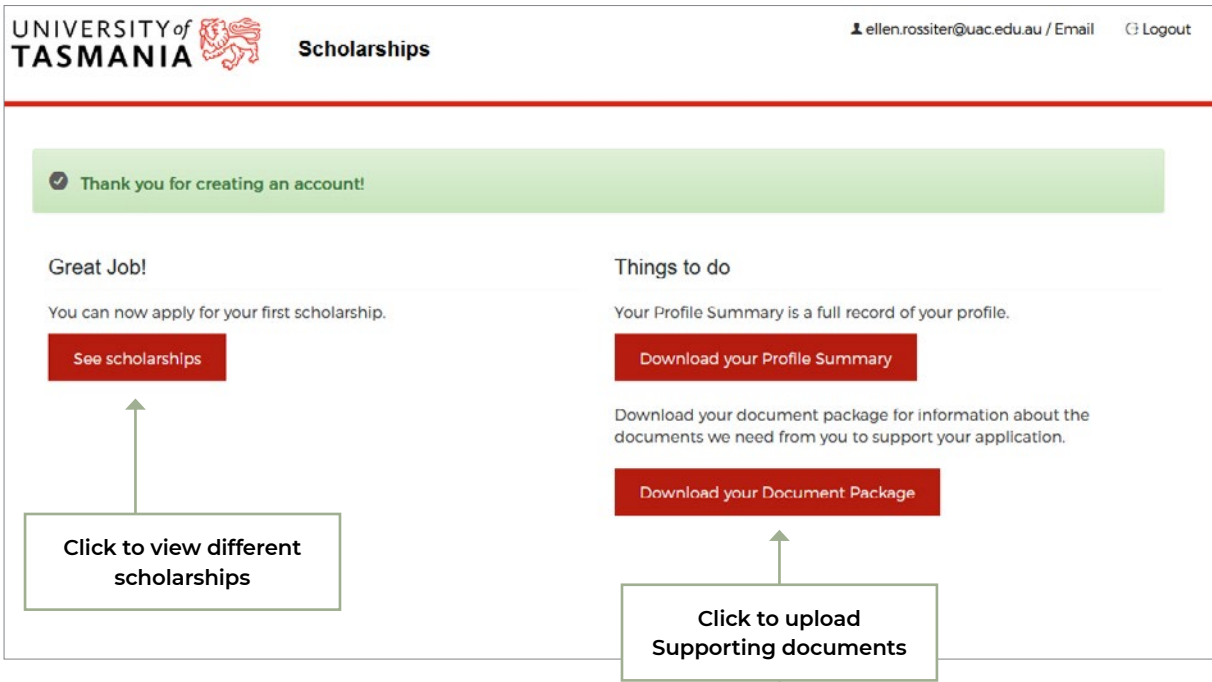
1.12. Profile Summary

Once you click the 'Submit my application' button, you proceed to the screen below, where you can download a PDF summary of your profile (Profile Summary).

You can also click to 'Download your Document Package' to download the documents required to support your financial support claims.

You can also view the different scholarships you are eligible to apply by clicking on 'See scholarships' as illustrated in the screenshot below.

At this point you will receive an email acknowledging the submission of your profile.



2. Manage your profile

After you have submitted your profile, you can access your profile again via the 'Already have an account?' facility accessed via the University of Tasmania application homepage.

You must sign in with your registered email address and password.

UNIVERSITY of TASMANIA Scholarships

Apply for University of Tasmania Scholarships

Apply now for one of our available scholarships. click [participating scholarships](#) for the full list.
 Applications can be made seven days a week, except between 2am and 4am (Sydney time).
 Applications close at midnight on the advertised closing date for each scholarship.
 Your application will time-out if you do not enter any information for 30 minutes.

[Create an account](#)

Already have an account?

Continue or manage your application.

[Login with email address](#)

[I have forgotten my password](#)

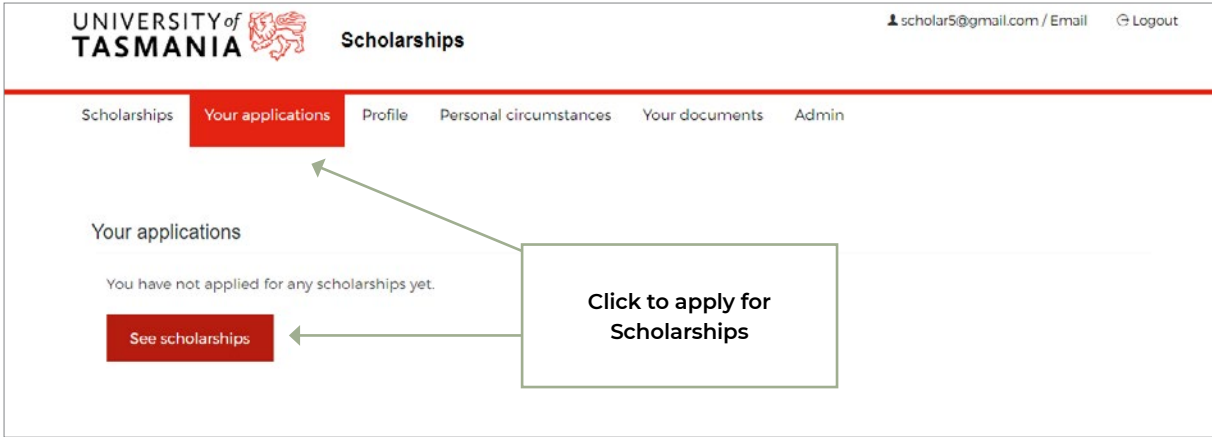
[I have forgotten my username](#)

Once you log in to your profile you can:

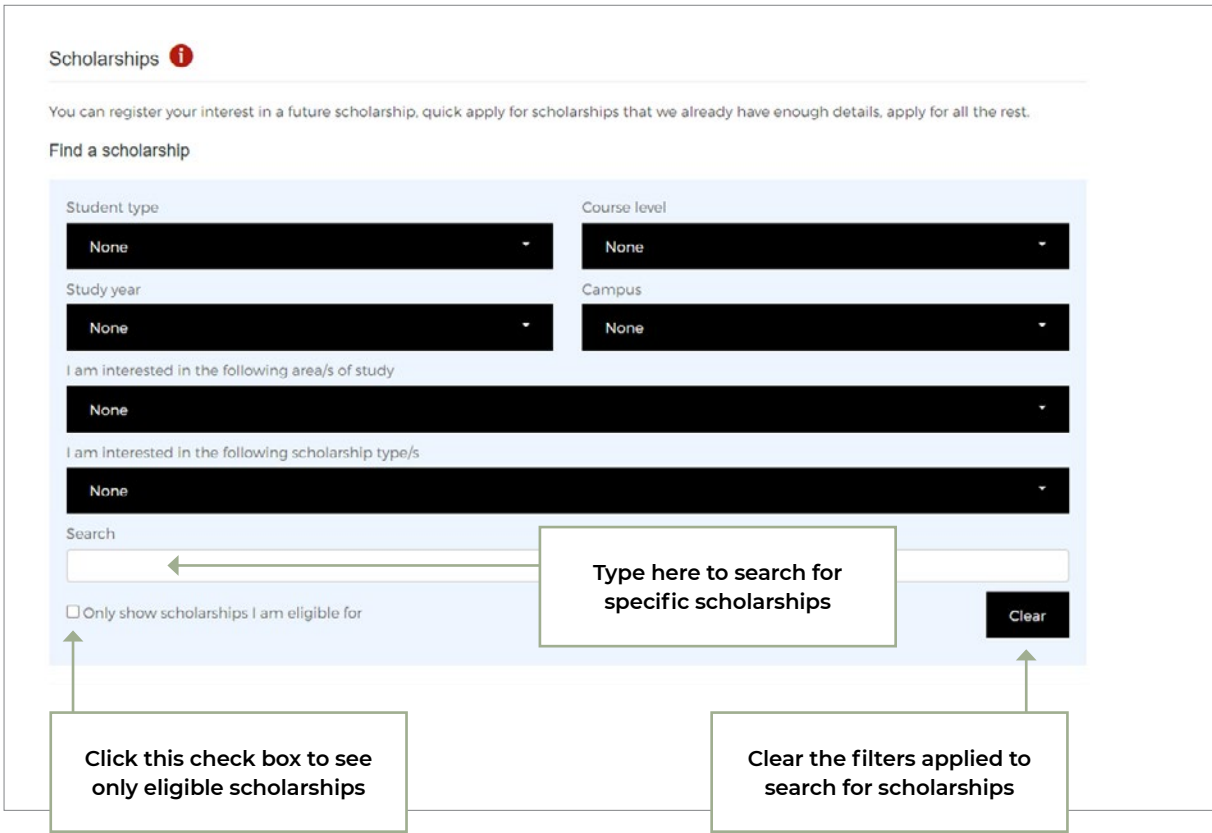
- Apply for Scholarships. (Scholarships page).
- View your submitted scholarship application/s (Your applications page).
- Update your Personal details (Profile page).
- Update Financial Support (Personal circumstances page).
- Upload required documents (Your documents page).
- Download summary of your profile, confirmation package and change your password (Admin page).
- Download a summary

2.1. Scholarships

You can apply for scholarships via ‘Your applications’ page as well as by clicking on the ‘See scholarships’ tab shown in the following screenshot:



You can filter the scholarships by selecting any specific criteria such as Student type, Course level, Study year etc. You can also search for specific scholarships you are interested in using the Search bar as shown in the following screenshot:



2.1. Scholarships CONT.

Scholarship specifications are displayed in the following screenshot.

Scholarship Title

Open and close date

D&MV McDonald Scholarship in Music
Open 26 August 2022 to 31 October 2022

1 Available

A package of support valued at up to \$20,000 will be provided. This includes an airfare, accommodation and living allowance and tuition fees. Please note that the scholarship may not cover all costs for the successful applicant.

[Learn more](#)

[Register](#)

Click here to be redirected to the university's scholarships website listing

Brief scholarship description

2.2.1. Apply for scholarships

Closed: If a scholarship has closed for applications you will not be able to apply for it.

International University of Tasmania Work Ready Program
Open 01 January 1970 to 01 January 1970

1 Available

The benefits will be given in the form of the following: financial assistance of \$3,000, guaranteed place in the Corporate Internship Program, and parallel employability program comprising workshops, networking opportunities, voluntary workplace learning experiences, training, English support and designated academic mentor.

[Learn more](#)

[Closed](#)

Ineligible: The scholarships list is automatically filtered to prevent applicants from selecting scholarships they are ineligible to apply for based on – Gender, Citizenship, Indigenous status, Personal circumstances (refer section 1.9 and 1.11).

Where you do not meet criteria, an 'X' and a warning message are displayed as follows:

Adrian La Palombara Annual Appeal Honours Scholarship in Physics and Mathematics
Open 26 August 2022 to 31 December 2022
\$4000.00

1 Available

Warning message

Ineligible 'X'

Based on your Profile, you're not eligible for this scholarship

[Learn more](#)

David McEwan Scholarship in Agriculture
Open 26 August 2022 to 31 October 2022
\$8,000 per year

1 Available

Based on your Profile, you're not eligible for this scholarship

[Learn more](#)

2.2.1. Apply for scholarships CONT.

Register: If a scholarship is scheduled to open at a future date, if you are eligible, you can Register your interest as shown in the screenshot below:

The screenshot shows a list of four scholarships on the UAC website. Each scholarship entry includes the scholarship name, open dates, and a '1 Available' status. A red 'Register' button is present for each. A green callout box with the text 'Click here to Register interest' has an arrow pointing to the 'Register' button for the 'AMSA Environmental Excellence Scholarship'.

Scholarship Name	Status	Action
AMSA Environmental Excellence Scholarship Open 26 August 2022 to 28 February 2022	1 Available	Register
AMSA First Year Access Scholarship for Maritime Studies Open 26 August 2022 to 27 February 2022	1 Available	Register
AMSA Vocational Near Coastal Seafaring Scholarship Open 26 August 2022 to 31 October 2022 Tuition fees and accommodation for one semester valued at approximately \$8,500	1 Available	Register
AMSA Women in Maritime Engineering Scholarship	1 Available	Register

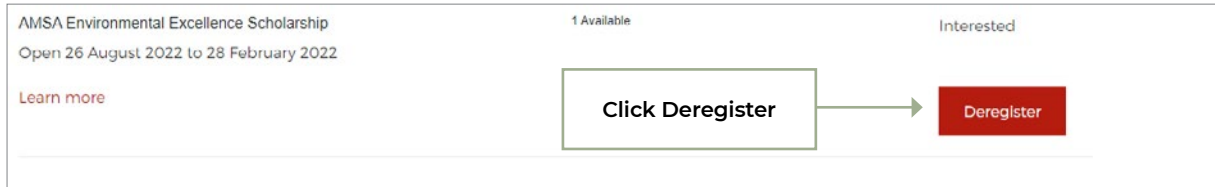
When you click Register, you will be taken to 'Your applications' page where you can see your registered scholarships. You will then receive an email on the day the scholarship opens for applications.

The screenshot shows the 'Your applications' page on the University of Tasmania Scholarships portal. The page has a navigation bar with 'Your applications' selected. A blue notification bar at the top says 'Scholarship registration status updated'. Below this, a red-bordered box contains the message: 'You need to provide documentation supporting your personal circumstances.' The main content area lists two applications. The first is 'Test scholarship 1' with a status of 'Draft' and a 'View' button. The second is 'AMSA Environmental Excellence Scholarship' with a status of 'Interested' and a 'Deregister' button. A green callout box with the text 'Scholarship for which interest was registered.' has an arrow pointing to the 'AMSA Environmental Excellence Scholarship' entry.

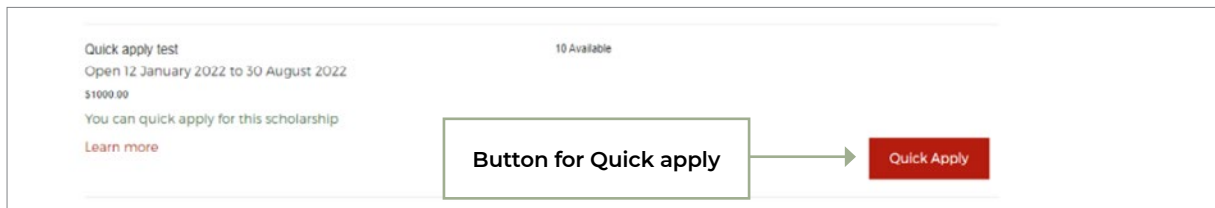
Scholarship Name	Status	Action
Test scholarship 1 Open 01 January 2022 to 31 December 2022 \$10,000 per year	Draft	View
AMSA Environmental Excellence Scholarship Open 26 August 2022 to 28 February 2022	Interested	Deregister

2.2.1. Apply for scholarships CONT.

If at any point, if you want to remove your interest from the chosen scholarship; you can simply click 'Deregister'. You will not receive any correspondence for the scholarship.



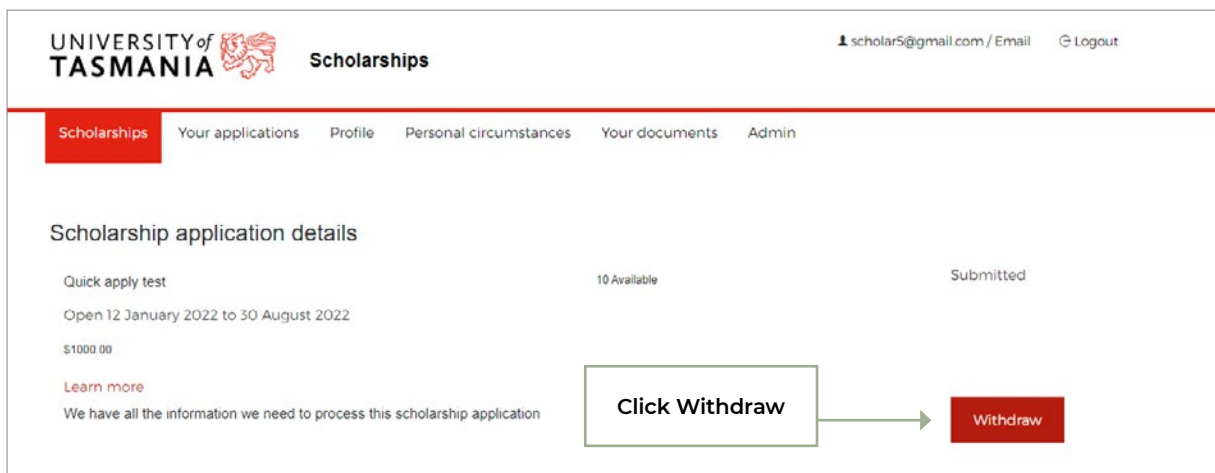
Quick Apply: If you want to apply for a scholarship with a 'Quick Apply' button, you are not required to submit any further details for the scholarship.



You can then see your scholarships under your 'Quick Apply' tab as follows:



If you want to withdraw your application, the following steps are required to be followed:



If you wish, you can reapply to the withdrawn scholarship from the 'Your applications' tab.

2.2.1. Apply for scholarships CONT.

Open 26 August 2022 to 28 February 2022
[Learn more](#)

Deregister

Quick apply test
Open 12 January 2022 to 30 August 2022
\$1000.00
[Learn more](#)

10 Available

Withdrawn

Click to reapply for scholarship

→

Reapply

Apply: You can apply for the scholarships by submitting relevant details as follows:

Test scholarship 2
Open 28 July 2022 to 31 December 2022
\$15,000 per year
[Learn more](#)

TBC

Click to Apply

→

Apply

When you click ‘Apply’, you will be presented with a Scholarship application details page and will be required to respond to any questions and submit any supporting documentation for the respective scholarship. The screenshots are shown below:

UNIVERSITY of TASMANIA
Scholarships

scholar5@gmail.com / Email
Logout

Scholarships
Your applications
Profile
Personal circumstances
Your documents
Admin

Scholarship application details

Test scholarship 1
10 Available

Open 01 January 2022 to 31 December 2022

\$10,000 per year

[Learn more](#)

Fill in the questionnaire with desired responses

↓

Scholarship Questions

1. Which university course have you selected to study, and why? If you've chosen more than one course preference, please describe your interest in each course. *

1000 characters left

2. What activities are you involved in, apart from your studies, which indicate leadership, initiative and teamwork? *

1000 characters left

3. What academic achievements and/or improvements are you most proud of? *

2.2.1. Apply for scholarships CONT.

11. Achievement Awards and Certificates: please list any awards, certificates or prizes you have received from Year 11 onwards *

1000 characters left

Upload documents

Supporting documents ⓘ

Scan and upload as a PDF document. You can upload up to 3 documents for each document type. Once you've uploaded your documents, you can view them, but you can't edit or delete them. Each document must be a PDF and smaller than 5 MB.

Profile Documents

Uploaded files

Upload new file

If you have already submitted and, you wish to withdraw it. Click here

Withdraw

Save

Submit

This will save the application in draft mode

[Application help](#)
[Copyright statement](#)

[Declaration](#)
[Disclaimer](#)

[Web accessibility](#)
[Privacy](#)

UNIVERSITY of TASMANIA

University of Tasmania, Australia. ABN 30 764 374 782. CRICOS Provider Code 00586B
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Click to submit the application

UNIVERSITY of TASMANIA

Scholarships

scholar5@gmail.com / Email Logout

Scholarships

Your applications

Profile

Personal circumstances

Your documents

Admin

Your applications

You need to provide documentation supporting your personal circumstances.

Test scholarship 1

Open 01 January 2022 to 31 December 2022

\$10,000 per year

Learn more

10 Available

Submitted

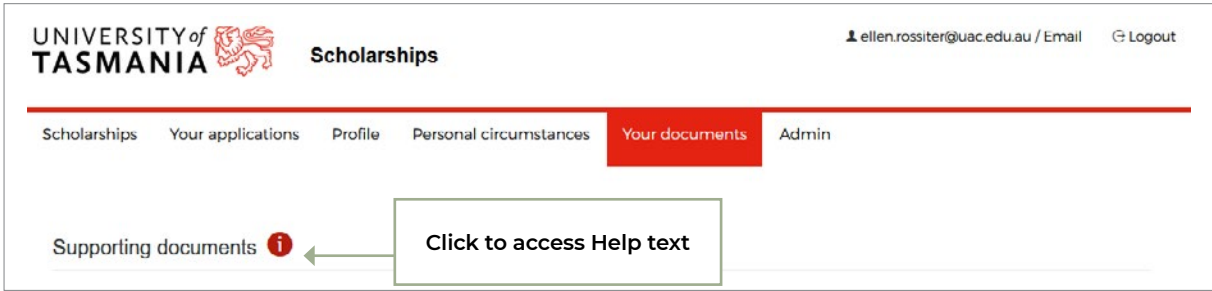
View

Document upload warning message is showing option to upload file or select from previously uploaded files

2.2. Upload supporting documents

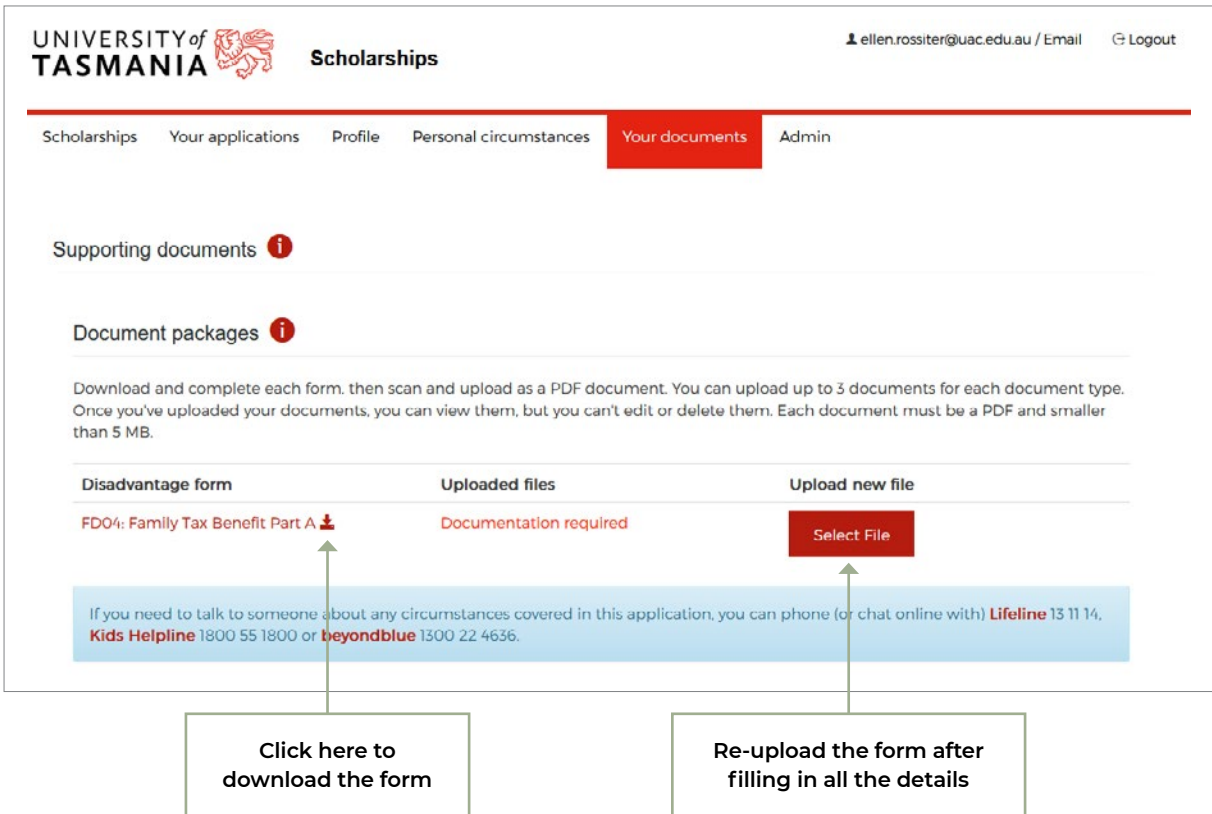
2.2.1. Supporting documents

You can upload supporting documents by navigating to the 'Your documents' tab. Any documents required will be displayed under this section.



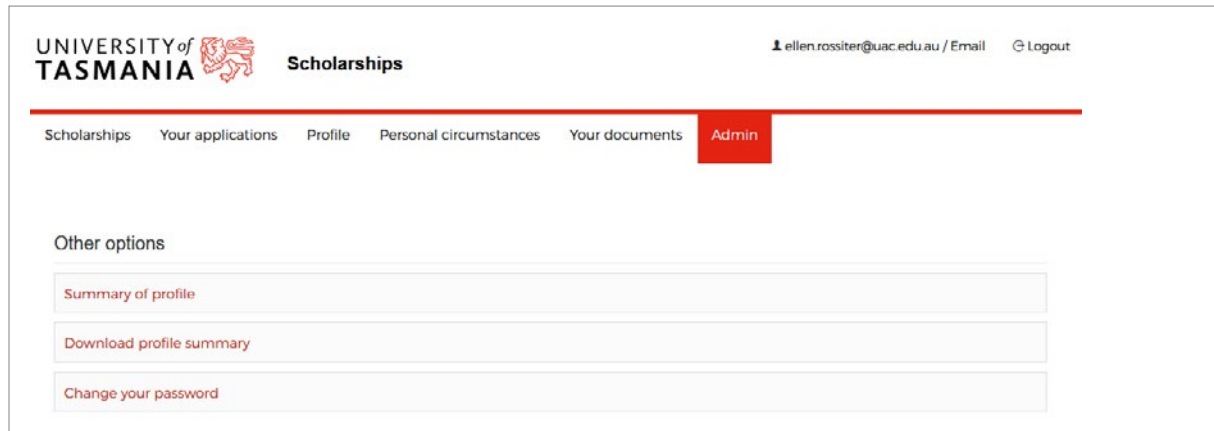
2.2.2. Document packages

You are required to submit a disadvantage form for each respective disadvantage. You need to download the form as shown below, complete it and re-upload it to the system.

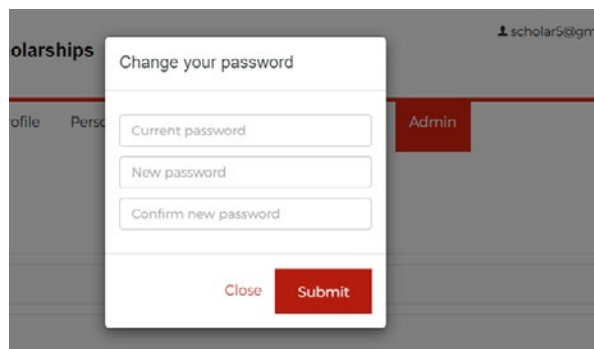


2.3. Admin

You can do the following from this page:



- Download Summary of profile
- Download confirmation of package
- Change your password.



2.3.1. Application Help

UAC-hosted application help pages are built to mirror the University of Tasmania webpages. The system help includes pages on the following topics:

- Scholarship application help
- Manage application
- Documents
- Declaration
- Technical help
- Apply/Login
- Contacts (University and UAC)

All enquiries (except technical support) are directed to the University of Tasmania via phone (+61 3) 6226 2999 or a link to utas.edu.au/about/contact

For technical support with the application process, you are asked to contact the university's partner, UAC, via an [enquiry form](#) or telephone (+61 2) 9752 0200.



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1300 363 864 | utas.edu.au